

Why e-Learning days?

The purpose of e-Learning days is to maintain instructional momentum when Minnesota winter weather disrupts the ability to provide in-person instruction rather than extend the school year later into June.

Note: If a parent **does not** wish to have their student participate in an e-Learning day, they have that option. Please call the attendance line at your school and let them know. That absence will be excused.

When will the district use e-Learning days?

The first full school day cancellation due to winter weather **will not** be replaced with an e-Learning day. The **second** and **subsequent** school closures will be replaced with e-Learning days. In special circumstances, the superintendent may determine not to designate an e-Learning day on a day when there is a full school day cancellation due to weather. If the district closes school after initially identifying a two-hour late start, an e-Learning/online learning day will be implemented using the same parameters as if it were a standard school closure. There is a limit of five (5) e-Learning days for weather-related closures. Because school districts can provide online instruction to their students at their discretion, the board may authorize additional online learning days if necessary.

Staff availability

Teachers, administrators, and other licensed professionals will be available by [email](#), [phone \(via voice mail\)](#), Talking Points, or through the grade-appropriate digital learning space (Schoology, SeeSaw, or Zoom) based on the schedules below. The [staff directory](#) includes all district email addresses and voicemail extensions. Special Education students can expect to be contacted by their case manager to determine how they can support a successful e-Learning/online learning day experience.

Student attendance and activities

Students will be considered in attendance as indicated in the table below. Parents may call the attendance line to notify the school of their student's absence. This absence will follow the same protocols as for an absence when students physically attend school. Student work on e-Learning/online learning days will follow the guidelines in the table below. Not all e-Learning/online learning activities will be graded. Graded activities will be allowed additional time for submission on a case-by-case basis. Students who need additional time because of limited Internet access or other family responsibilities should contact their teacher for an extension.

Building	Student Activity Guidelines
Area Learning Center	Students will receive e-Learning/online learning day instructions from the ALC.
Bridgewater, Greenvale Park, and Spring Creek	<p>Students are marked “present” for the e-Learning/online learning day if they hand in the assigned work. At least one activity must be completed in each curricular area on the e-Learning matrix (linked below). Follow the instructions on the matrix. Teachers are available between 9:00-11:30 a.m. and 1:00-3:00 p.m. to support students and their work. Students may post their work in SeeSaw or Schoology or return it the next school day.</p> <p style="text-align: center;">Kindergarten Grade 1 Grade 2 Grade 3 Grade 4 Grade 5</p>
Middle School	<p>Northfield Middle School staff will post the day's activities on Schoology before 9:00 am. Students will join their Period 1 class via Zoom at 9:00 am for attendance and to receive instructions about the e-Learning day. Expectations will align with what students would complete within a regular class period. The learning activity will advance the current content being learned in the course. The teacher will explain the maximum time the student should spend on the learning activity. Teachers will be available to assist students with the day's tasks based on the following schedule. For clarity, this schedule is not for required live instruction but for student assistance.</p> <p><u>1st period:</u> 9:00 am-9:45 am (includes the required 15-minute e-Learning day attendance, expectations, and schedule overview) <u>2nd period:</u> 10:00 am-10:30 am <u>3rd period:</u> 10:45 am- 11:15 am <u>Lunch:</u> 11:15 am-12:15pm <u>4th period:</u> 12:15 pm-12:45 pm <u>5th period:</u> 1:00 pm-1:30 pm <u>6th period:</u> 1:45 pm-2:15 pm <u>7th period:</u> 2:30 pm-3:00 pm</p>
High School	<p>Northfield High School staff will post the day's activities on Schoology before 9:00 am. Students will join their Period 2 class via Zoom at 9:00 am for attendance and to receive instructions about the e-Learning day. Expectations will align with what students would complete within a regular class period. The learning activity will advance the current content being learned in the course. The teacher will explain the maximum time the student should spend on the learning activity. Teachers will be available to assist students with the day's tasks based on the following schedule. For clarity, this</p>

	<p>schedule is not for required live instruction but for student assistance.</p> <p><u>2nd period</u>: 9:00 am-9:45 am (includes the required 15-minute e-Learning day attendance, expectations, and schedule overview.) <u>1st period</u>: 10:00 am-10:30 am <u>3rd period</u>: 10:45 am- 11:15 am <u>Lunch</u>: 11:15 am-12:15pm <u>4th period</u>: 12:15 pm-12:45 pm <u>5th period</u>: 1:00 pm-1:30 pm <u>6th period</u>: 1:45 pm-2:15 pm <u>7th period</u>: 2:30 pm-3:00 pm</p>
Northfield Community Education Center	<p>Adult Basic Education, Early Ventures, and KidVentures are canceled Early Childhood Family Education and Hand-in-Hand Preschool - families will receive e-Learning day instructions from staff.</p>
Big Nine Online	<p>Students will follow the Big Nine Online program schedule.</p>