

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
September 25, 2006  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:05 p.m. Stratmoen was absent. Berthelsen arrived at 7:20 PM.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment.  
There was no one.
- IV. Approval of Minutes.  
On a motion by Cirksena, seconded by Hargis, the minutes of the Regular School Board meeting held on September 11, 2006, were approved.
- V. Announcements.
  - The Sibley 5th graders went to Eagle Bluff ELC Sept. 18-20. 82 students, 18 chaperones and four Sibley staff members made the trip. A special thank you to the following chaperones and teachers for donating their time and support to those 82 students. Chaperones: Julianna Sayner, Becky Wagner, James Perry, Ray Guest, Tony Henry, Becky Johnson, Christi Rowan, Jim Lundell, Steve Kessler, Melissa Hager, Michael Peterson, Patty Ceirnia, Kristi Morris, John Stenz, Kent Storlie, Marla Erickson, Bob Pfefferle and Julie Pritchard.  
5th grade teachers: Anne Jarvis, Rhea Mehrkens and Glee Stark.
  - Clarita Kell, Early Childhood Outreach Specialist in the Community Services early childhood programs, has been selected as the recipient of the Emerging Leader award given by the Minnesota Community Education Association at their Annual Conference in Rochester on October 11.
  - The Healthy Community Initiative (HCI), of which Northfield Schools is a funding partner, has been recognized by the MN Alliance with Youth for "exemplary success in improving student academic outcomes and engaging students in service."
  - Northfield High School students Joseph McGowan and Cathy Berger received the youth awards from the MN Alliance with Youth for "exemplary success in academics and service."
  - Deep appreciation to Director of Buildings and Grounds Don Warhol on his retirement effective September 29, 2006.
- VI. Hail Storm Damage Update  
Superintendent Richardson and Don Warhol provided the Board with an update on the damage sustained by School District facilities as a result of the August 24 hail storm. After a thorough inspection of all buildings, the estimated damage is between \$2.4 and \$2.5 million and will be covered by insurance except for the deductible, which is \$10,000. Fortunately, most of the repairs will be completed this fall and early winter. However, there are several damaged areas at Bridgewater and the High School that due to the change in the weather cannot be started this fall. Staff and the community are encouraged to be patient as District staff and contractors repair the damage.

VII. Superintendent's Report

A. Items for Individual Action

1. 2006 Payable 2007 Proposed Total Certified Tax Levy.

On a motion by Hager, seconded by Smith, the Board approved certifying to County Auditor/Treasurers a 2006 payable 2007 total tax levy for the maximum limit as determined by the Minnesota Department of Education.

2. Annual Report on Curriculum, Instruction and Performance.

On a motion by Cirksena, seconded by Hargis, the Board approved the 2005-2006 Annual Report on Curriculum, Instruction and Student Performance as presented.

B. Items for Consent Grouping.

On a motion by Berthelsen, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

1. Community Services Advisory Council Appointments.

The list of names of the new members of the Community Services Advisory Council provided by Director of Community Services Hannah Puczko was approved. The Community Services Council appointments are for three years (9/06-8/09).

2. Professional Service Agreement with Omada, Inc.

The Board approved the "Professional Service Agreement with Omada, Inc" in the amount of \$15,000 to provide chemical health education, consultation and prevention services to students in the Northfield School District.

3. Overnight Student Field Trip.

Greenvale Park Elementary School's proposal for the overnight field trip to Eagle Bluff on October 23-25 was approved.

4. Personnel Items.

a. Appointments\*\*

1. Debra Kropf-Mastin, Greenvale Park Media Center Educational Assistant for 3.25 hrs/day and for .5 hr/day Supervisory Educational Assistant, beginning September 18, 2006, Class II & Class I, step 1. There are no benefits with this position.

2. Co-Curricular Assignments

Jan Brubakken, one-half extra class, (Spanish), all year, without supervision

Christopher Howard, one extra class (Spanish), all year, without supervision

Mark Auge, one extra class (Science), semester I, without supervision

Rachel Hoffelt, one extra class (Math), semester I, without supervision

Chuck Engel, Sophomore Boys Basketball Coach

3. Community Services Recreation Programs Fall Employees were approved.

b. Changes in Contract Time for Teachers and Hours for Non-licensed Staff

1. Holly Fischer, Music Teacher, add .15 FTE at the Middle School beginning September 25, 2006. This is in addition to her .85 at Sibley for a total of 1.0 FTE.

2. Jericho Tabor, Special Ed Educational Assistant at Greenvale Park, decrease from 7.5 to 6.5 hours per day, effective September 5, 2006.

3. Cindy Keogh, Special Ed Educational Assistant at Greenvale Park, increase from 6.5 to 7.5 hours per day, effective September 5, 2006.

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4. Terri Petek, Educational Assistant at the Middle School, increase from 5.35 to 6.35 hours per day beginning September 25, 2006.
  5. Katrina Meehan, Middle School Science Teacher, return to full-time from job share, beginning with the 2006-07 school year.
  6. Angela Nielsen, Educational Assistant at Greenvale Park, increase Special Ed EA time from 1.0 to 3.0 hours per day, and Supervisory time from 2.25 to 2.55 hours per day, effective September 21, 2006.
  7. Brenda Ohaks, Special Ed Educational Assistant at Greenvale Park, increase from 3.0 to 3.5 hours per day, effective September 21, 2006.
  8. Sheri Acosta, Special Ed Educational Assistant at Greenvale Park, increase from 3.25 to 3.75 hours per day, effective September 21, 2006.
- c. Requests for Participation in the TRA Part Time Teacher Program.  
The Board authorized participation in the TRA Part Time Teacher Program whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the District for the following teachers: Kathleen Hofmann, Amy Moeller, Katherine Norrie, Amanda Heinritz and Ellen Mucha
- d. Resignation
1. Cheryl Christenson, Special Ed/Supervisory Educational Assistant at Bridgewater, resignation with last day of work being October 6, 2006.

\*\* Conditional offers of employment are subject to successful completion of a criminal background check.

VII. Future Meetings

Monday, October 9, 2006, 7:00 PM, Regular School Board Meeting, Northfield HS Media Center

VIII. On a motion by Berthelsen, seconded by Hager, the Board adjourned at 8:00 PM.

Katy Hargis, Clerk