

## LICENSED STAFF

### New Teacher Training Dates

- August 21: SpEd New Teacher Training 7:30 am to 3:30 pm, location High School Media Center
- August 22-23: ALL New Teacher Training 7:30 am to 3:30 pm, location Middle School
- please refer to the attached training schedule for Fall Workshop August 27-31.

### CPI Training

- Training is required yearly
- sign up for a “Refresher” training if previously trained and current certification within the last year.
- If this is your first time taking CPI, you will need to sign up for a “Initial” training.
- Questions Regarding CPI training can be directed to Kelly Foehrkolb.  
[kfoehrkolb@northfieldschools.org](mailto:kfoehrkolb@northfieldschools.org)
- All Special Education teachers working in ECSE, EBD, ASD/NB, LI, DCD:MM programs are required to be certified.
- Any other special education staff that are interested in the training are welcome to sign up.

Sign up Link: [CPI Training Sign Up](#)

### CPR/1st Aid & Body Mechanics Training

CPR/1st Aid & Body Mechanics training is required for all staff working in ECSE, EBD, LI, DCD:MM programs. (Certification is good for 2 years.)

- Body Mechanics Training is required only for new staff.
- If you have completed your CPR training elsewhere, please send a copy of your certificate to the Special Services Office.
- Training will be offered August 20th & 21st, November 5th, and January 28th.
- Questions regarding CPR training may be directed to the Special Services Office.

Sign up Link: [CPR/ 1st Aid Training Sign Up](#)

## **Bloodborne Pathogen Training**

Training is required for all Special Education Staff, and all PCAs.

- Training is required yearly
- Access online: Start at the district web page. Select Departments then Building & Grounds. At the bottom of the page, click on “Masterynet Online Training for District Employees”. Use your first initial and last name for ID.
- Questions Regarding Bloodborne Pathogen Training can be directed to Elizabeth Bade.  
[ebade@northfieldschools.org](mailto:ebade@northfieldschools.org)

**Fall Workshop  
August 27-31, 2018  
All Teaching Staff  
THIS IS SUBJECT TO CHANGE**

**Additional trainings and meetings may be scheduled on Tuesday or Thursday.**

**Monday, August 27**

<b>Time</b>	<b>Activity</b>	<b>Location</b>	<b>People in Charge</b>
7:00	Doors Open		
7:00-8:00	Celebration Breakfast	MS Cafeteria	Erin Bailey
8:15-9:30	Welcome Back Program	MS Auditorium	Matt Hillmann
9:30-9:45	Travel to buildings		
9:45-11:30	Building Meetings	Buildings	Principals
11:30-12:30	Lunch		
12:30-3:30	Work Time	Classrooms	
3:30	Done for the day		

**Tuesday, August 28**

- Related Services and Sped teachers working in LI, DCD, ASD and EC please refer to the additional August trainings

<b>Time</b>	<b>Activity</b>	<b>Location</b>	<b>People in charge</b>
7:30-9:00	Online Literacy, Literacy, Math, Second Step updates	Elementary Buildings	Principals and Coaches
7:30-9:00	PBIS, Ramp Up, Peer Helpers, Second Step updates	MS, HS, ALC	Principals and Others
9:00-11:30	Trainings/Meetings/ Work Time	Classrooms/Buildings	
11:30-12:30	Lunch		
12:30-2:00	Trainings/Meetings/ Work Time	Classrooms/Buildings	

2:00-3:30	Bully Prevention Training	Online training	
3:30	Done for the day!		

### Wednesday, August 29

Time	Activity	Location	People in charge
<b>Elementary</b>			
7:30-11:30	Ready, Set, Go! Day Conferences	Elementary Schools	Principals
11:30-12:30	Lunch		
11:30-3:30	Ready, Set, Go! Day Conferences	Elementary Schools	Principals
<b>Secondary</b>			
7:30-11:30	Youth Mental Health First Aid Training	HS H Wing	
11:30-12:30	Lunch		
12:30-3:30	Youth Mental Health First Aid Training	HS H Wing	
3:30	Done for the day!		

### Thursday, August 30

Time	Activity	Location	People in charge
7:30-9:30	Lexia Training: All 3rd and 4th grade Classroom Teachers and optional for k-2 Teachers	BW Media Center	Mary Grace Hanson
9:30-11:30	PLC Time	Elementary and Secondary Buildings	Principals
11:30-12:30	Lunch		
12:30-3:30	Sped Licensed Staff Training	HS Lower Cafe	Cheryl Hall, Sara Pratt

3:30	Done for the day!		

**Friday, August 31: "Work Day"**

Time	Activity	Location	People in charge
7:30-11:30	Work time	Classrooms	
11:30-12:30	Lunch		
12:30-3:30	Work time	Classrooms	
3:30	Done for the day!		

***Additional Special education August Training Sessions:***

**Tuesday August 28:**

- All PCAs, all Sped teachers working in LI, DCD, ASD and EC to attend 7:30-11:30, related services required for MA billing updates 9:30-8:45

Time	Activity	Location	People in Charge
7:30 (Doors open 7 am	Welcome	HS Lower Cafeteria	Cheryl Hall/Sara Pratt
7:35-8:05	Bus Updates/lift training	HS Lower Cafeteria	Benjamin Busing
8:05-8:25	Lifting	HS Lower Cafeteria	Jamin Sawyer, PT
8:30-8:45	MA billing Updates	HS Lower Cafeteria	Treasa Rome, MA Billing Consultant
8:45-9	travel back to buildings		
9-11:30	Sped Teachers, Related Services and PCAs: review IEP/programing, Disability Specific information and schedules	Assigned Buildings	Cheryl Hall/Sara Pratt

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Please contact the Special Services Offices with any questions:

1400 Division Street South

Northfield, MN 55057

507.645.3410

[jstreiff@northfieldschools.org](mailto:jstreiff@northfieldschools.org)