

August 1, 2014

Middle School Staff,

Welcome to the 2014-2015 school year! A special greeting is extended to all of the staff members who are new or rejoining the Northfield Middle School team. Our August newsletter has been mailed out to each NMS family and is also posted on the district website at <http://nfld.k12.mn.us/news/newsletters/>.

Please welcome our new or returning staff members:

Interim Assistant Principal	Ray Coudret
District Assessment Coordinator	Hope Langston
District OT	Annette Cerretta
Math	Erin Brush
Band	Paul Ousley
Health	Esmee Hintze
EL Program	Laura Hakala
Grade 6 Team 2 – Science	Kelly Gandrud
Grade 8 Geoscience	Kathy Klein
English 8	Heather Kuehl
Grade 8 Geography	Erin Carson
Reading Acceleration/MTSS	Leah Sand
Educational Assistant	Kristin Basinger
Educational Assistant	Terri Quint
TORCH Vista	Kelsey Klug
MSYC Promise Fellow	Eli Robiner
Americorp Promise Fellow	Tony Daza

New licensed staff members have a district training session on August 20 and 21. **All middle school staff members are invited to our welcome back staff meeting on August 25 from 7:45 to 8:45 a.m. in our auditorium.**

Educational assistants will be engaged in job specific training sessions the remainder of the day. Licensed staff will meet from 8:50 – 9:45 for an “everything you want to know and more” session in the auditorium. The following is a list of important workshop week events:

2014-15 Workshop Week Plan

August 20: New Teacher Workshop - 7:45 Breakfast at MS and District Programming

August 21: New Teacher Workshop - 7:45-4:00

- 7:45 – 10:45 District Programming
- 10:45 Lunch at MS Staff Lounge
- 2:00-4:00 Building Time

August 25: Staff Workshop 7:45-3:45 (*Work Time 9:45-3:45*)

- 7:45-8:45 All Staff Gathering in Auditorium
 - ❖ Welcome Back and Just Welcome
 - ❖ Introductions & “I knew it was time to come back to school when...”
- 8:45-9:00 Break/Transition (EA’s have training remainder of the day)
- 9:00-9:45 License Staff--2014-15 Overview
- 9:45 – 3:45 Work Time

August 26: Staff Workshop 7:45-3:45 (*Work Time 11:45-3:45*)

- 7:45-9:45 PBIS - 'The Next Steps!!!!
- 9:45-10:00 Break
- 10:00-11:45 Schoology - Consistency on posting information for students/parents
- 11:45 - 3:45 Work Time

August 27: Staff Workshop 7:45-3:45 (*Work Time 9:45-3:45*)

- 7:45-8:45 Schoology Presentation in Auditorium - Kim Briske
- 8:45-9:00 Break
- 9:00-9:45 Time to come to a consensus on where families go for information.
- 9:45 – 3:45 Work Time

Parent Night: 5:30-7:30 p.m. First announcement will be at 6:00. Please have some type of handout with basic information about your class, including contact information if they have questions.

August 28: Staff Workshop 7:45-11:45 @ High School Cafeteria (*Work Time 9:45-3:45*)

WEB Event 7:50-12:00 in classrooms

- 7:45-9:00 Authentic Grading Discussion
- 9:00-9:15 Break
- 9:15-10:15 Authentic Grading continued
- 10:15-10:30 Break
- 10:30- 3:45 Work Time

Our custodial and building and grounds crews have worked diligently around summer programs and into August to prepare our school. If you stop in during mid-August, please be prepared to dodge any final projects that need to be completed before Parent Night. The building will be unlocked at 7:00 a.m. on the remaining summer weekdays. Remember to use the sign-in board when accessing the building outside of custodial hours to prevent unnecessary police calls.

The middle school office will be staffed as fully as possible through the rest of the summer. The accompanying tentative school start schedule highlights major upcoming events. Each individual faculty member should note their specific assignments during the workshop week. We look forward to your return!

See you soon,
Greg