

**NORTHFIELD PUBLIC SCHOOLS**  
**School Board Minutes**

School Board Meeting  
December 13, 2004  
Northfield High School Media Center

- I. Call to Order.  
Chairperson Noel Stratmoen called the meeting of the Board of Education of Independent School District 659 to order at 7:30 p.m. No one was absent.
- II. Agenda Changes.  
The table file was added.
- III. Public Comment.  
There was none.
- IV. Approval of Minutes.  
On a motion by Wolle, seconded by Dahl, the minutes of the School Board meeting held on November 22, 2004, were approved.
- V. Announcements.
  - On January 8, the Boys and Girls Varsity Basketball teams will be celebrating their 100th anniversary! At 4 PM, the Girls will play St. James followed at 5:30 by a "Legends" basketball game consisting of former players. Then at 6:30, the Boys will play St. James.
  - Board Chair Noel Stratmoen thanked Ruth Dahl, Eduardo Wolle and Regina Zakrajsek to their years of service on the Northfield Board of Education. Dahl was elected to the Board in 1987, Wolle in 1994 and Zakrajsek in 2000.
- VI. Items for Discussion and/or Reports
  1. Social Studies Curriculum Report.  
Bruce Santerre, High School Social Studies Teacher Mark Thornton and Curriculum Coordinator Lisa Carlson shared the modifications that will be made in the 3½ credits of required high school social studies curriculum. These modifications are being made in order to ensure that students receive the credit requirements appropriate to the graduation standards outlined in state statute.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. FY 2004 Audit Report.  
On a motion by Zakrajsek, seconded by Boardman, the Board accepted the 2003-2004 audit report as presented.
    2. Certify Final 2004 Payable 2005 Tax Levy.  
On a motion by Wolle, seconded by Nelson, the Board certified to County Auditors the 2004 payable 2005 Final Certified Net Tax Levy in the amount of \$8,740,295.87.
    3. Northfield Community Resource Center Amended Lease Agreement.  
On a motion by Nelson, seconded by Zakrajsek the Board tabled the amended lease agreement between the City of Northfield and the Northfield Public Schools until the January 10, 2005, regular school board meeting. Wolle abstained because he is a tenant at the NCRC.

4. Memorandum of Understanding between the City of Northfield and the Northfield Public Schools regarding Food Service at the Northfield Community Resource Center.  
On a motion by Boardman, seconded by Smith, the Board approved the Memorandum of Understanding between the City of Northfield and the Northfield Public Schools regarding Food Service at the Northfield Community Resource Center for the time period January 1, 2005, to June 30, 2005. Wolle abstained because he is a tenant at the NCRC.
5. Policy 104, District Strategic Plan, Second Reading.  
On a motion by Zakrajsek, seconded by Nelson, the Board approved Policy 104, District Strategic Plan.
6. Policy 102, Equal Educational and Employment Opportunity, Second Reading.  
On a motion by Smith, seconded by Dahl, the Board approved Policy 102, Equal Educational and Employment Opportunity.
7. Policy 203, Operation of the School Board - Bylaws, Second Reading.  
On a motion by Wolle, seconded by Dahl, the Board approved Policy 203, Operation of the School Board - Bylaws.
8. Schools for Equity in Education 2005 Legislative Platform.  
On a motion by Dahl, seconded by Nelson, the Board approved the 2005 Legislative Platform for Schools for Equity in Education and for the Northfield Public Schools.
9. Resolution for Termination.  
On a motion by Zakrajsek, seconded by Nelson, the Board approved the Resolution for Termination for Sara Dawson. Voting 'yes' was Boardman, Dahl, Nelson, Smith, Wolle, Zakrajsek and Stratmoen. No one voted 'no.'

B. Items for Consent Grouping.

On a motion by Boardman, seconded by Smith, the Board approved the following items listed under the Consent Grouping.

1. Middle School Construction Change Order.  
The Board approved change order #24 for the new Northfield Middle School in the amount of \$110,283.04 resulting in a current contract amount of \$27,207,253.94 for the Middle School BP#2 building construction contract with Adolfson and Peterson, Inc.
2. School Assembly Programs.  
The Board approved the application for the Traveling Theater Company to perform "The Sword and the Stone" at Greenvale Park, Bridgewater and Sibley Elementary Schools on March 23, 2005, as part of the elementary schools' Fine Arts Week.
3. Community/School Resource Officer Memorandum of Understanding.  
The Board approved the agreement between the school district and the City of Northfield to provide a police officer. The funding is provided by the annual safe schools levy.

4. Personnel Items.

a. Appointments

(1) Janice Cherry, .5 Mentoring Grant Coordinator, beginning December 3, 2004, 52 week work year, at an hourly rate of \$15.01, pro-rated benefits.

(2) Co-Curricular Assignments  
Darrell Sawyer, Head Girls Softball coach

b. Increase in Contract Time

(1) Jean Johnson, increase from .5 to 1.0 Early Childhood Special Education Teacher at Longfellow School, beginning January 3, 2005, to teach an additional section of ECSE.

c. Leaves of Absence

(1) Jennifer Rudolph, leave of absence for the period extending from December 2, 2004, through March 8, 2005.

(2) Shanna Collins, leave of absence from on or about February 8, 2005, through on or about March 21, 2005.

(3) Mark Auge, intermittent leave of absence for up to 12 weeks during the period of November 8, 2004-November 8, 2005.

d. 2004 Seniority List for Licensed Staff

A copy of the 2004 Seniority List for licensed staff was approved.

e. 2004 Seniority List for Principals

A copy of the 2004 Seniority List for principals was approved.

f. Resignations

(1) Janet Puppe, Special Ed Educational Assistant at Longfellow School, resignation effective December 22, 2004.

(2) Rebecca Bazan, Communications and Community Partnerships Coordinator, resignation effective December 31, 2004.

(3) Gretchen Colby, Middle School Youth Center Lead Assistant, resignation effective January 6, 2005.

5. Overnight Student Trips.

- The Board approved an overnight trip by the girls hockey team to Waseca, MN on December 28 and December 29 to participate in a hockey tournament.
- The Board approved an overnight trip for 7th and 8th grade world language students to attend the Concordia Language Village March 11-13.

VIII. Future Meetings

Monday, January 10, 2005, 7:00 PM, Organizational School Board Meeting,  
immediately followed by the Regular School Board Meeting  
Northfield High School Media Center

Monday, January 24, 2005, 7:00 PM, Regular School Board Meeting,  
Northfield High School Media Center

IX. Adjournment

On a motion by Wolle, seconded by Dahl, the Board adjourned at 9:00 pm.