

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
August 28, 2006  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:15 p.m. No one was absent.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment.  
There was no one.
- IV. Approval of Minutes.  
On a motion by Stratmoen, seconded by Cirksena, the minutes of the Regular School Board meeting held on August 14, 2006, were approved.
- V. Announcements.
  - The U.S. Department of Education informed us that our Mentoring Grant - Connected Kids - has been fully funded for its third year!
  - Thank you to the following Greenvale Park parents and staff for the landscaping and clean-up they did to the grounds at Greenvale Park. Through the hard work and efforts of Diane Nead, Randy Schilling and Katy Vondrasek and her husband, John Gaub, and their sons, Andrew and Matthew, and staff members, Paula Seeberg, Cheryl Dueffert, Anne Larson, Sara Pratt and her two children, Nina and Sam, and Laurel Engquist and her husband Lee Engquist, and Donna Hall, the front of Greenvale Park has been spruced up for the school year. After putting in edging, cleaning up after the hailstorm, pulling weeds and spreading mulch (provided generously by another Greenvale Park parent, Mike Fox of Fox Landscaping), the front area of Greenvale Park will have a much cleaner look for the open house on August 31. And, thanks to Diane Nead, the back playground area will be much neater as well, since she personally trimmed back there.
  - Thanks to staff for putting in extra hours to get ready for the start of school, and to the custodial staff for all the clean-up after the August 24, 2006 hailstorm.
- VI. Items for Discussion and / or Reports.
  1. Levy Referenda Presentation.  
Dr. Richardson showed the PowerPoint presentation that he and other administrators will be showing to various community organizations between now and the General Election on November 7.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Board Policies.  
On a motion by Berthelsen, seconded by Cirksena, the Board approved the following policies as presented.
      - Policy 502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person
      - Policy 514 - Bullying Prohibition

- Policy 516 - Student Medication
- Policy 521 - Student Disability Nondiscrimination
- Policy 522 - Student Sex Nondiscrimination

2. Resolution Regarding Christopher Columbus Day.

On a motion by Stratmoen, seconded by Berthelsen, the Board adopted the following Resolution Regarding Columbus Day. Voting 'yes' were Berthelsen, Hager, Cirksena, Smith, Stratmoen and Nelson. No one voted 'no'.

WHEREAS, Minnesota Statutes, Section 645.44, Subdivision 5, and Minnesota Statutes, 120A.42 gives the district an option of determining whether Christopher Columbus Day shall be a holiday, then

BE IT RESOLVED, that Christopher Columbus Day on October 9, 2006, shall not be a holiday.

B. Items for Consent Grouping.

On a motion by Cirksena, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

1. Financial Reports for July 2006.

The Board approved paid bills totaling \$1,866,970.07, payroll checks totaling \$477,231.31, bond payments totaling \$1,429,381.90 and the financial reports for July 2006.

2. Overnight Student Field Trip.

The Board approved the Bridgewater proposal for the fifth grade overnight field trip to Eagle Bluff Environmental Learning Center this fall.

3. Personnel Items.

a. Appointments\*\*

1. Laura Greenlund, Student Services Secretary, beginning August 21, 2006, Class IV, step 1.
2. Co-Curricular Assignments
  - Shelby Miller, Assistant Girls Swimming Coach (Diving) split stipend, 3-week assignment
  - Alison Mylrea, Part-time Assistant Cross Country Coach
  - Jennifer Streefland, transfer from 8<sup>th</sup> to 7<sup>th</sup> Grade Volleyball
  - Darrell Sawyer, 8<sup>th</sup> Grade Volleyball
  - Tim Schmidt, Assistant Boys Soccer Coach (9<sup>th</sup> Grade)
3. Catherine Kowalewski, Community Services Elementary Site Specialist for Sibley School, 20 hours per week for 40 weeks beginning August 21, 2006, \$11.79/hour subject to revision when negotiations for 2006-07 have been completed, pro-rated benefits.
4. Lori Christophersen, transfer from the Media Educational Assistant position at Greenvale Park to the Production Room Educational Assistant at the High School for 6.25 hours per day beginning August 30, 2006, Class I, step 6, subject to revisions when negotiations for 2006-07 has been completed.

School Board Minutes

August 28, 2006

Page Three

- b. Increase/Reduction in Contract Time/Hours
  1. Kiersten Bielenberg, Physical Education Teacher, increase from .15 to .2875 beginning with the 2006-07 school year.
  2. Rebecca Klamert, Spanish Teacher, increase from .8 to 1.0 at the High School beginning with the 2006-07 school year.
  3. Karna Hauck, Art Teacher, reduce her FTE for 2006-07 from .25 to .06.
  4. Lynn Fossum, Assistant Principal Secretary, 6.8 hours per day, not 7.5 as previously approved.
  5. Brenda Crissinger, Teacher of Deaf and Hard of Hearing, increase from .5 to 1.0 beginning with the 2006-07 school year.
  6. Community Services Fall 2006 Instructors.
  7. Angie Vogt, increase from .12 to .31 Elementary Art Teacher, beginning with the 2006-07 school year. This is in addition to her .5 GATES Teacher for a total of .81 FTE, BA15 lane, step 5.
  8. Julie Wolner, increase from .8 to 1.0 Business Education Teacher at the High School beginning with the 2006-07 school year.
  
- c. Leave of Absence
  1. Burton Fleming, FMLA leave from September 12, 2006 through October 18, 2006.
  2. Tammie Warner, FMLA leave from 10/2/06 – 10/29/06.
  3. Jeremy Holien, Art Teacher, .06 leave of absence without pay for the 2006-07 school year.
  
- d. Resignations/Discontinuance of Employment
  1. Laurie Henrickson, Special Ed Education Assistant at Greenvale Park, resignation effective August 28, 2006.
  2. Brenda Ohaks, Special Ed Educational Assistant at Bridgewater, employment discontinued due to student leaving the district, effective June 8, 2006.
  3. Kathleen Leake, High School Food Service, discontinuance of employment effective August 24, 2006. Ms. Leake's last day of work was August 8, 2006.
  4. Shari Bridley, resignation from Family Ed hours effective August 28, 2006. Ms. Bridley will continue as an Educational Assistant at Longfellow.
  5. Lori Christophersen, resignation from Media Educational Assistant position at Greenvale Park. Ms. Christophersen has accepted the Production Room Educational Assistant position at the High School.
  6. Noreen Sevcik, Educational Assistant at the High School, resignation effective August 28, 2006.
  
- e. The following personnel policies and practices for the 2006-07 and 2007-08 school years were approved:
  - Food Service Personnel
  - Building Head Custodians

\*Lane placement subject to verification by the Professional Growth Committee

\*\*Conditional offers of employment are subject to successful completion of a criminal background check.

f. Superintendent's Contract.

1. Approval of Superintendent's Performance Incentive Pay for 2005-06 Contract Year.

Based on its evaluation of the superintendent's performance and achievements, the Board awarded the full performance incentive pay for contract year 2005-2006 as provided in the superintendent's contract.

2. Approval of Superintendent Contract provisions for the 2006-07 Contract Year.

The Board approved the following superintendent contract provisions for the 2006-07 contract year, in accordance with the contract addendum:

- A 1% increase in the annual salary for the superintendent
- A \$52.00 increase in the monthly contribution toward the district health insurance premium.
- A \$50.93 increase in the monthly contribution toward the district dental insurance premium.
- An additional District taxable income contribution of \$3000 annually which, at the Superintendent's election, may be placed into a supplemental pension plan permitted under section 356.24, providing any income tax benefits as may be permitted by law.
- A one-time carryover of five and one half days of unused vacation that would otherwise be lost, to be used during the 2006-07 contract year.

3. Approval of Superintendent Contract for 2007-2010.

The Board entered into a subsequent Superintendent Contract with L. Chris Richardson for a term commencing July 1, 2007, and ending June 30, 2010, governed by the provisions of the current Superintendent contract, unless modified by mutual consent of the School Board and Superintendent.

VII. Items for Information

1. Dr. Richardson and Tom Stringer provided the Board with an update on the damage sustained by buildings in the School District as a result of the hailstorm on August 24, 2006. The start of the school year on Tuesday, September 5, 2006, will not be impacted.

VIII. Future Meetings

Monday, August 28, 2006, Closed Negotiations Strategy Meeting, immediately following Regular School Board Meeting, District Office Conference Room

Monday, September 11, 2006, 7:00 PM, Regular School Board Meeting, Northfield HS Media Center

Monday, September 25, 2006, 7:00 PM, Regular School Board Meeting, Northfield HS Media Center

IX. On a motion by Cirksena, seconded by Smith, the Board adjourned at 8:05 PM.