

# **Health and Safety 1st Meeting 2015**

## **Jan. 2, 3:30 pm DO conference room**

### **Minutes**

#### **Old business:**

1. Security upgrades progress report by Paul  
Paul reported security upgrades are complete and we are now in our warranty period
2. Longfellow playground signage – Complete
3. Parking lot issues at Greenvale – Update  
The new parking lot layout at Greenvale is working well. The school requested signage in Spanish to help direct traffic in front of the building.
4. Emergency maps – Review some sample maps  
We reviewed some sample maps from the vendor and decided it would be best to make up one map for each building containing all weather and fire evacuation routes, including rally points.
5. After school crisis plan – Take a look at first draft  
Community Services provided a draft for after school and weekend users of our buildings and fields. It contains names and phone numbers to contact if there is an emergency. It also states procedures in case of emergencies. The group reviewed it and thought it was well done and would work.
6. SB mercury flooring and HS asbestos floor tile removed this summer.
7. BW art room exhaust / air quality  
There was a report of air quality issues in the BW art room. IEA checked it out but found no issues.
8. HS machine guarding complete

#### **New business:**

1. New RTU for ventilation at High School – The new unit is installed and working well.
2. GV new exhaust fans and PRV's – All exhaust fans are installed and working. Our electrician will wire the PRV's in the spring. The building has been running slightly negative with the new fans.
3. HS scene shop garage door – The garage door came down at some point and the company that came out to repair the door told us it was shot. Jim and Mark were able to get the door working for now. The Fire Marshal said it must be repaired and we will schedule this for summer.
4. HS mock OSHA walk through – Paul reported that only a couple of minor items were discovered during the walk through. The inspector was impressed with the work of school staff and teachers to keep our buildings safe!
5. Chemical waste at High School – Paul was notified that the HS science department had chemical waste to dispose of. He told them Rice County handles our chemical waste. He has not heard back from the science department.
6. Suggested dates for this year – January 14, March 11, May 13 (2nd Wednesday of the month)

#### **General Discussion:**

**Next Meeting – Future meeting dates March 11, 2015 and May 13, 2015**