

#### DISTRICT OFFICE

201 Orchard Street South Northfield, MN 55057 PH 507.663.0600 • Fax 507.663.0611 www.northfieldschools.org

#### SCHOOL CANCELED FOR THE FULL DAY

- 1. Decision to be made before 5:30 a.m. in consultation with Benjamin Bus.
- 2. Activate <u>emergency school closing communications procedure</u> for media, families, and employees.
- 3. Call radio and television stations or complete their online form as appropriate.

## **Other School Events and Operations**

- No KidVentures / Early Ventures.
- No Hand-in-Hand Preschool or Early Childhood Special Education.
- No Area Learning Center after-school or evening classes.
- No food service.
- No special education transportation.
- No co-curricular practices, games, and events.
- All community education events, classes, and open gym activities are canceled.
- All elementary school activities are postponed or canceled.
- All middle school practices, games, and events are postponed or canceled.

# **High School**

- Cancellation of scheduled games and events is subject to mutual agreement between competing schools and procedures governed by the Big 9 Conference and/or the Minnesota State High School League. Decisions regarding the rescheduling of practices, games, and events on days when school is closed will be shared via Skylert and/or Schoology and KYMN radio.
- If weather and resulting road conditions improve during the day when school is closed, the activities director, in consultation with the high school principal and superintendent, may schedule and/or plan on continuing co-curricular practices, games, and events for that day.
- It is the responsibility of the activities director, or in their absence the high school principal, to share schedule changes via Skylert and/or Schoology, notify KYMN, and update the Big 9 website. The status of these events on days when schools have been closed, Saturdays, and vacation days will be shared via Skylert and/or Schoology, announced on KYMN radio, and updated on the Big 9 website by 12:30 p.m. Announcements will be made after 12:30 p.m. if there is a drastic weather change later in the day.

### **Special Events**

Decisions regarding the cancellation of occasional special events held in the evening, such as parent-teacher conferences, plays, concerts, etc. will be the responsibility of the respective building principal(s) in consultation with the superintendent. Decisions will be shared via Skylert and/or Schoology and KYMN radio by 3 pm.

Updated October 2024