

COMMUNITY SERVICES DIVISION

1651 Jefferson Parkway Northfield, MN 55057 PH 507.664.3750 www.northfieldschools.org

## **Important Registration Information**

- New families may begin to turn in registrations on Thursday, March 5<sup>th</sup> at 6:00 pm at Longfellow School. Registration is first come, first served and slots fill very quickly. **If looking to register an infant, please call 507-645-1245 the first week of March to determine availability.**
- Registration forms should include a check with the registration fee and snack cart fee. Checks should be made out to EarlyVentures. The registration and snack cart fee may be on the same check.
  - A \$100 non-refundable registration fee must be submitted with registration paperwork for all children that are not currently enrolled in EarlyVentures. There is no registration fee for currently enrolled children.
  - The snack cart fee is only for those in the toddler and preschool rooms. Infants do NOT need to pay for the snack cart.

## **Snack Cart Fee:**

Enrolled 4-5 days/week- \$65 Enrolled 2-3 days/week- \$33

- Once the registration contract is received, a one month written notice will be required for any schedule changes or withdrawals from the program.
- For summer 2020, EarlyVentures will be located at Longfellow School. Beginning September, 2020, EarlyVentures will be located at the current Greenvale Park (700 Lincoln Parkway).
- EarlyVentures is open from 6:30 am-6:00 pm.
- EarlyVentures families must stay up-to-date with payments. Each month's tuition must be paid by
  the last day of the respective month. Care will be terminated for families that do not follow the
  payment policy. Please note, families DO NOT receive a hard copy of monthly statements unless
  they specifically request one in writing. If you do not currently have online access to billing, but
  would like to be set up with access, please contact Mary Hansen at
  <a href="MHANSEN@northfieldschools.org">MHANSEN@northfieldschools.org</a>. Please also contact Mary if requesting a hard copy of monthly
  statements.
- Hot lunches will be available during the school year, except on release days. White 1% milk (whole milk for those 12-23 months) is also available each day for purchase. The approximate cost is \$2.50/lunch with milk or \$.50 for just milk. Please make checks payable to Food Service if you would like your child to receive hot lunch and/or milk. Children may also always bring a lunch from home. Families must notify EarlyVentures each morning by 8:15 am if their child will need a hot lunch.

Confirmation packets with additional information and paperwork will be mailed to you in late July. Please call (507) 664-3653 with any questions. We look forward to seeing you soon!