

**Health and Safety 3<sup>rd</sup> Meeting 2015**  
**March 11, 3:30 pm DO conference room**  
**Minutes**

**Old business:**

1. Tuck and carry slings

Gerry Franek (fire chief) said the fire department has their own equipment that they would use to evacuate students/staff. All members of the department are trained on how to use their own equipment.

2. Chemical waste at High School

Tabled as no one from the science department was in attendance.

3. LF street construction

Door #4 will be used as the main entrance during construction this summer. A finger print machine will be added for parents to use.

4. BW negative pressure issues update

Controls have been reprogrammed and the issue should be resolved. A report of possible mold in a classroom was found to be staining from condensation on the window trim. The trim will be repainted over the summer.

5. HS scene shop door replacement

The door broke and currently has a temporary fix. The door was not up to code and will now have to meet code since repair is required. An electric motor will be added for raising and lowering the door over the summer along with safety sensors.

6. Crisis plan review updates

The plan used to be reviewed annually but has not been occurring the past few years. The committee plans to begin reviewing the plan on an annual basis again.

7. Science room deficiencies/Chemical Hygiene Officer update

Paul met with Mr. Hillmann to discuss the roles and responsibilities of the CHO. Looking at either a stipend or adding extra days to a teacher's contract to complete the CHO responsibilities. Hopefully, everything will be in place by this fall.

8. Roof fall protection

Garland roofing includes a roof fall protection inspection as part of their contract. Garland will identify where railings are needed at each building.

## **New Business:**

1. Review indoor air quality brochure

The brochure has not been updated since 2011. Elizabeth Bade will update sections on requirements for furniture, not allowing latex balloons in schools, staff bringing cleaning supplies from home, and animals in the building. Elizabeth will bring the revised brochure to the next safety committee meeting for review. Once changes are finalized, the plan is to present the brochure to the cabinet.

2. MS pool air quality issues update

Looking at having the manufacturer of the pool HVAC unit (Dectron) come out to look at the unit and identify issues and control problems.

3. Boiler shut off emergency switches

Shut offs need to be outside of the boiler room. The high school shut off will need to be relocated somewhere in the hallway. Greenvale will have to move the shut off somewhere in the gym.

4. Emergency Plan maps

The maps are mostly done. The AED locations still need to be added for every building. The safe rooms on the second floor at the MS need to be identified on the maps. Once changes are finalized, the maps will be posted in the buildings.

## **General Discussion:**

1. There needs to be a safe room at LF for students and staff at ALC. Ben and Paul will look into possible locations and requirements.
2. What is the fire departments stance on using the elevator in the event of a fire at the MS? Is it still off limits?
3. There are concerns about the location of the softball field and proximity to an AED. Look into purchasing an additional AED and determine where to store it.
4. The committee would like to invite the fire department to tour the MS and LF to identify evacuation routes & needs for mobility impaired students. Some students are very limited in their mobility and would require a lot of assistance during a fire evacuation.