

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
August 14, 2006
Northfield High School Media Center

- I. Call to Order.
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:00 p.m. Hargis was absent.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
There was no one.
- IV. Approval of Minutes.
On a motion by Cirksena, seconded by Berthelsen, the minutes of the Regular School Board meeting held on July 10, 2006, were approved. On a motion by Smith, seconded by Cirksena, the minutes of the Special School Board meeting held on July 31, 2006, were approved.
- V. Announcements.
 - Adam Johnson, reporter for the Northfield News who has covered the School District, has resigned. Ariel Emery has been hired to succeed Adam.
 - Smith reported that the closing ceremony for the summer targeted services program was a terrific event.
 - Deepest sympathy is extended to the family and friends of Natalie Smead, a 2006 Northfield High School graduate, who tragically died in New York City on August 5.
 - Sympathy also extended to Personnel Secretary Kathy Plante on the recent death of her son, Don Starr.
- VI. Superintendent's Report
 - A. Items for Individual Action
 1. Awarding the Sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2006B.
On a motion by Hager, seconded by Stratmoen, the Board approved the Resolution awarding the sale of aid anticipation certificates. Voting 'yes' were Berthelsen, Hager, Cirksena, Smith, Stratmoen, and Nelson. No one voted 'no'. Hargis was absent.
 2. Resolution Providing for a Public Hearing on Property Tax Levy.
On a motion by Berthelsen, seconded by Hager, the Board adopted the following Resolution. Voting 'yes' were Berthelsen, Hager, Cirksena, Smith, Stratmoen and Nelson. No one voted 'no'. Hargis was absent.

RESOLVED that the School Board of Independent School District No. 659, Shall meet in the Media Center at the Northfield High School, 1400 Division Street, Northfield, MN on Tuesday, December 5, 2006 at 7:00 o'clock p.m. for the purpose of holding a public hearing on the school district's 2006 payable 2007, property tax levy. This date does not conflict with the county hearing dates. In the event the School Board is unable to complete its deliberations on this matter at the hearing on the original date specified, the hearing shall be continued

and the Board shall meet in the Media Center at the Northfield High School, 1400 Division Street, Northfield, MN on Tuesday, December 12 at 7:00 o'clock p.m. to continue the hearing. This date does not conflict with the applicable county hearing dates.

3. Resolution Regarding Structurally Balanced School District Budgets.

On a motion by Smith, seconded by Stratmoen, the Board approved the resolution incorporating financial projects showing that the proposed Agreement with the International Union of Operating Engineers Local No. 70 will not cause structural imbalance in the District's budget during the period of the Agreement and for one year following the period of the Agreement. Voting 'yes' were Berthelsen, Hager, Cirksena, Smith, Stratmoen and Nelson. No one voted 'no.' Hargis was absent.

B. Items for Consent Grouping.

On a motion by Cirksena, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

1. 2006-2008 Contract with Operating Engineers.

The Board approved the agreement with the International Union of Operating Engineers, Local No. 70, for the time period July 1, 2006 through June 30, 2008.

2. Financial Reports for June 2006.

The Board approved paid bills totaling \$1,432,129.95, payroll checks totaling \$4,083,669.66, and the financial reports for June 2006. There were no bond payments made in June 2006.

3. Change Order for Sibley Roof Project.

The Board approved a recommendation from Tom Stringer and Don Warhol that the roof over the music room at Sibley Elementary School be replaced by John A. Dalsin & Son, Inc. at a cost of \$21,900.

4. CSMR Athletic Training Contract for 2006-2007.

The Board approved a continuation of the contract with the Center for Sports Medicine and Rehabilitation (CSMR) for the 2006-07 school year for \$14,000, an increase from \$13,024 in 2005-06. This was in the budget that the District adopted for 2006-07.

5. Award of Food Service Cooler / Freezer Bid in the High School.

The Board approved the bid from Accalim Services, Inc. to remove and replace the walk-in cooler and freezer at the High School at a cost of \$73,000.

6. Personnel Items.

a. Appointments**

1. Mindy Waltz-Bach, .6 Social Studies Teacher at the High School beginning with the 2006-07 school year, MA lane, step 6*, pro-rated benefits; plus .1 long-term substitute Social Studies Teacher at the High School for the 2006-07 school year.
2. Megan Van Loh, Temporary Site Assistant for Summer Ventures, 4.0 hours per day, June 27, 2006 through July 27, 2006, \$9.97/hour. There are no benefits with this position.

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3. Kathleen Hofmann, increase from .25 to .325 FACS teacher at the Middle School beginning with the 2006-07 school year, plus .2 long-term substitute FACS teacher at the High School for the 2006-07 school year, MA lane, step 11*.
4. Jill Lauritzen-Ertl, long-term substitute .1 FTE English Teacher, 1st semester, MA lane, step 8.
5. Stacey McGowan Olson, long-term substitute English Teacher at the ALC from August 30, 2006 through November 3, 2006, MA lane, step 5*.
6. Reginaldo Haslett-Marquinn, Community Services School Site Specialist, Greenvale Park Elementary School, for 20 hours per week, 40-week year, beginning August 21, 2006, \$11.76/hour subject to revision when negotiations for 2006-07 have been completed, pro-rated benefits.
7. Mary Nelson, Community Services School Site Specialist, Bridgewater Elementary School, for 20 hours per week, 40-week year, beginning August 21, 2006, \$11.76/hour subject to revision when negotiations for 2006-07 have been completed, pro-rated benefits.
8. Jericho Tabor, Special Ed Educational Assistant at Greenvale Park, for 7.5 hours per day beginning with the 2006-07 school year, Class III, step 1 of the wage scale for Educational Assistants, subject to revision when negotiations for 2006-07 have been completed.
9. Kathleen Feltes, long-term substitute Grade 1 Teacher at Bridgewater for the 2006-07 school year, MA lane, step 6*.
10. Jennifer Hartle, 1.0 Title I Teacher beginning with the 2006-07 school year, BA lane, step 1*.
11. Angie Vogt, .5 GATES Teacher, beginning with the 2006-07 school year, BA15 lane, step 5.
12. Margaret (Peg) Witt, long-term substitute Grade 2 teacher at Sibley School for the 2006-07 school year, MA-8*.
13. Rebecca Glassing, .5 Media Generalist at Sibley School, beginning with the 2006-07 school year, MA15 lane, step 6*.
14. John McNamara, .3 Industrial Technology, beginning August 30, 2006 through January 19, 2007, BA60 lane, step 17.
15. Stella Gilbertson, long-term substitute Grade 3 Companeros Teacher at Bridgewater from August 30, 2006, through December 22, 2006, BA lane, step 1*.
16. Community Services Bridges to Kindergarten Program
K Teachers: Lahna Tran, Lindsay Downs, Jacalyn Harding, Kathy Flicek, Anne Larson, Anne Erickson, Paula Seeberg
PreK Teachers: Andrea Hopkins, Heather Carlin, Kari Winter, Stella Gilbertson (wk #1)
ESL Instructors: Brenda Hand, Amanda Schrader
Educational Assistants: Clarita Kell, Stella Gilbertson (wk #2)
17. Denise Griffith, 1.0 District Technology Director to 1.0 District Technology/Human Resources Director effective August 1, 2006.
18. Angie Vogt, .12 Elementary Art Teacher, beginning with the 2006-07 school year. This is in addition to her .5 GATES Teacher assignment, BA15 lane, step 5.
19. Kenneth Wilson, Head Custodian at Bridgewater School beginning August 28, 2006, step 6 of the wage scale for Head Custodians with stipends.
20. Lynn Fossum, Attendance Secretary at the High School for 7.5 hours per day, beginning August 21, 2006, Class III, step 6 of the wage scale for

Office Employees, subject to revision when negotiations for 2006-07 are completed.

21. Alison Mylrea, Grade 4/5 Language Arts/Companeros Teacher at Greenvale Park beginning with the 2006-07 school year, BA-1*.
 22. Martha Brekken, long-term substitute for the accounting specialist (payroll bookkeeper) position from August 9 through approximately September 18, 2006, or until the payroll bookkeeper can return to full time. Ms. Brekken will be paid according to the office employees contract.
 23. Amy Lunderby, Community Services School Site Specialist, Middle School, for 30 hours per week, 40-week year, beginning August 28, 2006, \$11.76/hour subject to revision when negotiations for 2006-07 have been completed, pro-rated benefits.
 24. Robert Helgren, Auxiliary Custodian, beginning August 14, 2006, step 4 of the custodian wage scale.
 25. Co-Curricular Assignment Co-Curricular Assignments – The list of assignments for 2006-07 was approved.
- b. Leaves of Absence
1. Donald Warhol, FMLA leave from July 13, 2006, through August 1, 2006.
 2. Amy Pfefferle, .5 leave of absence without pay for the 2006-07 school year.
 3. Beverly Steberg, FMLA leave from August 8, 2006 through September 18, 2006.
 4. Dawn O'Neill, .12 leave of absence without pay for the 2006-07 school year.
- c. Resignations/Retirements
1. Donald Warhol, Director of Buildings and Grounds, retirement effective September 29, 2006. Mr. Warhol has been with the district for 8 years.
 2. Karen Becker, Middle School Food Service, retirement effective August 4, 2006. Ms. Becker has been with the district for 17 years.
 3. Nichole Mahlstedt, Student Services Secretary, resignation, last work day August 4, 2006.
 4. Renell Pettinelli, High School Attendance Secretary, resignation effective June 13, 2006.
 5. Ronald Oeltjenbruns, Bridgewater Head Custodian, resignation, last day of work changed to July 5, 2006.
 6. Andrea Hopkins, Preschool Teacher (school year program), resignation effective August 24, 2006.
 7. Kara Scharrer, Special Ed/Supervisory Educational Assistant at Sibley School, resignation effective August 10, 2006.
- d. Approval of Requests for Participation in the TRA Part Time Teacher Program.
The Board authorized participation in the TRA Part Time Teacher Program whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the District for the following: (1) Karen Koester, and (2) Abigail Meierbachtol

*Lane placement subject to verification by Professional Growth Committee.

**Conditional offers of employment are subject to successful completion of a criminal background check.

VII. Items for Information

1. Board Policies.

The Board Policy Review Committee met and presented the following policies for review and comment. Over the next two weeks, Board members and individuals may react to these policies. Discussion and final action by the School Board on these policies is scheduled for the August 28, 2006, regular School Board meeting.

Policy 502 - Search of Student Lockers, Desks, Personal Possessions and Student's Person

Policy 514 - Bullying Prohibition

Policy 516 - Student Medication

Policy 521 - Student Disability Nondiscrimination

Policy 522 - Student Sex Nondiscrimination

2. Dates for Public Meetings on Proposed Operating Levy and Capital Projects for Levy Referendums.

Tuesday, September 26 and Monday, October 2 at 7:00 PM in the High School Auditorium were identified as two dates for public forums regarding the proposed operating levy and capital projects levy referendums.

3. Workshop Schedule for K-12 Licensed and Non-Licensed Staff.

The Board was given the packet of materials that was sent to all School District staff with details about the schedule for the preschool workshops.

VIII. Future Meetings

Monday, September 11, 2006, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Friday, September 22, 2006, 8 AM - 4 PM, Alliance Education Summit, Minneapolis Convention Center

Monday, September 25, 2006, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

IX. On a motion by Stratmoen, seconded by Smith, the Board adjourned at 7:35 PM.

Katy Hargis, Clerk