

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Meeting
July 12, 2004
Northfield High School Cafeteria Annex

- I. Call to Order.
Chairperson Noel Stratmoen called the meeting of the Board of Education of Independent School District 659 to order at 7:30 p.m. Dahl was absent. Superintendent Dr. Chris Richardson and Director of Business Affairs Tom Stringer introduced themselves.
- II. Agenda Changes.
The table file was added.
- III. Public Comment.
Osseo School District resident Betty Reiman congratulated the Northfield School District on selecting Dr. Chris Richardson as the new Superintendent of Schools.
- IV. Approval of Minutes.
On a motion by Smith, seconded by Zakrajsek, minutes of the School Board meeting held on June 14, 2004, were approved.
- V. Announcements.
 - Director of Community Education Hannah Puczko reported that the school district has received a \$500 donation from a parent whose son attends the Middle School Youth Center in appreciation for the safe and enjoyable place her son can go to after school and during the summer.
 - Wolle thanked the principals for meeting with him during the month of June.
 - Superintendent Richardson proposed that a School Board Work Session be held on Wednesday or Thursday, August 25 or August 26 with Jan Rhode of the Minnesota School Boards Association. The purpose of the work session would be to discuss the roles and relationship between the School Board and the Superintendent. The Board agreed and the date that has been selected is Thursday, August 26.
- VI. Items for Discussion and Reports.
 1. Representative Ray Cox provided the Board with a summary of the actions taken by the legislature during the last session. Representative Cox also listened to Superintendent Richardson's concerns about the state's budget deficit and the implications that may have for education funding.
 2. High School Art Teacher Christie Clark presented a film about her trip to China in the fall of 2003 as a member of a Fulbright Exchange visit.
 3. Architect Steve Miller presented a construction update on the new middle school.

VII. Superintendent's Report.

A. Items for Individual Action

1. Middle School Construction Order.

On a motion by Zakrajsek, seconded by Boardman, the Board accepted change order #20 in the amount of \$40,761.98 resulting in a current contract amount of \$26,983,605.76 for the Middle School BP#2 building construction contract with Adolfson and Peterson, Inc.

2. Letter of Understanding with Artspace.

On a motion by Smith, seconded by Wolle, the Board approved the Letter of Understanding Between Artspace Projects, Inc. and Northfield Public Schools Regarding Northfield Middle School Reuse with the inclusion of a new Exhibit A that contains the legal description of the property provided by the school district's legal counsel, Schmitz, Ophaug & Dowd.

3. Resolution Providing for the Sale of General Obligation Aid Anticipation Certificates of Indebtedness, Series 2004C.

On a motion by Wolle, seconded by Nelson, the Board approved the resolution providing for the sale of general obligation aid anticipation certificates of indebtedness, series 2004C; and covenanting and obligating the district to be bound by and to use the provision of Minnesota Statutes, Section 126C.55 to guarantee the payment of the principal and interest on these certificates.

4. Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election.

On a motion by Boardman, seconded by Zakrajsek, the Board approved the Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election.

B. Items for Consent Grouping.

Boardman requested that Item #6, Grant Application, be removed from the Consent Grouping. After receiving additional information regarding the grant from Director of Community Education Hannah Puczko, on a motion by Boardman, seconded by Smith, the Board approved the grant application for \$450,000 over three years to the U.S. Department of Education to support the Connected Kids Mentoring Project be approved.

On a motion by Zakrajsek, seconded by Wolle, the Board approved the following items listed under the Consent Grouping.

1. Fiscal Year Organization Actions.

The School Board approved.

- i) Authorizing the Director of Business Affairs and the District Accountant to invest surplus District funds in accordance with applicable laws and with the District's Investment Policy, DG, for fiscal year 2004-2005.
- ii) Approved designating Bremer Bank, Wells Fargo Bank, N.A., Valley Bank Dundas, Ambac Securities Inc., U.S. Bank Minnesota and the Minnesota School District Liquid Asset Fund as official bank depositories provided they maintain

adequate pledged collateral as required by law per District procedure DG-R, for fiscal year 2004-2005.

iii) Authorized the Director of Business Affairs and the District Accountant to make appropriate wire transfers to and from District depository accounts for fiscal year 2004-2005.

2. Memberships for 2004-2005.

The following cooperatives, leagues and associations were renewed for the 2004-2005 school year.

- a. Minnesota State High School League.
- b. Minnesota Association of School Administrators.
- c. Schools for Equity in Education.
- d. Southeast Service Cooperative.
- e. Region V Computer Services Cooperative.
- f. Rice County Family Services Collaborative.
- g. Minnesota School Boards Association.
- h. Healthy Community Initiative.

3. Health and Safety Program Certification.

Attachment 99 Health Safety Performance Criteria was certified by the Board. A total of \$4,253,300.00 is budgeted for FY 2005 Health and Safety projects. The Health and Safety Certification also requires submission of a five-year capital plan. A copy of the updated capital needs plan prepared by Don Warhol was distributed to the Board.

4. Student Teaching Agreement with the University of Montana.

The Board entered into a Memorandum of Agreement with the University of Montana School of Education in Missoula, Montana.

5. Contract for Physical Therapy Services.

The Board approved the contract with Northfield Hospital to provide rehabilitative services between June 21 and August 31, 2004.

7. Co-Curricular Overnight Trips for 2004-05.

Overnight trips by athletic teams during the 2004-05 school year were approved. Many of these trips are dependent upon qualifying for the state tournament.

8. Personnel Issues.

a. Appointments*

- (1) Amanda Schrader, ESL Teacher for Sibley and Longfellow Schools, beginning August 25, 2004, BA, step 0**.
- (2) Karl Viesselman, .5 High School Math/.5 ALC Teacher, beginning August 25, 2004, MA, step 10**.
- (3) Burton Fleming, .5 ALC Teacher, beginning with the 2004-05 school year, MA60-11. This is in addition to his current .5 position at the High School.
- (4) Brian Stevens, Social Studies Teacher at the High School, beginning August 25, 2004, MA, step 0**.
- (5) Summer Weight Room Program
Scott Sahli, Program Coordinator, up to \$7,200.

Larry Sanfner, Clerical Coordinator, \$11.50/hr.

Assistant Coaches, \$16/hr.

(6) Co-Curricular Assignments for 2004-05

Regina McDonald, Middle School Assistant Activities Coordinator

Adam Danielson, Assistant Boys Basketball Coach

Paul Eddy, Assistant Girls Basketball Coach

Terri Steen, 9th Grade Assistant Girls Basketball Coach

Emileana McClish, 10th Grade Assistant Girls Basketball Coach

Robert Gregory-Bjorkland, 2004 Fall 3-Act Play

Kevin Micklo, Assistant Girls' Swimming Coach

Kevin Micklo, Assistant Boys' Swimming Coach

Erik Severson, 6th Grade Girls Soccer Coach

Judi Vitito, Part-time Assistant Cross Country Coach

Heather Ims, 6th Grade Volleyball Coach (hourly)

Heather Ims, 6th Grade Girls' Basketball Coach (hourly)

Audrey Stanton, Dance Team Assistant (JV) ½ stipend

Meg Jandro, Dance Team Assistant (JV) ½ stipend

(7) Lydia Tilstra, .5 Special Education (LD) Teacher at Bridgewater

Elementary School, beginning with the 2004-05 school year, MA lane, step 6**.

(8) Anne Lamppa, .6 Reading Teacher at the Middle School (transfer from

Title I position), beginning with the 2004-05 school year, BA lane, step 6**.

b. Contract for Employee Assistance Program Services

The contract with the Center for Human Resources to provide employee assistance program services to the Northfield School District for the 2004-05 school year was approved.

c. Stipends

1. The Board approved a \$1,000 stipend for SEED 2 Training for David Bly.
2. The Board approved a \$500 stipend for teaching Strategies Class for Lisa Carlson.

d. Resignations

(1) Anthony Anderson, Kindergarten Teacher, resignation effective end of 2003-04 school year.

(2) James Johnson, High School Custodian Engineer, resignation. His last day will be July 26, 2004.

e. The recommendations from Negotiator Richard Thomas and Dr. Chris Richardson for the following personnel policies and practices for the 2004-05 and 2005-06 school years were approved:

- Northfield Principals Association
- Non-Union Administrators

*These conditional offers of employment are subject to successful completion of a criminal background check.

**Lane placement subject to verification by the Professional Growth Committee.

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9. Nursing Assistant Program.

The Board approved a contract with South Central Technical College in Faribault. SCTC provides the instructor for our nursing assistant program.

VIII. Items for Information

1. U.S. History Grant.

2. 2004-2005 School Board Meeting Dates.

3. School Start/Stop Times for the 2004-05 School Year.

4. End of the Year Minority Liaison Report. Boardman recognized the tremendous work Minority Liaison Joan Lizaola does on behalf of the district.

IX. Future Meetings/Events

Monday, August 9, 2004, 7:30 PM, Regular School Board Meeting,
Northfield High School Cafeteria Annex

X. Adjournment

On a motion by Wolle, seconded by Smith, the Board adjourned at 9:05 pm.

Wendy Smith, Clerk