

## Northfield School District 659 — School Bus Registration Form

Parent/Guardian: Please complete this form and return to your child’s school or the district office, or mail to Benjamin Bus at the address below.

**IMPORTANT:** Bus forms are sent home each May. Forms **MUST** be updated/filled out each year; if a form is not received, your student will **NOT** be registered for bus service.

- ELIGIBILITY FOR SCHOOL BUS TRANSPORTATION: The transportation boundary for students in grade 6 through 12 is approximately 1 mile from the school property. The transportation boundary for students in kindergarten through grade 5 is approximately .75 miles from the school property.
- OPEN ENROLLED STUDENTS are transported **ONLY** on routes *inside* the district that have been established to serve district residents, usually at existing group stops. New stops will not be added to routes for open enrolled students.
- Students who are residents of other school districts and attend charter, private, or parochial schools are **NOT ELIGIBLE** for school bus service provided by ISD 659.
- Student transportation is between home and school. A daycare option may be designated instead of home. Transportation is not provided to after school activities or work.
- In order to provide the most efficient routes for students who do ride the bus regularly, we ask that you do not register students for bus service unless they will actually ride. Students who do not ride for three consecutive weeks will be deleted from the route, and parents will need to re-register if the student is going to ride the bus.

|                                                  |  |
|--------------------------------------------------|--|
| Student Name                                     |  |
| School—Upcoming Fall                             |  |
| Grade—Upcoming Fall                              |  |
| Home Address                                     |  |
| City State Zip                                   |  |
| Parent/Guardian Name<br>cell phone<br>work phone |  |
| Parent/Guardian Name<br>cell phone<br>work phone |  |
| Home Phone—Land Line                             |  |

**When will this student ride the bus?**

*Check all that apply.*

- To school in the morning.
- From school in the afternoon.
- This student will not ride the school bus.
- Shared Custody — Each parent completes a form.

**Day Care Bus Stop Authorization**

The Daycare Bus Stop is for parents/guardians who designate a daycare location for pick up and/or drop off for their child. The request **must** be consistent everyday, with only one pick up bus stop and one drop off bus stop.

**PICK UP**  Home  Daycare (check one)      **DROP OFF**  Home  Daycare (check one)

Daycare Provider:

Phone:

Address:

- Return to your child’s school or the Northfield Public Schools district office. Or, mail to Benjamin Bus, 32611 Northfield Blvd., Northfield MN 55057.
- Questions? Please contact Benjamin Bus/Northfield Lines at 507-645-5720. EMAIL [rwagner@benjaminbus.com](mailto:rwagner@benjaminbus.com)
- I acknowledge that it is my responsibility to re-register for transportation in case of a change, and to allow at least 5 business days for a request to be processed.
- I understand that students can only ride to/from their assigned bus stop. Students may not ride the school bus to alternate locations.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_

