

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
August 9, 2004
Northfield High School Cafeteria Annex

- I. Call to Order.
Chairperson Noel Stratmoen called the meeting of the Board of Education of Independent School District 659 to order at 7:30 p.m. Boardman and Zakrajsek were absent.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
There was none.
- IV. Approval of Minutes.
On a motion by Dahl, seconded by Wolle, minutes of the School Board meeting held on July 12, 2004, were approved.
- V. Announcements.
There were none.
- VI. Items for Discussion and Reports.
 1. Prairie Creek Community School.
Caroline Jones, Director of Prairie Creek Community School, presented a review of their second year of operation and plans for the 2004-05 school year.
 2. Construction Update.
Architect Steve Miller presented a construction update on the new middle school.
 3. District Finance Update.
Director of Business Affairs Tom Stringer provided a brief update on the district's General Fund budget.
- VII. Superintendent's Report.
 - A. Items for Individual Action
 1. Middle School Construction Order.
On a motion by Dahl, seconded by Smith, the Board accepted change order #21 in the amount of \$37,462.40 resulting in a current contract amount of \$27,021,068.15 for the Middle School BP#2 building construction contract with Adolfson and Peterson, Inc.
 2. Awarding the Sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2004C.
On a motion by Nelson, seconded by Smith, the Board unanimously approved the resolution awarding the sale of aid anticipation certificates. Voting 'yes' was Dahl, Smith, Nelson, Wolle and Stratmoen.

3. Resolution Regarding Mental Health Treatment Facility Access for Certain Special Education Students.

On a motion by Wolle, seconded by Dahl, the Board unanimously approved the Resolution Regarding Mental Health Treatment Facility Access for Certain Special Education Students. Voting 'yes' was Dahl, Smith, Nelson, Wolle and Stratmoen.

4. ARTech Contract Amendment.

On a motion by Nelson, seconded by Smith, the Board approved Charter School Contract Amendment #1 between the Northfield School District #659 and the Northfield School of Arts and Technology (ARTech).

5. 2004-2005 Participation in Curricular and Co-Curricular Activities by Charter School Students.

On a motion by Dahl, seconded by Smith, the Board approved procedures for charter school student participation in district curricular and co-curricular programs for the 2004-05 school year only.

6. Cooperative Sponsorships.

On a motion by Dahl, seconded by Smith, the Board approved a two-year cooperative sponsorship with ARTech in Boys Tennis, Girls Tennis and Volleyball, and a one-year cooperative sponsorship in Boys Soccer.

7. Resolution Providing for Public Hearing on Property Tax Levy.

On a motion by Nelson, seconded by Dahl, the Board approved the following Resolution.

RESOLVED that the School Board of Independent School District No. 659,

1. Shall meet in the Media Center at the Northfield High School, 1400 Division Street, Northfield, MN on Tuesday, December 7, 2004 at 7:30 o'clock p.m. for the purpose of holding a public hearing on the school district's 2004 payable 2005, property tax levy. This date does not conflict with the county hearing dates.

2. In the event the School Board is unable to complete its deliberations on this matter at the hearing on the original date specified, the hearing shall be continued and the Board shall meet in the Media Center at the Northfield High School, 1400 Division Street, Northfield, MN on Tuesday, December 14 at 7:30 o'clock p.m. to continue the hearing. This date does not conflict with the applicable county hearing dates.

B. Items for Consent Grouping.

On a motion by Wolle, seconded by Dahl, the Board approved the following items listed under the Consent Grouping.

1. Gift Agreements.

The Northfield Booster Club donated \$10,793 to be used for purchases as outlined in the gift agreement. Also, the Northfield Blue Line Club donated \$2,400 to be used to purchase boys' hockey jerseys for the boys' hockey team.

2. Dissolution of Cooperative Sponsorship.

The Board approved the dissolution of the cooperative sponsorship with Stonebridge Academy for Boys' Soccer.

3. Middle School Overnight Field Trip Requests.

The Board approved two overnight field trip requests submitted by Middle School Principal Burt Bemmels - the 7th grade trip to Eagle Bluff Environmental Learning Center in November 2004, and the trip for 7th and 8th grade World Language Students to attend Concordia Language Village in January or February 2005.

4. Personnel Issues.

a. Appointments*

- (1) Hilary Hagedorn, .8 FTE High School English Teacher, beginning 2004-05 school year, BA-0**
- (2) Kari Prestemon, .4 School Social Worker at Longfellow School, beginning 2004-05 school year, MA-5** (contingent upon receipt of School Social Worker license).
- (3) Cynthia Austin, High School Mathematics Teacher, beginning 2004-05 school year, BA-1**.
- (4) Nathan Knutson, Technology Specialist, beginning August 2, 2004, \$18.50/hour.
- (5) Rosemary Drinken, Dishroom Server at Bridgewater Elementary School, 3.0 hrs/day. Level F, entry level, of the wage scale for Food Service employees. There are no benefits with this position.
- (6) Lindsey Downs, full-time Kindergarten teacher at Bridgewater School beginning with the 2004-05 school year, BA lane, step 1**. This is a change in her assignment from a .5 Grade 2 position.
- (7) Lisa Carlson, 1.0 teacher contract and TOSA stipend to serve as Curriculum and Staff Development Coordinator and Longfellow Site Leader, 187 days, MA60-10 plus \$2,060 TOSA stipend.
- (8) Laurie Larson, .5 Physical Therapist, beginning with the 2004-05 school year, BA-6**.
- (9) Shannon Flegel, Occupational Therapist, beginning with the 2004-05 school year, BA-0**, full-time plus 5 extra days.
- (10) Larry Edwards, Substitute/Auxiliary Custodian, beginning August 9, 2004, step 2 of the 2004-05 wage scale for custodians pending Board approval of agreement.
- (11) Paul Ousley, rehired for .4 High School Orchestra, MA-17.
- (12) Co-Curricular Assignments for 2004-05
 - John Mahal, Assistant Girls Soccer Coach (Hourly)
 - Sam Wold, Assistant Girls Soccer Coach
 - Mary Schmidt, Middle School Girls Soccer Coach
 - Charlie Black, One Act Play Co-Advisor (1/2 Stipend)
 - Ellen Mucha, One Act Play Co-Advisor (1/2 Stipend)
 - Amy Moeller, TOSA – Secondary Curriculum & Staff Development Coordinator
 - Tania Will, TOSA – Schoolwide Enrichment Coordinator
- (13) Christa Anderson, .5 Job-Share 2nd Grade Teacher at Bridgewater School, beginning with the 2004-05 school year, BA-0**.

- b. Policy Covering Wages and Benefits for Family Education Center Lead Teacher for 2004-05.
 - c. Resignations
 - (1) Karin Norgaard, High School Nurse, resignation effective June 30, 2004.
 - (2) Sheila Atkinson, Longfellow Special Ed Educational Assistant, resignation effective July 5, 2004.
 - (3) Simone Burley, Educational Assistant, Family Education, resignation effective July 31, 2004.
 - (4) Tiffany Reuvers, ASU Site Supervisor, resignation effective August 2, 2004.
 - (5) Terri Steen Lahr, High School Health/Physical Education Teacher, resignation effective July 24, 2004.
 - (6) Scott Sandbo, High School Social Studies Teacher, resignation effective August 9, 2004.
 - d. Policy Covering Wages, Hours, and Fringe Benefits for 2004-05 and 2005-06. The policy covering wages and benefits for the Int'l Operating Engineers, Local 70 (Custodians) was approved. The amounts are within that budgeted previously by the School Board for salaries and benefits.
 - e. Job Share Arrangements
 - The following job-share arrangements for 2004-05 were approved:
 - Becky Haar/Heather Ryden – Greenvale Park Grade 4
 - Allison Meidt/Nicole Papke – Greenvale Park Grade 5
 - Pam Charlton/Christa Anderson – Bridgewater Grade 2
 - Katrina Meehan/Amy Allin – Middle School Science
 - *These conditional offers of employment are subject to successful completion of a criminal background check.
 - **Lane placement subject to verification by the Professional Growth Committee.
5. Dairy and Bakery Bids for 2004-05. The following bids were approved:
Bakery Goods: Accepted the low bid from Sara Lee Bakery Group as the supplier of bakery goods for the 2004-2005 school year.
Milk and Dairy Products: Accepted the low milk price bid from Hastings Co-op Creamery Co. as the supplier of milk and dairy products for the 2004-2005 school year.

VIII. Items for Information

- 1. Target Grant Received.
- 2. Wind Energy Statement.

IX. Future Meetings/Events

- Monday, August 23, 2004, 7:30 PM, Regular School Board Meeting,
Northfield High School, Cafeteria Annex
- Thursday, August 26, 2004, 5:00 PM, Board Development Workshop,
(Dinner provided. There will be no district business conducted and no board decisions made.)
Northfield Golf Club Members Lounge

X. Adjournment

On a motion by Wolle, seconded by Dahl, the Board adjourned at 9:05 pm.

Wendy Smith, Clerk