

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for September 25, 2017, Regular School Board Meeting

- VI. Committee Reports.
Two committee reports are in the table file. Amy Goerwitz submitted a report on the retreat held by Northfield Enact on August 22 and Julie Pritchard's report summarizes the SEE meeting she and Superintendent Hillmann attended last Friday, September 22.
- VII. Items for Discussion and/or Reports.
1. Technology Services Update.
Enclosed is Kim Briske's power point presentation.
- VIII. Superintendent's Report
B. Items for Consent Grouping
3. Personnel Items.
a. Appointments.
15. ~~CORRECTION:~~ Nancy Ivers Special Education EA-PCA for 6.5 hours/day at the Middle School, beginning 09/25/2017-06/07/2018; Spec Ed Step 1-\$15.31/hr.
16. *David Beck, Assistant Nordic Ski Coach at the High School, beginning 11/13/2017-02/15/2018. Level G, Step 1
17. *Paige Haley, Assistant Girls Hockey Coach at the High School, beginning 10/30/2017-2/24/2018; Level E, Step 1-50% Stipend
18. *Sarah Marohl, Special Education EA-PCA for 4 hours/day at Longfellow, beginning 9/28/2017-06/07/2018; Spec Ed Step 1-\$15.31/hr.
19. Karrie VanZuilen, Special Education EA-PCA for 2.1 hours/day at Longfellow, beginning 10/02/2017-06/07/2018; Spec Ed Step 1-\$15.31/hr.
b. Increase/Decrease/Change in Assignment.
20. Sarah Marohl, Special Education EA-PCA for 20 hours/wk at Longfellow, change to Special Education EA-PCA for 20.5 hours/wk at Longfellow, effective 09/28/2017-06/07/2018.
21. George Nick Monson, Assistant Girls Hockey Coach at the High School, change to Assistant Girls Hockey Coach at the High School-50% stipend, effective 09/25/2017.
22. Karrie VanZuilen, Special Education EA-PCA for 10.5 hours/wk at Longfellow, change to Special Education EA-PCA for 11 hours/wk at Longfellow, effective 10/02/2017-06/07/2018.
c. Leave of Absence Requests.
2. UPDATED: Paul Bernhard, Teacher at Bridgewater, Family/Medical Leave of Absence, beginning 09/26/2017-11/9/2017.
3. Bruce Dybvik, Workstation Specialist at the High School, Family/Medical Leave of Absence, beginning 09/18/2017- for up to 60 work days.
4. Shelly Kruger, Special Education EA at the High School, Family/Medical Leave of Absence beginning 10/27/2017-12/08/2017.
5. Rhea Mehrkens, Teacher at the Middle School, Family/Medical Leave of Absence for Childcare beginning on or about 01/02/2018-extending through the 2017-18 school year, returning 08/27/2018.
e. TRA Part-Time Teacher Program
The Board is requested to authorize participation for the following teachers to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District: Mary Robia and Theresa Wilson.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prework screening (if applicable)*
- IX. Items for Information
3. Enrollment Report – September 22, 2017.

Technology Services Update

September 25, 2017

What have we been up to?

- Implementation of New MacBooks
- Summer Training
- Device Deployment
- Providing Tech Support
- Supporting District Priorities
- Northfield Enact

New MacBook Deployment

- Deployed 325 MacBook Pros to licensed staff
- Transformed from distribution center to connected people and classrooms.
- Challenges of implementation beginning to bear fruit in productivity



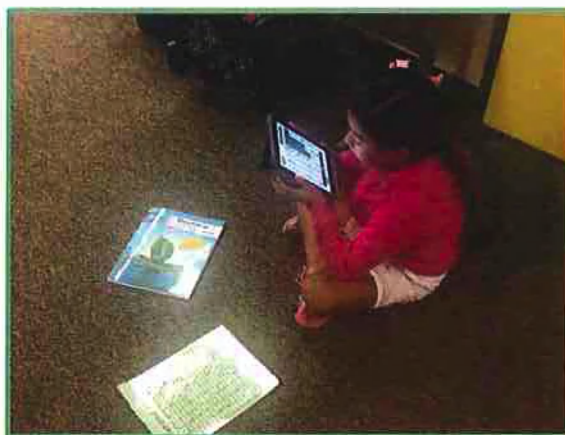
Summer Training

- Offered 45 Sessions of Summer PD
 - 18 MacBook Sessions
 - 27 Other Sessions
- Paid Training for new Macs
 - Over 400 total hours completed
 - Over 140 teachers participated
 - Over 200 online badges completed
- Additional Workshop Week Training
 - New Teacher Tech Rotation
 - MS/HS Sessions
- Ongoing Plans



Devices, Devices, and more Devices!

- 325 MacBooks
- PCs updated for all support staff
- Nearly 4,000 iPads
 - 1:1 grades 4-12
 - 1:2 grades K-3
 - 1:1 licensed staff
- Connections to multiple tools
 - Apps specific to content and grade levels
 - Connected devices
 - Specific software
- 240 Chromebooks
- Net 100 More Students 6-12



Technology Support

- Team effort from Technology Services
 - Network troubleshooting
 - New software deployment
 - Device Deployment
 - Ongoing training and learning
- Over 730 Completed Work Tickets
- Ongoing Collaboration and Troubleshooting
 - Work with maintenance department
 - Sharing between buildings
 - Work with hardware and software providers



Supporting District Priorities

- Spaces that are modern, innovative, creative and flexible
- Equitable opportunities and support for all career and college paths
- Commitment to social/emotional health for all
- Robust core instruction



Northfield Enact

- Pulls curriculum and staff development together with technology
 - Technology decisions should never be independent of teaching and learning vision and mission!
- Focus on action at the classroom level as well as district-wide consistencies when logical
- Framed first meeting with a look at our modern world to shape our actions
- Committee will meet as full group in fall and spring
- Sub-committees will form throughout the first half of this year
- Innovative Practice Grants

What's Next?

- Collaboration with other districts
 - Looking at next steps for hardware
 - Looking at use of space
 - Looking at instruction of media literacy and 21st Century skills
- Capital Needs for 2018-19
 - Projection solutions for all rooms
 - Connections between devices--wireless and wired
 - Continued wireless network improvements
 - iPad lease renewals



Questions?



Committee Report

Board of Education

Name: Julie Pritchard

Committee: SEE (Schools for Equity in Education)

Date Submitted: 9/24/2017 23:24:52

SEE 2018 Legislative Platform:

- A draft of the 2018 Legislative Platform has been prepared for final approval by SEE membership in October.
- Key areas of focus continue to be referendum and debt service equalization and adequate funding, including at least a 1% increase to the basic funding formula for the 2018-19 school year and an increase in the state's share of special education funding as well as key policy changes.
- Dr. Hillmann participated in developing this platform.

Dr. Bill Morris' recent survey focusing on public perceptions of K12 Education and the political landscape:

Key take-aways include:

- Nearly 60% of those surveyed feel Minnesota is heading in the right direction.
- Education was viewed as the most important issue in the state by an increased margin of 7%. Next closest issue was Health Care at 20%.
- Of those surveyed 62% supported a mandatory inflation increase in education funding.
- 55% also supported a 1% broad sales tax for education.
- 60% favor the state paying the total cost of special education.

ESSA Update: (Every Student Succeeds Act-replaces MN's NCLB waiver)

- The state's plan was submitted for approval to the U.S. Department of Education in mid-September. Response expected in 120 days.
- Our state's plan was developed over the course of several months with considerable input from stakeholders across the state.
- Some changes to accountability measures after the 2017-18 school year. There is also emphasis being placed on ensuring students are receiving a well-rounded education. Those indicators will be developed for use after the 2020-21 school year and will include career and college readiness.



Committee Report

Board of Education

Name: Amy Goerwitz **Committee:** Northfield Enact

Date Submitted: 9/22/2017 13:20:21

The District Curriculum and Staff Development Committee and the District Tech Steering Committee held a retreat on Tuesday, August 22, to work on combining the two committees. We decided to name our new committee Northfield Enact (not an acronym, just referencing our goals for development and learning in action).

Jason Molesky was the keynote speaker with the topic of "Raising the Bar." Jason discussed the role of technology in student learning, the environment, and teacher professional growth.

We focused on developing a vision for our top work priorities. First, we brainstormed about what today's world is like and came up with "instant," "fast-changing," with "many expectations and things to focus on," and a "headline culture of catchy snippets (not deep reading/understanding)." Then we considered the Apple Corporation's view of our world as "mobile, connected, and global."

The following priorities rose to the top of our discussion. (While they may not be directly related to technology, it is the integration of technology into the classroom that supports our students' learning.)

- Consistency
- Critical thinking
- Engagement
- Connections, and
- Collaboration

When measuring where we are in implementing our goals, Jason proposed that we should consider these three levels: Introducing, Integrating, and Innovating.

Along with the above discussion, committee leaders Mary Grace Hanson and Kim Briske will communicate the following changes and updates to the administrative team through meetings and the superintendent weekly bulletin, and to all teachers via email.

New Committee Parameters for Northfield Enact--

- We are bringing together two committees that have operated differently in the past.
- Northfield Enact will meet twice each year: Once in late fall (agenda: capital budget items) and once in early spring (agenda: professional learning for the next school year).
- The Title II funds that were used to pay DCSDC members for after school meetings will no longer be available after this year. Additional pay for meetings will not be an option, as it is not sustainable or equitable.

New grant process for Northfield Enact (formerly the PLC grants)--

Additional dollars are available for these grants--previously \$6,000, now \$18,000. Application and approval will be done digitally through our Schoology group with a link available on our website.

Grants --

- Must have a SMART goal (does not have to be a PLC goal). Teachers can work together across grade levels or subjects on a grant SMART goal.
- Must have accountability measures in application and a means of sharing results with a list of options.
- Must plan for sustainability if applicable, such as ongoing needs for materials, subscriptions, etc.
- Cannot be repeated/resubmitted for multiple years.
- Can pay for teacher and student materials or conferences (Limit of two people per conference, no mileage, meals or lodging).
- Cannot pay staff for additional work time.
- Will be split between each semester, with carryover from first semester available in second semester; no year-to-year carryover.

| | | | | | | | 2017-2018 | | | | | | |
|---|---------------|---------------|----------------|----------------|-------------|--------------|--------------|-------------|--------------|-----------|-----------|---------|----------------------|
| School and Grade Level | September 5th | September 8th | September 15th | September 22nd | October 2nd | November 1st | December 1st | January 2nd | February 1st | March 1st | April 3rd | May 1st | End of Year 6/6/2018 |
| Longfellow | | | | | | | | | | | | | |
| Early Childhood | 71 | 68 | 73 | 75 | | | | | | | | | |
| Total | 71 | 68 | 73 | 75 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Greenvale Park | | | | | | | | | | | | | |
| Grade K-2030 | 87 | 86 | 85 | 85 | | | | | | | | | |
| Grade 1-2029 | 68 | 68 | 68 | 68 | | | | | | | | | |
| Grade 2-2028 | 81 | 81 | 80 | 80 | | | | | | | | | |
| Grade 3-2027 | 77 | 76 | 76 | 76 | | | | | | | | | |
| Grade 4-2026 | 79 | 79 | 79 | 79 | | | | | | | | | |
| Grade 5-2025 | 93 | 94 | 94 | 93 | | | | | | | | | |
| Total | 485 | 484 | 482 | 481 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sibley | | | | | | | | | | | | | |
| Grade K-2030 | 98 | 95 | 95 | 95 | | | | | | | | | |
| Grade 1-2029 | 86 | 85 | 85 | 85 | | | | | | | | | |
| Grade 2-2028 | 102 | 102 | 102 | 102 | | | | | | | | | |
| Grade 3-2027 | 91 | 92 | 92 | 92 | | | | | | | | | |
| Grade 4-2026 | 108 | 107 | 106 | 106 | | | | | | | | | |
| Grade 5-2025 | 107 | 108 | 108 | 108 | | | | | | | | | |
| Total | 592 | 589 | 588 | 588 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bridgewater | | | | | | | | | | | | | |
| Grade K-2030 | 87 | 87 | 88 | 88 | | | | | | | | | |
| Grade 1-2029 | 97 | 97 | 97 | 97 | | | | | | | | | |
| Grade 2-2028 | 91 | 91 | 92 | 93 | | | | | | | | | |
| Grade 3-2027 | 113 | 113 | 113 | 113 | | | | | | | | | |
| Grade 4-2026 | 90 | 90 | 90 | 90 | | | | | | | | | |
| Grade 5-2025 | 113 | 113 | 113 | 113 | | | | | | | | | |
| Total | 591 | 591 | 593 | 594 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Middle School | | | | | | | | | | | | | |
| Grade 6-2024 | 329 | 329 | 328 | 327 | | | | | | | | | |
| Grade 7-2023 | 307 | 304 | 304 | 303 | | | | | | | | | |
| Grade 8-2022 | 333 | 330 | 331 | 330 | | | | | | | | | |
| St. Dominics | 6 | 6.5 | 6 | 6 | | | | | | | | | |
| Total | 975 | 969.5 | 969 | 966 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| High School | | | | | | | | | | | | | |
| Grade 9-2021 | 361 | 359 | 358 | 358 | | | | | | | | | |
| Grade 10-2020 | 325 | 324 | 324 | 325 | | | | | | | | | |
| Grade 11-2019 | 355 | 354 | 353 | 352 | | | | | | | | | |
| Grade 12-2018 | 300 | 299 | 295 | 294 | | | | | | | | | |
| Total | 1341 | 1336 | 1330 | 1329 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ALC | | | | | | | | | | | | | |
| Grade 9-2021 | 1 | 1 | 2 | 3 | | | | | | | | | |
| Grade 10-2020 | 3 | 3 | 3 | 5 | | | | | | | | | |
| Grade 11-2019 | 15 | 15 | 16 | 19 | | | | | | | | | |
| Grade 12-2018 | 38 | 43 | 48 | 51 | | | | | | | | | |
| Total | 57 | 62 | 69 | 78 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Grand Total | 4112 | 4099.5 | 4104 | 4111 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Full Time only (excluding EC and Part-time/Independent Study ALC) | 4028 | 4022 | 4017 | 4013 | | | | | | | | | |

LongfellowEarly Childhood

| | |
|-----------------|-----------|
| Banks | 7 |
| Dorey | 9 |
| Enge | |
| (O'Connor) | 3 |
| Goldade | 11 |
| Kremin | 7 |
| Kruse | 2 |
| Roth | 5 |
| Schnorr | 6 |
| Sorenson | 4 |
| Waters | 11 |
| Winter | 10 |
| ** TOTAL | 75 |

Sibley

| Grade | Teacher | |
|-------|--------------|------------|
| K | Born | 25 |
| K | Downs | 21 |
| K | Heil | 25 |
| K | Matson | 24 |
| 1 | Craft | 20 |
| 1 | Sasse | 25 |
| 1 | Sieger | 20 |
| 1 | Swenson | 20 |
| 2 | Baker | 27 |
| 2 | Seeberg | 25 |
| 2 | Soderlund | 25 |
| 2 | Spitzack | 25 |
| 3 | Guggisberg | 23 |
| 3 | Jandro | 24 |
| 3 | Johnson | 21 |
| 3 | Sweeney | 24 |
| 4 | Day | 17 |
| 4 | Fox | 22 |
| 4 | Haar | 23 |
| 4 | McManus | 21 |
| 4 | Rud | 23 |
| 5 | Baragary | 28 |
| 5 | Malecha | 28 |
| 5 | Ostermann | 24 |
| 5 | Stulken | 28 |
| | TOTAL | 588 |

Greenvale Park

| | | |
|---|--------------|------------|
| K | Flicek | 24 |
| K | Hagberg | 25 |
| K | Malecha | 24 |
| K | Ziemann | 12 |
| 1 | Landry | 25 |
| | Peterson | |
| 1 | (Nivala) | 22 |
| 1 | Zach | 21 |
| 2 | Amundson | 26 |
| 2 | Bulfer | 18 |
| | Johnson- | |
| 2 | McLaughlin | 19 |
| 2 | Larson | 17 |
| 3 | Alvarez, C | 21 |
| 3 | Conway | 19 |
| 3 | Timerson | 18 |
| 3 | Youngblut | 18 |
| 4 | Clarey | 18 |
| 4 | Dimick | 19 |
| 4 | Garcia | 25 |
| 4 | Hetzel | 17 |
| 5 | Alvarez, R | 26 |
| 5 | Harding | 22 |
| 5 | Sickler | 23 |
| 5 | Spitzack | 22 |
| | TOTAL | 481 |

Bridgewater

| | | |
|---|--------------|------------|
| K | Allison | 22 |
| K | Cade | 22 |
| K | Danielson | 22 |
| K | Tran | 22 |
| 1 | Charlton | 24 |
| 1 | Ellerbush | 24 |
| 1 | Hall | 23 |
| 1 | Lanza | 26 |
| 2 | Lane | 22 |
| 2 | Lofquist | 22 |
| 2 | Rubin | 27 |
| 2 | Sterud | 22 |
| 3 | Larson | 24 |
| 3 | Peterson | |
| 3 | (Temple) | 22 |
| 3 | Ryan | 22 |
| 3 | Sickler | 23 |
| 3 | Truman | 22 |
| 4 | Holden | 21 |
| 4 | Schuster | 23 |
| 4 | Shepherd | 23 |
| 4 | Swenson | 23 |
| 5 | DeVries | 25 |
| 5 | Duchene | 30 |
| 5 | Kohl | 28 |
| 5 | Rauk | 30 |
| | TOTAL | 594 |

Middle School

| | |
|------------------------------------|--------------|
| Grade 6 -2024 | 327 |
| Grade 7 (*inc. 3.5 - 1/2 day)-2023 | 306.5 |
| Grade 8 (*inc. 2.5 - 1/2 day)-2022 | 332.5 |
| TOTAL | 966.0 |

High School

| | |
|---------------|-------------|
| Grade 9-2021 | 358 |
| Grade 10-2020 | 325 |
| Grade 11-2019 | 352 |
| Grade 12-2018 | 294 |
| TOTAL | 1329 |

*12 (6) St. Dominic's students attend 1/2 day

| | |
|----------------------------|---------------|
| Early Childhood** | 75 |
| Kindergarten-2030 | 268 |
| Grade 1-2029 | 250 |
| Grade 2-2028 | 275 |
| Grade 3-2027 | 281 |
| Grade 4-2026 | 275 |
| Grade 5-2025 | 314 |
| Total K-5 | 1738 |
| Total Middle School | 966 |
| Total High School | 1329 |
| GRAND TOTAL | 4033.0 |

ALC 9-12 78 F/T=55 **P/T=0 **I/S=23

GRAND TOTAL with ALC 4111.0

Full Time only

(excluding EC and Part-time/Independent

Study ALC) 4113.0

Enrollments represent 100% enrolled except where indicated by **

Half day St. Dominic's students are represented by *