

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
September 22, 2008
Northfield High School Media Center

- I. Call to Order.
Chairperson Kari Nelson called the regular meeting of the Board of Education of Independent School District 659 to order at 7:00 p.m. Hargis was absent.
- II. Agenda Changes.
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Cirksena, seconded by Stratmoen, the minutes of the Regular School Board meeting held on September 8, 2008, were approved.
- V. Announcements and Recognitions
 - Laura Kay Allen and Rieber Paulson were honored at the Region IAA Annual Meeting on September 10th with Region IAA awards. Laura Kay Allen received the Lowell Nomeland Distinguished Alumni Award and Rieber Paulson received a Distinguished Service Award. Both Laura Kay and Rieber are graduates of Northfield High School. Laura Kay in 1975 and Rieber in 1955.
 - 456 students are registered for participation in fall sports at Northfield Middle School.
 - Appreciation was expressed to staff and administrators at Greenvale Park, Bridgewater, Sibley and the high school for the tour of these four facilities by School Board members.
- VI. Items for Discussion and / or Reports
 1. SCOPE Book – “Caught in the Storm.”
Earl Weinmann and SCOPE student representatives, Beret Amundson and Nora Flynn, presented this book to the School Board. “Caught in the Storm” is a field guide to the James and Younger gang’s escape route out of Northfield. Twenty-six eighth grade students and twenty-nine Carleton College interns worked sixteen academic quarters over four years to finish the book. “Caught in the Storm” is currently being sold at the Northfield Historical Society with the proceeds from the book to be used to support SCOPE program activities at Northfield Middle School.
 2. Schools for Energy Efficiency Presentation.
The Board heard a presentation from Schools for Energy Efficiency (SEE) on a program that District administration would like to implement for the next two years. This program is designed to provide a comprehensive educational experience for staff and students to encourage energy savings across the School District. This program, which has been implemented in a number of Minnesota Schools, has demonstrated significant energy savings above and beyond those that we have experienced through hardware and equipment upgrades. Board action is scheduled for the October 13, 2008, regular School Board meeting.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. 2008 Payable 2009 Proposed Certified Tax Levy.
On a motion by Berthelsen, seconded by Cirksena, the Board certified to County Auditor/Treasurer a 2008 payable 2009 tax levy in the amount of \$14,366,599.07.

2. Annual Report on Curriculum, Instruction and Student Achievement.
On a motion by Stratmoen, seconded by Berthelsen, the Board approved the 2007-2008 Annual Report on Curriculum, Instruction and Student Performance.
3. Castle Rock School Property Land Transfer.
On a motion by Hager, seconded by Smith, the Board approved the Resolution to transfer land that was inadvertently omitted from previous land transfer to Eureka Township. Voting 'yes' was Berthelsen, Hager, Cirksena, Smith, Stratmoen and Nelson. No one voted 'no. Hargis was absent.
4. School Board Policies.
Policy 708 – Transportation of Non-Public School Students was tabled until the Board Policy Review Committee has an opportunity to examine possible modifications to the policy based on recommendations to the eligibility section from the District's transportation consultant.
On a motion by Hager, seconded by Cirksena, the Board approved Policy 710 Co-Curricular Transportation, as presented.
5. Resolution Proposing Discipline of Employee.
On a motion Berthelsen, seconded by Cirksena, the Board approved the Resolution Proposing Discipline of Employee as presented. Voting 'yes' was Berthelsen, Hager, Cirksena, Smith, Stratmoen and Nelson. No one voted 'no.' Hargis was absent.

B. Items for Consent Grouping.

On a motion by Cirksena, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

1. Financial Reports for July and August 2008.
The Board approved:
 - Paid bills totaling \$1,795,541.53, payroll checks totaling \$507,422.06, Bond payments of \$1,386,308.15 and the financial reports for July 2008.
 - Paid bills totaling \$1,092,973.08, payroll checks totaling \$515,477.74 and the financial reports for August 2008. No bond payments were made in August 2008.
2. Dissolution of Cooperative Sponsorship and Re-application.
Effective with the 2009-2010 school year, the Board dissolved the cooperative sponsorship with Gallagher Home School and ARTech for Girls Swimming and Diving, and then approved the non-exclusive cooperative sponsorship between Northfield High School and ARTech for Girls Swimming and Diving.
3. Gift Agreement.
The Board approved a gift agreement with Sibley Elementary School's PTO in the amount of \$5100.00 to be used as outlined on the gift agreement. (\$200 per classroom for classroom fund plus art, music and physical education plus \$500 for art budget.)
4. Personnel Items.
 - a. Appointments**
 1. Alissa Jorgensen, Auditorium Technician for Community Services for 17.0 hours per week, school year, plus permit hours, beginning September 15, 2008, \$18.00 per hour.
 2. Margaret (Peg) Rosvold, Food Service Associate I for 3.75 hours per day at the High School beginning September 18, 2008, entry level of wage scale for FSA I. There are no benefits with this position.

3. Victoria Malecha, Food Service Associate I for 3.75 hours per day at the High School beginning September 22, 2008, entry level of wage scale for FSA I. There are no benefits with this position.
 4. Melissa Coleman, Special Education Educational Assistant – PCA for 6.5 hours per day at Bridgewater Elementary School beginning September 18, 2008, Class III, step 1.
 5. Nicole Thompson, Supervisory Educational Assistant for 1.5 hours per day, 4 days per week, beginning September 16, 2008. There are no benefits with this position. This is in addition to her KidVentures hours.
 6. Co-Curricular Assignments for 2008-09
Dan Dupay, Assistant Girls Swimming Coach – Diving, for 59 days of assignment.
 7. Brenda Starin, Special Education Educational Assistant – PCA for 5.25 hours per day at Bridgewater Elementary School beginning September 29, 2008, Class III, step 1.
- b. Increase or Decrease in Hours/Change in Position or Building for 2008-09
1. Correction: John Sand, Physical Education Teacher, assignment is for the 2008-09 school year – 0.3 at the Middle School/0.2 at the High School.
 2. Mary Harrity-Davidson, Physical Education/Special Ed Teacher, 0.1 long-term substitute for 2008-09 at Greenvale Park. Her assignment will be 0.5 High School/0.3 Greenvale/0.2 long-term sub Greenvale.
 3. Kiersten Bielenberg, Physical Ed Teacher, add 1.0 hour/week, all year at Bridgewater. (0.45 GVP continuing contract, 0.25 ALC long-term sub, and 0.05 BW DAPE for 1st semester of 2008-09 for a total of 0.85 FTE; 0.45 GVP continuing contract, 0.05 BW DAPE for 2nd semester of 2008-09 for a total of 0.5 FTE.)
 4. Amy Pantze, Educational Assistant, add 2.25 hours per day Special Ed EA-PCA beginning September 2, 2008 for a total of 6.5 hours per day (2.5 Special Ed, 0.25 Media, 1.5 Supervisory, 2.25 Spec Ed-PCA for a total of 6.5 hours per day).
 5. Julia Johnson, transfer from Special Ed Educational Assistant at Bridgewater to Instructional Educational Assistant at Greenvale Park for 6.25 hours per day and 0.5 hour Supervisory EA, beginning September 15, 2008 for a total of 6.75 hour per day, beginning September 15, 2008.
 6. Brenda Ohaks, Educational Assistant at Greenvale Park, add 25 minutes supervisory EA time beginning September 8, 2008, (increase from 6.2 to 6.62 hours per day).
 7. Annie Oftedahl, Educational Assistant at Greenvale Park, eliminate 0.5 hour per day of supervisory time add 1.25 hour per day for Special Ed bus supervision for a total of 8.0 hours per day beginning September 10, 2008.
 8. Bonnie Klamm, Special Ed Educational Assistant-PCA, add 0.25 hour Supervisory Educational Assistant effective September 10, 2008.
 9. Elizabeth Foster, ESL Teacher, transfer from Bridgewater/Greenvale Park to Greenvale Park.
 10. Bonnie Johnson, Special Ed Educational Assistant – PCA, add .25 hours per day for a total of 5.5 hours per day, effective August 28, 2008.
 11. Kelly Lynn Stanton-Nutt, add 50 minutes Instructional Educational Assistant time and 30 minutes Supervisory EA time for 1st and 3rd quarter only, effective September 2, 2008
 12. Stacy Quam, add 50 minutes Instructional Educational Assistant time and 30 minutes Supervisory EA time for 2nd and 4th quarter only, effective September 2, 2008.
 13. Rebecca Closson, Special Ed EA-PCA, 35 minutes per day for busing at the High School from 9/3/08 – 6/5/09). This is in addition to her 6.5 hour per day Special Ed EA-PCA position at Bridgewater.
 14. Yolanda Loken, Special Ed EA-PCA, 1.25 hours per day for busing at Longfellow, from 9/2/08 – 6/5/09 This is in addition to her 5.75 hour per day Special Ed EA-PCA position at Longfellow.
 15. Shari Bridley, Special Ed EA-PCA , add 1.0 hour per week (0.5 hour Tuesday and Thursday) from 9/2/08 – 6/5/09 for busing at Longfellow. This is in addition to her 6.5 hours per day Special Ed EA-PCA position at Longfellow.

16. Kelly Lynn Stanton-Nutt, increase Instructional Educational Assistant time from 50 to 60 minutes and Supervisory EA time from 30 to 60 minutes at the Middle School for 1st and 3rd quarter only, effective September 2, 2008.
 17. Stacy Quam, increase Instructional Educational Assistant time from 50 to 60 minutes and Supervisory EA time from 30 to 60 minutes at the Middle School for 2nd and 4th quarter only, effective September 2, 2008.
 18. Correction: Alison Hudson, Special Ed Educational Assistant – PCA, 7.0 hours per day at the High School for 1st Semester of 2008-09.
 19. James Murray, transfer from Auxiliary Custodian position to Custodian at the Middle School effective 5/12/08.
 20. Sarah Murtinger, transfer from Custodian position to Auxiliary Custodian position effective 5/12/08.
- c. TRA Part Time Teacher Program
The Board authorized participation for Amy Moeller in the TRA Part Time Teacher Program whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the District.
- d. Resignations/Retirements
1. Correction: Marci Maxwell, retirement effective August 8, 2008.
 2. Brenda Starin, resignation from Food Service position at High School with last day of work to be September 26, 2008. Ms. Starin has accepted a Special Ed Educational Assistant-PCA position at Bridgewater.
- e. 2008-2010 Agreement: The Board of Education approved the agreement for the time period July 1, 2008 through June 30, 2010 with the Non-Union Administrators (Directors).
5. Student Activity Account / Dance Team.
The Board approved transferring up to \$2,000 from the Dance Team Student Activity Account into a payroll account to pay for a Junior Varsity Assistant Coach to work with the dance team. No school funds will be used to pay this stipend.
6. Grant Request.
The Board approved Sibley PTO's request for a \$15,427 Minnesota/Wisconsin Playground/Fighting Obesity Through Play Grant, which would be used to help purchase a new play structure at Sibley.

*Lane placement subject to verification by Professional Growth Committee.

**Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. School Board Policy 801 – Equal Access to Secondary School Facilities by Students.
The Board Policy Review Committee presented Policy 801 – Equal Access to Secondary School Facilities by Students for review and comment. Discussion and final action by the School Board on this policy is scheduled for the October 13, 2008, regular School Board meeting.
2. October 8 Walk to School.
3. 2008 Education Summit – October 17.
To receive a group discount, please let Donita know if you are planning to attend by Monday, September 29. The event is from 8:00 AM until 2:30 PM at the St. Paul RiverCentre on Friday, October 17.

IX. Future Meetings

Mon, Oct 13, 2008, 7:00 PM, Regular School Board Meeting, NHS Media Center
Friday, Oct 17, 2008, 8:00 AM – 2:30 PM, 2008 Education Summit, St. Paul River Centre
Tues, Oct 21, 2008, 7:00 PM, Candidates for School Board Walk-About, NMS Cafeteria
Mon, Oct 27, 2008, 7:00 PM, Regular School Board Meeting, NHS Media Center
Tues, Oct 28, 2008, 6:45 to 8:45 PM, School Board Candidate Forum, Bridgewater Elementary

- X. On a motion by Stratmoen, seconded by Berthelsen, the Board adjourned at 8:45 PM.