

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
November 27, 2006
Northfield High School Media Center

- I. Call to Order.
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:05 p.m. Cirksena was absent.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
There was no one.
- IV. Approval of Minutes.
On a motion by Hager, seconded by Stratmoen, the minutes of the Regular School Board meeting held on November 13, 2006, were approved.
- V. Announcements.
 - Northfield High School Senior Tanya Thomforde is a State Swim Champion winning the 100-free style swim at the state meet on November 22. The 400 free relay team of Tanya Thomforde, Aleta Kolan, Claire Perrott, and McKenna Jones also earned all-state honors finishing in 7th place overall. The Girls Swimming and Diving Team is coached by Katie Seleskie, new head coach this year.
 - The Parent Communications Network now has over 500 parent volunteers.
- VI. Items for Discussion and / or Reports
 1. FY 2006 Audit Report.
Bob Qualset, auditor for the Northfield School District, reviewed the audit figures for the 2005-2006 school year with the Board. The results show that the District has achieved step one of the long-term financial plan, which is the elimination of statutory operating debt. However, the auditor reminded the Board of the need to rebuild the fund balance to provide enough dollars to fund between one and two months of operation. Maintaining this level of fund balance would help protect the District from having to make budget cuts in the future if state funding is not adequate.
 2. Elementary and Community Services Site Continuous Improvement Plan Presentations.
Bridgewater, Sibley and Greenvale Park Elementary Schools and Community Services presented their site continuous improvement plans to the Board. The site continuous improvement plan presentations first focused on describing the site improvement goals and the data or evidence that was used to identify those goals. They also presented their annual progress reports from the 2005-06 school year detailing the progress made on their improvement goals from last year.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. FY 2006 Audit Report.
On a motion by Stratmoen, seconded by Berthelsen, the Board accepted the 2005-2006 audit report as presented.
 - B. Items for Consent Grouping.
On a motion by Hargis, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

School Board Minutes

November 27, 2006, Page Two

1. Overnight Student Field Trip Proposal from Northfield Middle School.
The Board approved the application for the 6th grade Amistade students to attend the Spanish Language Village weekend at Concordia Language Villages in Bemidji, MN January 26-28, 2007.
2. School Assembly Program at Bridgewater Elementary School.
The Board approved the application for an assembly from the Bridgewater Enrichment Team for a performance of "The Life of Leonardo DaVinci" performed by the Traveling Lantern Theatre Company in May 2007.
3. Personnel Items.
 - a. Appointments**
 1. Co-Curricular Assignments
 - David Beck, Assistant Nordic Ski Coach
 - Rose Turnacliff, Middle School Speech Team Co-Advisor
 - Dr. Larry Meadors, Assistant for Weightlifting and other winter sports teams – hourly. Funded by summer fees. This is not part of the established co-curricular schedule.
 2. Christine Belsheim, High School Special Ed Educational Assistant/Job Coach, for 4.0 hours per day beginning November 21, 2006, Class III, step 1, pro-rated benefits. This is in addition to her Program Assistant position, total hours not to exceed 8.0 hours per day.
 - b. Change in Hours for Non-Licensed Staff
 1. Brenda Ohaks, Greenvale Park Educational Assistant, reduce special ed hours to 3.0 hours per day and add 1.75 hours per day supervisory time for a total of 4.75 hours per day beginning November 14, 2006, pro-rated benefits.
 2. Shari Acosta, Greenvale Park Educational Assistant, increase special ed time from 3.75 hours to 4.33 hours per day, beginning November 14, 2006, pro-rated benefits.
 - c. Resignations
 1. H. Faith Hagedorn, Middle School Speech Team Co-Advisor
 - d. Two Personnel Policies and Practices documents for the period July 1, 2006 through July 30, 2008 were approved:
 - Personnel Policies and Practices for the Community Services Coordinators
 - Personnel Policies and Practices for the Community Services Staff
 - e. Increase in Contract Time
 1. Laurie Larson, Physical Therapist, increase from 0.6 to 0.8 FTE beginning November 27, 2006.
 - f. Leave of Absence
 1. Katherine Norrie, childcare leave of absence beginning on or about May 31, 2007, through June 5, 2007.

*Lane placement subject to verification by the Professional Growth Committee

** Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information
There were none.

IX. Future Meetings

Tuesday, December 5, 2006, 7:00 PM, Truth in Taxation Hearing, Northfield HS Media Center
Monday, December 11, 2006, 6:30 PM, Reception for National Merit Scholars, NHS Cafeteria
Monday, December 11, 2006, 7:30 PM, Regular School Board Meeting, Northfield HS Media Center

X. On a motion by Hager, seconded by Berthelsen, the Board adjourned at 9:25 PM

Katy Hargis, Clerk