

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
January 26, 2009
Northfield High School Media Center

I. Call to Order.

Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 pm. No one was absent.

II. Agenda Changes.

The table file was added.

III. Public Comment

There was none

IV. Approval of Minutes

On a motion by Stratmoen, seconded by Maple, the minutes of the Organizational School Board meeting held on January 12, 2009, were unanimously approved. Then, on a motion by Iverson, seconded by Quinnell, the minutes of the Regular School Board meeting held on January 12, 2009, were unanimously approved.

V. Announcements and Recognitions

- Three members of NHS's Listening Team will advance to state competition at Augsburg College on February 6th. They are Svea Drentlaw, Sonja Wermager and Hannah France. Their advisor is Karen Madsen.

VI. Items for Discussion and / or Reports

VII. Superintendent's Report

A. Items for Individual Action

1. 2008-2009 Revised General Fund Budget.

On a motion by Cirksena, seconded by Berthelsen, the Board unanimously approved the 2008-2009 revised General Fund budget as presented.

2. School Board Policies.

On a motion by Berthelsen, seconded by Maple, the Board unanimously approved renumbering Policy JECC to Policy 540 – Access of Curricular and Co-Curricular School Programs.

On a motion by Iverson, seconded by Quinnell, the Board unanimously approved retiring the following policies:

- Policy JBA – Elementary Program Options
- Policy JCA- Student Transfers Between Elementary Buildings
- Policy JECD – Access to Classes, Programs and Activities by Students
- Policy JHC – Student Health Care
- Policy JN – Student Fees

B. Items for Consent Grouping.

On a motion by Cirksena, seconded by Maple, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Reports for November and December 2008.

The Board approved:

- Paid bills totaling \$1,289,911.65, payroll checks totaling \$1,961,138.20 and the financial reports for November 2008. No bond payments were made in November 2008.
- Paid bills totaling \$1,316,358.98, payroll checks totaling \$1,948,326.02, and the financial reports for December 2008. No bond payments were made in December 2008.

2. Pay Equity Report.

State statute requires the District to complete a pay equity study and pay equity report every three years. The Board approved the January 2009 Pay Equity Report.

3. Agreement Establishing the Thomas Blaisdell Scholarship Fund Under the Plan for Minnesota Community Foundation.

The Board approved the agreement allowing the District to transfer the current balance in the Thomas Blaisdell Scholarship Fund and future donations to this Fund to the Minnesota Community Foundation to establish a more permanent endowment fund. The Foundation in future years will provide amounts back to the District to fund the annual award of scholarships in the Thomas Blaisdell name.

4. Gift Agreements.

- The Sibley PTO has donated \$5,168.80 for swings for the playground at Sibley School.
- The Northfield Booster Club has donated \$4000 to be used for the purchase of an ice machine for the athletic training room at Northfield High School.

5. Personnel Items.

a. Resignation / Retirement

1. Angela Pond, Educational Assistant at the Middle School, effective January 12, 2009.
2. Barbara Holm, Middle School Counselor, retirement effective March 15, 2009.
Ms. Holm has been with the district since 1985.

b. Recommendation to Balance Pay Levels for Two Staff Members.

The Board approved Superintendent Richardson's recommendation that for the 2008-09 school year, the salary of the ALC Director be increased to \$77,245 and for the 2009-10 school year, the salary be increased to \$82,072. For the Human Resources Generalist, the salary be increased to \$46,866 for the 2008-09 school year and \$51,478 for the 2009-10 school year. The length of the Human Resource Generalist's contract is also increased from 50 to 52 weeks beginning with the 2008-09 school year.

c. Appointments**

1. Co-Curricular Assignments for 2008-09

Arnold Boich, 6th Grade Boys Basketball Coach
Mark Langevin, 7th Grade Boys Basketball
Jody Saxton West, Head Speech Coach
Elizabeth Granquist, Assistant Speech Coach
Curt Mikkelson, Middle School Weight Room Assistant (Spring Season)
Troy Cohrs, One Act Play Co-Advisor (1/2 Stipend)
Ellen Mucha, One Act Play Co-Advisor (1/2 Stipend)
Peter Maus, Head Boys Baseball Coach
Tony Mathison, Assistant Boys Baseball Coach
Mark Auge, Assistant Boys Baseball Coach
Dan Meyers, Assistant Boys Baseball Coach
Michael Schlottman, Assistant Boys Baseball Coach (Hourly)
Tom McKown, Head Boys Golf Coach
Brian Stevens, Head Girls Golf Coach
Tina Dokken, Boys/Girls Golf Assistant Coach
Rich Guggisberg, Head Girls Softball Coach
Brent Rauk, Assistant Girls Softball Coach
Dan Riesgraf, Assistant Girls Softball Coach – 10th Grade
Ryan Pietsch, Assistant Girls Softball Coach – 9th Grade
Leah Sand, 9th Grade Assistant Softball Coach (Hourly)
Mark Johnson, Head Boys Tennis Coach

Sam Wold, Assistant Boys Tennis Coach
Troy Cohrs, Head Boys and Girls Track Coach
Jerry Behr, Assistant Boys and Girls Track Coach (shared stipend)
Teffaney Behr, Assistant Boys and Girls Track Coach (shared stipend)
Tim Larson, Assistant Boys and Girls Track Coach
Cliff Casteel, Girls Track Coordinator
Nicole Krenzel, Middle School Boys Tennis Assistant Coach
Shari Setchell, Three Act Play – Spring
Lisa Hovden, one additional supervision for second semester.

2. Dana Jans, ECFE Educational Assistant for 8.0 hours per week, Class I and Class II, beginning February 2, 2009. This is in addition to her KidVentures Site Lead position.
 3. Jonna Hanek, Auxiliary Custodian, currently assigned to the Middle School, 8.0 hours per day beginning January 29, 2009 at step 3 of the wage scale for custodians.
- d. Leaves of Absence
1. Shannon Flegel, FMLA childcare leave from on or about April 17, 2009 through June 5, 2009.
 2. Kari Prestemon, FMLA leave from January 23, 2009 – February 6, 2009.
 3. Curtis Mikkelson, FMLA Leave from February 23, 2009 – March 6, 2009.
 4. Jeanne Mahoney-Hanzlik, intermittent FMLA leave of absence beginning January 7, 2009 and continuing for up to 12 weeks.
- e. Increase in Hours
1. Katharine Clark, increase from 5.0 hours to 13.0 hours per week as an ECFE Educational /Assistant, Class I & II, beginning January 19, 2009.

**Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Committee Assignments. The Committee Appointments for 2009 are as follows:

<u>Committee</u>	<u>Board Representative</u>
Community Ed Advisory Council	Quinnell
District Educational Program Advisory Committee	Cirksena, Iverson & Maple
Facilities / Building	Nelson & Stratmoen
Finance Advisory	Berthelsen, Maple & Nelson
Labor Management	Nelson & Stratmoen
Meet and Confer	Iverson & Nelson
Negotiations	Committee of the Whole
Policy Review Committee	Nelson & Stratmoen
Professional Growth	Cirksena
Review of Resources	Berthelsen
Staff Development Committee	Cirksena
Wellness Committee	Iverson
<u>Representatives to Organizations and Governing Bodies</u>	
Legislative Liaison (MSBA)	Nelson
Minnesota High School League/Activities Advisory Council	Quinnell
Schools for Equity in Education	Maple

IX. Future Meetings

Monday, February 9, 2009, 7:00 PM, Regular School Board meeting, Northfield High School Media Center
Monday, February 23, 2009, 7:00 PM, Regular School Board meeting, Bridgewater's Cafetorium

- X. On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 7:30 PM.