

SCHOOL CANCELED DURING THE DAY (Early dismissal)

1. Decision to be made by 10:30 a.m. in consultation with Benjamin Bus. If possible, dismissal time should be after lunch has been served.
2. Activate [emergency school closing communication procedure](#) for media and families.
3. Early dismissal schedule. To minimize confusion, early dismissal times will be identified as being "X" hours earlier than the usual dismissal time as outlined in the chart below. This will make it easier to identify the bus times during the afternoon bus schedule. It will also help parents to easily calculate the approximate time that their child(ren) should arrive at home.

	Lunch	Regular Dismissal Time	1 Hour Early Dismissal	2 Hour Early Dismissal	4 Hour Early Dismissal	5 Hour Early Dismissal
Prairie Creek	11:45-12:15	2:30	1:30	12:30	10:30	9:30
Arcadia	12:05-12:35	2:42	1:42	12:42	10:42	9:42
St. Dominic	11:00-12:10	2:35	1:35	12:35	10:35	9:35
NCEC AM Preschool		11:30	11:30	11:30	10:00	9:00
NCEC Full Day Preschool	11:30-12:00	3:45	2:45	1:45	11:45	10:45
NCEC PM Preschool		3:45	2:45	Canceled	Canceled	Canceled
Early Ventures	11:30-12:00	Closes at 5:30 p.m.		2:30 p.m.		
Middle School	10:48-12:09	2:51	1:51	12:51	*10:51	9:51
Area Learning Center	12:05-12:35	2:40	1:40	12:40	10:40	9:40
High School	11:10-12:31	2:45	1:45	12:45	*10:45	9:45
Bridgewater	11:25-1:00	3:20	2:20	1:20	*11:20	10:20
Greenvale Park	11:10-1:05	3:15	2:15	1:15	*11:15	10:15
Spring Creek	11:00-1:05	3:15	2:15	1:15	*11:15	10:15

* Do not serve lunch

Other School Events and Operations

- **Community Education:** All Community Education events, classes and open gym activities are canceled.
- **KidVentures:** KidVentures will remain open for up to one (1) hour after school is dismissed. Preferably children will go home or to an “in town” designated friend’s home. If children come to KidVentures, their parents must pick-up the child(ren) within one (1) hour. Children may be picked up by each child’s designated “emergency pick-up person.” Late fees will be applied to any child/ren picked up after one hour.
- **No afternoon Hand-in-Hand Preschool**
- **EarlyVentures:** Dismiss at 2:30 p.m.
- **Food Service:** If possible, dismissal time should be after lunch has been served.
- **All Elementary School Activities Will Be Postponed or Canceled**
- **No Area Learning Center After School and Evening Classes**
- **Co-curricular Practices, Games and Events**

Middle School

All Middle School practices, games and events shall be postponed or canceled.

High School

- Cancellation of scheduled games and events is subject to mutual agreement between competing schools and procedures governed by the Big 9 Conference and/or the Minnesota State High School League. Decisions regarding the rescheduling of practices, games, and events on days when school has been closed will be announced via Skylert and/or Schoology, and over KYMN radio.
- If weather and resulting road conditions improve, the activities director, in consultation with the high school principal and superintendent, may schedule and/or plan on continuing co-curricular practices, games, and events for that day.
- It is the responsibility of the activities director or, in their absence, the high school principal, to notify KYMN radio and to update the Big 9 website. Announcements will be made after 12:30 p.m. if there is a significant weather change later in the day. The status of these events on days when school is dismissed early, Saturdays, and vacation days will be announced via Skylert and/or Schoology, and over KYMN radio.

Special Events

Decisions regarding the cancellation of occasional special events held in the evening, such as parent-teacher conferences, plays, concerts, etc., will be the responsibility of the respective building principal(s) in consultation with the superintendent and will be announced via Skylert and/or Schoology, and over KYMN radio by 3:00 p.m.

Updated September 2023