

August 13, 2012

Middle School Staff,

Welcome to the 2012-2013 school year! A special greeting is extended to all of the staff members who are new or are rejoining our staff from other assignments. 7th and 8th grade student schedules will be available for student pick up at the new school picture days on August 21 and 23. 6th graders will receive their schedules at the WEB orientation program on August 30 and have their photo taken later in the year.

New licensed staff members have a district training session on August 22. All middle school staff members are invited to our welcome back staff meeting on August 28 from 7:45 to 8:45 a.m. in our auditorium. This will be our only chance prior to the first day of school for the full staff to come together. Licensed staff will have an additional hour long faculty meeting and then have the rest of the day on Tuesday to work in their rooms and prepare for Parent Night. Our Parent Night will take place on August 29 from 5:00 to 7:00 p.m. New this year, all educational assistants will have a full work and training day on August 30. Please take the time to scan the August family newsletter, which is posted on the district website to get oriented to all of the dates and activities that will be taking place around campus.

The accompanying start of school schedule highlights major upcoming events. The middle school office will be staffed as fully as possible through the rest of the summer. Each individual faculty member has specific assignments during the workshop week. We will have a maroon t-shirt with the Northfield Public Schools logo for each new staff member. Replacement shirts for those returning staff members who need one are available with advance request. All staff members are encouraged to wear maroon on the first day of school as we welcome one of our largest student enrollments in quite some time.

New or Returning Staff:	6 th Grade	Dan Kust
	Science	Mick Hamilton
	Special Education	Deb Seitz
	School Psychologist	Rachael Heisterkamp
	Educational Assistants	Janet Gannon & Soraya Dangor
	Volunteer Coordinator	Anita Fisher Egge
	AmeriCorps Promise Fellow	Hannah Reece
	Math Corps Fellow	Taylor Traeder

Our custodial staff has worked through some warm summer days to prepare our school for your arrival. Most projects should be completed before you receive this letter. Please be prepared to work around any final projects that need to be completed before Parent Night. The building will be unlocked at 7:00 a.m. on the remaining summer weekdays. Remember to please use the sign-in board when accessing the building outside of custodial hours to prevent unnecessary police calls. It is a good idea to have your I.D. badge with you just in case the alarm is triggered accidentally. If you are in the area, feel free to stop by and check your mailbox and please periodically check your staff e-mail and the internal District website for updates.

See you soon,
Jeff