

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
February 13, 2006  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Kari Nelson called the meeting of the Board of Education of Independent School District 659 to order at 7:00 p.m. No one was absent.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment.  
There was no one.
- IV. Approval of Minutes.  
On a motion by Stratmoen, seconded by Hager, the minutes of the Regular School Board meeting held on January 23, 2006, were approved.
- V. Announcements.
  - Recognition to the Greenvale Park Elementary Student Council and all the students at Greenvale Park for their contributions to the "Pennies for Patients" Project, a seven-day coin drive for Leukemia and Lymphoma Society. As a school community, close to \$5000 worth of spare change was collected.
  - The High School Student Council will sponsor the annual Snow Week Festivities for the week starting today. Many events are scheduled, including a Pep Fest/ Royalty Coronation on Friday.
  - Awarded the "Breaking Down Barriers to Assistive Technology" Grant from Premier Assistive Technology, Inc. Entitles us to an Unlimited Site License for the software that is part of the grant. The value of the grant is \$22,800.00. Thanks to Greg Sumner.
  - The Music Listening Team hosted the Region competition and finished in first place, advancing to state on Feb. 3. They finished 4th in the state. The team is coached by Karen Madsen.
  - The Hiliner Dance Team tied with Holy Angels at the Missota Conference Championship meet on Jan. 28 at Holy Angels. The Raider Girls Hockey team hosted a Section game against Waseca on Feb. 7 and finished their best season ever at 9-13-1.
  - The Bullies to Buddies Program at the Middle School was presented on February 6th with 4 different sessions: one for 7th and 8th grade students, one for 6th grade students, one for staff, and one for a select group of students who have challenges in dealing with bullies. This program was provided free of charge through a grant the local Girl Scout council received. The program is part of the Middle School's Building Improvement Plan Goal #2 - "School climate".
  - The Middle School had a fantastic Spelling Bee on Tuesday, February 7th! Congratulations to Mark Emmons - Northfield Middle School Spelling Bee Champion, and to Dylan Zimmerman, Quin Schultz and Haley Ryan - the three finalists. These four will advance to the regionals! Also congratulations to Parker Patterson and Brian Jacobel who will serve as alternates.
  - Middle School Band had an excellent concert on the 9th and it was well attended.
  - Thanks to the League of Women Voters and the Elementary Parent-Teacher Organizations for hosting an information session on school funding with Mary Cecconi of Parents United on February 2.

VI. Items for Discussion and / or Reports.

1. Village School Self Study and External Visitation Plan.

Olivia Frey presented an overview of the results of the Village School's self study and their plan for the completion of their external visitation. The Village School is scheduled for their three-year evaluation this year. This evaluation will be used by the Board in helping to determine sponsorship of the school for another three-year period.

2. Special Education Program.

Dr. Gary Lewis presented an overview of District's comprehensive special education program, services, funding sources and federal/state mandates for operation.

VII. Superintendent's Report

A. Items for Individual Action

1. Revised District Budget Reduction Timeline.

On a motion by Berthelsen, seconded by Hager, the Board approved the revised District Budget Reduction Timeline.

2. Budget Reduction Process Proposal.

On a motion by Hargis, seconded by Cirksena, the Board approved the budget calendar for FY 2007 as presented.

3. Resolution Requiring the Administration to Make Recommendations Regarding Programming and Staffing for Next Year.

On a motion by Hager, seconded by Smith, the Board authorized the administration to make recommendations for additions and reductions in program and for adding or discontinuing positions.

4. Performance Indicators for Charter Schools.

On a motion by Cirksena, seconded by Berthelsen, the Board approved the Performance Indicators for use in evaluating the performance of the charter schools being sponsored by the Northfield Public Schools.

5. Schools for Equity in Education 2006 Legislative Platform.

On a motion by Cirksena, seconded by Hager, the Board endorsed the 2006 Legislative Platform of Schools for Equity in Education.

B. Items for Consent Grouping.

On a motion by Berthelsen, seconded by Hager, the Board approved the following items listed under the Consent Grouping.

1. Personnel Items.

a. Appointments\*\*

1. Elizabeth Braaten, ECFE Educational Assistant, for up to 7.0 hours per week, beginning January 24, 2006, Class I, step 1. There are no benefits with this position.

2. Sue Keppers, Food Service Associate I position at the Middle School for 3.0 hours per day, beginning January 30, 2006, entry level - \$11.47 per hour. There are no benefits with this position.

3. Timothy Cahalan, transfer from Custodian Engineer position to Head Custodian at Longfellow School beginning February 1, 2006, step one of the wage scale for head custodians.
  4. Co-Curricular Assignments
    - Rachel Haider, Middle School Spring Play (replaces Middle School Spring Musical for 2005-06).
    - Rich Guggisberg, transfer to Assistant Girls Softball Coach
    - Jennifer Streefland, transfer to Assistant Girls Softball Coach - 9<sup>th</sup> Grade
    - Dan Riesgraf, Assistant Girls Softball Coach – 10<sup>th</sup> Grade
    - Charles Black, One-Act Play Advisor (50% Stipend)
    - Ellen Mucha, One-Act Play Advisor (50% Stipend)
    - Dwight Jilek, High School Musical Assistant Director
  5. Lewayne Engelby, transfer from Head Custodian position to Custodian Engineer at Longfellow School, beginning February 1, 2006, step 6 of the wage scale for custodian engineers.
  6. Lori Christophersen, Technology Workstation Intern at the Middle School for 15 hours per week, beginning February 6, 2006 through June 30, 2006, at an hourly rate of \$14.00. This is in addition to her Educational Assistant position.
  7. Brian Collins, Substitute Site Assistant Middle School Youth Center for 12.0 hours per week, beginning January 9, 2006 through May 30, 2006, \$9.97/hr.
  8. Laura Hedelson, Targeted Services Teacher, Greenvale Park Elementary School, 5.0 hours per week, beginning January 25, 2006 through June 1, 2006.
  9. Suzy Cowles, Targeted Services Teacher, Greenvale Park Elementary School, 5.0 hours per week, beginning January 23, 2006 through June 1, 2006.
  10. Kristi Huettl, Targeted Services Teacher, Bridgewater Elementary School, 5.0 hours per week, beginning January 4, 2006 through June 1, 2006.
  11. Yesica Porras-Louis, Targeted Services Teacher, Bridgewater Elementary School, 5.0 hours per week, beginning January 3, 2006 through June 1, 2006.
  12. Cheryl Bristol, Special Ed Educational Assistant at Greenvale Park for 4.5 hours per day, beginning February 8, 2006, Class III, step 1, pro-rated benefits.
  13. Tammie Warner, KidVentures Site Leader, Greenvale Park, for 3.0 hours per day beginning January 25, 2006, \$12.42 per hour. This is in addition to her 5.0 hour per day Early Ventures Site Assistant position.
  14. Angela Sletten, Supervisory Educational Assistant for 1.75 hours per day, beginning February 8, 2006, Class I, step 1. There are no benefits with this position.
  15. Shari Bridley, Early Childhood Special Ed Educational Assistant at Longfellow School for 26.0 hours per week, beginning February 21, 2006, Class III, step 5, pro-rated benefits. This is in addition to her part-time hours for Family Ed. Total hours not to exceed 40 hrs/wk.
- b. Increase in Hours/Reassignments
1. Susan Nelson, Special Ed Educational Assistant at Longfellow, increase one hour per week to cover bus transfer times for a total of 19 hours per week. (The correct increase on 1/23/06 should be from 2.4 to 3.5 hours per day or 18 hours per week).

2. High School Food Service Coverage
  - Nancy Gunderson, long-term substitute Kitchen Manager, beginning January 24, 2006.
  - Colleen Gottsch, long-term substitute Food Service Associate III, beginning January 24, 2006.
  - Jayne Tischler, long-term substitute Food Service Associate II, beginning January 24, 2006.
  - Rate of pay commensurate with the higher classification beginning the sixth consecutive day.
- c. Leaves of Absence
  1. Hannah Puczko, FMLA leave from January 9, 2006 through January 27, 2006.
  2. Rona Springer, FMLA leave from January 30, 2006, through February 20, 2006.
- d. Resignations
  1. Frances Williamsen-Garvey, ECFE Educational Assistant, resignation effective Dec. 7, 2005.
  2. Carol O'Neill, Instructional Educational Assistant at Greenvale Park, resignation with her last day of work February 10, 2006.
  3. Leah Sand, 9<sup>th</sup> Grade Assistant Softball Coach, Hourly
  4. Abby Kalland, Assistant Girls Softball Coach - 9<sup>th</sup> Grade
  5. Raelene Ostberg, Early Childhood Family Education Teacher, effective February 15, 2006.
- e. Discontinuance of Employment
  1. Barbara Schumacher, Special Ed Educational Assistant, employment discontinued effective February 13, 2006

\*\*Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information.

1. Enrollment Report.

IX. Future Meetings

Wednesday, February 22, 2006, 6:30 PM, District Budget Review Committee,  
Community National Bank, Community Room (lower level)

Thursday, February 23, 2006, 6:30 PM, District Budget Review Committee,  
Community National Bank, Community Room (lower level)

Monday, February 27, 2006, 7:00 PM, Regular School Board Meeting,  
Northfield High School Media Center

Tuesday, February 28, 7:00 PM, School Board Work Session,  
Northfield High School Media Center

Thursday, March 9, 2006, 7:00 PM, Public Hearing-Budget Reduction Proposals,  
Northfield High School Auditorium

Monday, March 13, 2006, 7:00 PM, Regular School Board Meeting,  
Northfield High School Media Center

- X. On a motion by Hargis, seconded by Cirksena, the Board adjourned.