

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
September 11, 2006
Northfield High School Media Center

- I. Call to Order.
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 8:35 p.m. Hager arrived at 8:45.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
There was no one.
- IV. Approval of Minutes.
On a motion by Cirksena, seconded by Stratmoen, the minutes of the Regular School Board meeting held on August 28, 2006, were approved.
- V. Announcements.
 - Dr. Richardson referred to the Levy Referendum Guide that residents of the Northfield School District should have received. MSBA is reporting that 56 school districts will be going for an operating levy at the General Election to provide the needed funding to educate students. The average dollar amount being requested is \$1055 per pupil unit.
- VI. Superintendent's Report
 - A. Items for Individual Action
 1. Resolution Regarding Structurally Balanced School District Budgets.
On a motion by Stratmoen, seconded by Smith, the Board, on a six to zero vote, approved the resolution incorporating financial projections showing that the proposed Agreement with the Northfield Educational Assistants Federation, Local #6030, Education Minnesota, will not cause structural imbalance in the District's budget during the period of the Agreement and for one year following the period of the Agreement. Voting 'yes' was Berthelsen, Cirksena, Hargis, Smith, Stratmoen and Nelson. Hager had not yet arrived.
 - B. Items for Consent Grouping.
On a motion by Berthelsen, seconded by Hargis, the Board approved the following items listed under the Consent Grouping.
 1. School Assembly Program.
The application from Sibley Elementary Principal Scott Sannes and teacher Susan Chabot requesting approval of two assemblies in February 2007 presented by the Science Museum of Minnesota was approved. The first assembly is called "The Wonders of Sound" and is for grades K-2. The second assembly for students in grades 3-5 is called "Explain Your Brain."
 2. Personnel Items.
 - a. Appointments**
 1. Nancy Meyers, Food Service Associate III position at the Middle School for 4.5 hours per day, beginning September 5, 2006, \$14.77 per hour, pro-rated benefits.

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2. Maria Clara Kell, Early Childhood Outreach Specialist, beginning August 14, 2006, for 1,440 hours per year, 180 days per year, \$13.97 per hour, subject to revision when negotiations for 2006-07 are completed.
3. Joanne Larson, Special Ed Educational Assistant for Head Start at the NCRC and to accompany a student on the bus, 5.5 hours per day, Monday through Thursday, and 2.0 hours on Fridays, beginning September 8, 2006, Class III, step 1 of the wage scale for Educational Assistants, pro-rated benefits.
4. Brenda Ohaks, Special Ed Educational Assistant at Greenvale Park for 3.0 hours per day, beginning September 5, 2006, Class III, step 6. There are no benefits with this position.
5. Cindy Keogh, Special Ed Educational Assistant at Greenvale Park, for 6.5 hours per day beginning September 5, 2006, Class III, step 3.
6. Katie Lewis, Early Childhood Family Education Educational Assistant, for up to 12.0 hours per week, beginning September 1, 2006, step 1. There are no benefits with this position.
7. Natalie Dezelske Eckstein, Hand in Hand Preschool Teacher for up to 18 hours per week, and ECFE Early Childhood Educator for up to 15 hours per week, beginning September 1, 2006, \$20.35 per hour.
8. Sheri Senn, Hand in Hand Preschool Teacher for up to 25 hours per week, and ECFE Early Childhood Educator for up to 8 hours per week, beginning September 1, 2006, \$20.35 per hour.
9. Co-Curricular Assignments
Doug Davis, one extra class, DAPE, every other day, no supervision.
Pamela Charlton, 7th Grade Volleyball Coach
Timothy Biegert, 6th Grade Football Coach
Simon Tyler, Head Boys Soccer Coach
Jorge Zuccolotto, PT Assistant MS Soccer Coach (Hourly)
10. Emelyn Osborn, Special Ed Educational Assistant at Sibley School for 7.25 hours per day beginning September 5, 2006, Class III, step 1.
11. Sheilia Sumner, Instructional Educational Assistant at the High School for 3.25 hours per day, beginning September 6, 2006, Class II, step 1. There are no benefits with this position.
12. Gretchen Colby, Site Assistant Middle School Youth Center, for 12.0 hours per week, beginning September 11, 2006, \$9.97 per hour, subject to revision when negotiations for 2006-07 are completed. There are no benefits with this position.
13. Patty Maninga, Food Service Associate I at the Middle School for 3.0 hours per day, beginning September 11, 2006, entry level. There are no benefits with this position.
14. Cecelia Green, Food Service Associate II at the High School for 4.25 hours per day beginning September 8, 2006, entry level, pro-rated benefits.
15. Jeanne Tschida, Food Service Associate III at the High School for 4.0 hours per day beginning September 13, 2006, entry level, pro-rated benefits.
16. Marilyn Hruza, Food Service Associate I, High School for 2.0 hours per day from September 28, 2006 through June 5, 2007, entry level. There are no benefits with this position.
17. Arlene Tuma, Early Childhood Family Education Instructional Educational Assistant, NCRC and Longfellow, for up to 8.0 hours per week, beginning

September 11, 2006, Class II, step 1 of the wage scale for Educational Assistants. There are no benefits with this position.

18. Jane Johnson, Site Assistant at Longfellow for up to 3.9 hours per day, beginning September 11, 2006. There are no benefits with this position. This is in addition to her 1.75 hours Educational Assistant position at Greenvale Park.
 19. Andrea Korb, Elementary Site Assistant for up to 5.25 hours per day, beginning September 5, 2006, pro-rated benefits.
 20. Ryan Paulson, Elementary Site Leader for up to 2.75 hours per day and Elementary Site Assistant for up to 2.0 hours per day beginning September 5, 2006, pro-rated benefits.
 21. Erin Nohava, Site Assistant at Longfellow for up to 5.5 hours per day beginning September 5, 2006, and will continue 2.25 hours per day as a Site Leader. She has resigned her Special Ed Educational Assistant position at Greenvale Park, effective August 20, 2006.
- b. Voluntary Reduction in Hours/Increase in Contract Time or Hours/Decrease in Hours
1. Shari Malecha, Middle School Food Service, voluntary reduction in hours from 6.75 to 5.75 hours per day.
 2. Beth Trevis, Food Service Associate II, 4.25 hours/day, transfer to the Middle School beginning September 5, 2006.
 3. Debra Thomforde, Language Arts (Reading) Teacher at the Middle School, increase contract time from .55 to .70 FTE beginning with the 2006-07 school year.
 4. Angie Vogt, increase from .31 to .37 Elementary Art Teacher, beginning with the 2006-07 school year. This is in addition to her .5 GATES Teacher for a total of .87 FTE.
 5. Sheila Atkinson, Educational Assistant at Sibley School, decrease .25 hour supervisory time.
 6. Sherri Goehring, Educational Assistant at Sibley School, add .25 hour supervisory time.
 7. Kimberly Tousignant, Special Ed Educational Assistant at Sibley School, increase from 5.25 to 7.25 hours per day beginning with the 2006-07 school year.
 8. Natalie Dezelske Eckstein, Hand in Hand Preschool Teacher, change hours to 16 hours per week, and ECFE Early Childhood Educator for up to 14 hours per week, beginning September 1, 2006, \$20.35 per hour; and add 2.0 hours per day Elementary Site Assistant, beginning September 5, 2006.
- c. Resignations
1. Cinnamon Rahman, Middle School Food Service, resignation effective August 28, 2006.
 2. Ann Sovell, Early Childhood Teacher, retirement effective September 2, 2006. Ms. Sovell has been with the Family Education Center for thirteen years.
 3. Lori Ann Gunderson, resignation effective August 29, 2006.
 4. Josh Hamborg, resignation with last day of work August 25, 2006
 5. Blayr Gilitiuk, resignation with last day of work August 14, 2006
 6. Elizabeth Stahly, resignation with last day of work August 18, 2006.

- d. The recommendations from Dr. Chris Richardson and Tom Stringer for the following personnel policies and practices for the 2006-07 and 2007-08 school years were approved:

- Educational Assistants
- Confidential Employees

3. Overnight Student Field Trip.

The Board approved Sibley Elementary School's proposal for the overnight field trip to Eagle Bluff on September 18-20.

**Conditional offers of employment are subject to successful completion of a criminal background check.

VII. Items for Information

1. Speaker's Bureau.

Distributed to Board members was a list of organizations and community groups that Dr. Richardson and other administrators will be speaking to about the upcoming levy referenda.

2. School Boards and Referenda - a brochure from MN School Boards Association.

The brochure produced by MSBA outlining general guidelines regarding what school staff and board members can and can't do during a referendum campaign was given to Board members.

VIII. Future Meetings

Friday, September 22, 2006, 8 AM - 4 PM, Alliance Education Summit, Minneapolis Convention Center

Monday, September 25, 2006, 7:00 PM, Regular School Board Meeting, Northfield HS Media Center

Tuesday, September 26, 2006, 7:00 PM, Levy Referenda Public Information Meeting, Northfield HS Auditorium

Monday, October 2, 2006, 7:00 PM, Levy Referenda Public Information Meeting, Northfield HS Auditorium

Monday, October 9, 2006, 7:00 PM, Regular School Board Meeting, Northfield HS Media Center

IX. On a motion by Stratmoen, seconded by Smith, the Board adjourned at 8:50 PM.

Katy Hargis, Clerk