

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

Organizational School Board Meeting
January 10, 2005
Northfield High School Media Center

I. Call to Order.

The Organizational meeting of the School Board was called to order at 7:00 PM by ex-officio member Superintendent L. Chris Richardson for the purpose of organizing the Board for the 2005 calendar year.

II. Organization of the Board.

A. Individual Action Items.

1. Acceptance of Notice of Acceptance of Office and Oath of Office.

Director of Business Affairs Tom Stringer administered the Oath of Office to each of the four School Board members elected in the November 2004 election to a four-year term of office. They are Diane Cirksena, Paul L. Hager, Kathryn M. Hargis and Wendy V. Smith.

2. Election of Officers.

a. Election of Board Chair.

Boardman moved and Stratmoen seconded that Kari Nelson be nominated as Board Chair. Hearing no further nominations, Stratmoen moved and Hager seconded that a unanimous ballot be cast for Kari Nelson as Board Chair. Motion carried. School Board Chair Kari Nelson then chaired the remainder of the Organizational School Board meeting.

b. Election of Vice Chair.

Smith moved and Cirksena seconded that Noel Stratmoen be nominated as Board Vice Chair. Hearing no further nominations, Hager moved and Hargis seconded that a unanimous ballot be cast for Noel Stratmoen as Board Vice Chair. Motion carried.

c. Election of Clerk.

Stratmoen moved and Smith seconded that Jean Boardman be nominated as Board Clerk. Hearing no further nominations, Stratmoen moved and Hager seconded that a unanimous ballot be cast for Jean Boardman as Board Clerk. Motion carried.

d. Election of Treasurer.

Boardman moved and Cirksena seconded that Wendy Smith be nominated as Board Treasurer. Hearing no further nominations, Hager moved and Cirksena seconded that a unanimous ballot be cast for Wendy Smith as Board Treasurer. Motion carried.

3. Set Stipends of Directors and Officers.

Boardman noted that the stipends for School Board Directors and Officers have not changed for several years and verified with Superintendent Richardson that they are not being recommended for change in 2005 due to budget constraints.

On a motion by Stratmoen, seconded by Hager, the Board set the monthly stipends for 2005 at \$240 for the School Board Chair and \$180 for School Board Directors.

4. Committee Appointments.

Board members expressed their interest in serving on the various committees. They were instructed to contact Board Chair Kari Nelson by January 19, 2005, if they wish to no longer be considered for a committee appointment as indicated at the January 10, 2005, Board meeting. A recommendation for Committee Appointments will be brought to the January 24, 2005, School Board meeting for approval.

B. Items for Consent Grouping.

On a motion by Smith, seconded by Hager, the Board approved the following items listed under the consent grouping.

1. Designated the Director of Business Affairs and Accountant as Deputy Clerk Treasurer.
2. Designated Regular Meetings of the Northfield School Board to begin at 7:00 p.m. on the second and fourth Mondays of each month.
3. The *Northfield News* was designated as the official newspaper of the Northfield School Board.
4. The School Board authorized that facsimile signatures of officers of the Board be utilized in signing school district checks and documents.

III. On a motion by Smith, seconded by Stratmoen, the Board adjourned at 7:30 p.m.

Jean Boardman
Clerk