

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for November 14, 2022, Regular School Board Meeting

6. Consent Agenda
 - b. Gift Agreements
 - \$1,675.00 from Bethel Lutheran Church to Greenvale Park Elementary for snack cart
 - e. Overnight Field Trips
 - Coaches Paige Haley, Jeff LaPanta and Brittney Hubbard are requesting board approval for a Northfield High School Girls Hockey overnight trip for the 2022-2023 school year.
 - Coaches Jasmin Kotek and Brooke Sexton are requesting board approval for a Northfield High School Dance Team overnight trip for the 2022-2023 school year.
 - f. Personnel Items
 - i. Appointments
 11. Tyler Lexvold, Special Education EA/PCA at Bridgewater, beginning 11/16/2022, Step 3, \$17.05/hour + prorated PCA stipend.
 - ii. Increase/Decrease/Change in Assignment
 9. Tyler Balow, Social Studies Teacher at the High School, add event worker at the High School, effective 11/3/2022.
 10. Adriana Bermudez, General Education EA at Northfield Community Resource Center, add Pre-K wrap around care and increase weekly hours from 38.25 hrs/week to 39 hours/week.
 11. Rachael Caspers, District Receptionist, Class II, change to Receptionist/Child Nutrition Administrative Assistant, Class IV, effective October 4, 2022.
 12. Nick Connor, Mathematics teacher at Northfield High School, add .40 FTE Robotics coach, effective 11/9/2022.
 13. Carrie Duba, K-12 Instructional Coach for the District, ⅓ overload in lieu of a preparation period to complete data integration work, beginning 11/11/2022 through 6/9/2023.
 14. Daniel Foley, Long-term substitute teacher at Spring Creek Elementary - change dates to 11/14/2022 through 12/9/2022.
 15. Candace Hard, daily teacher sub, change to long-term substitute special education teacher at Bridgewater, beginning 11/14/2022 through 12/14/2022, BA+10, step 10.
 16. Jenelle Mullin, Child Nutrition Associate III at the High School, increase hours from 7 hours/day to 8 hours/day, beginning 11/14/2022 through 6/9/2023.
 17. Rebekah Patterson - CORRECTION, .55 FTE Reading Support teacher, change to .55 FTE reading support teacher and .325 Title teacher effective 10/31/2022 through 6/9/2023.
 18. Andrew Richardson, 1.0 FTE Head Robotics Coach, change to .60 FTE Head Robotics coach, effective 11/9/2022.
 19. Diane Wolbeck, Child Nutrition Associate III at the High School, extend the increase in hours from 7.25 hours/day to 7.75 hours/day through 6/9/2023.
 - iii. Leave of Absence
 4. Roanne Johnson, Special Education Teacher at Bridgewater Elementary, FMLA leave of absence beginning 11/1/2022 through 12/14/2022.
 - iv. Retirements/Resignation/Terminations
 9. Todd Wirkkala, Custodian at Bridgewater Elementary, unable to accept position.
7. Items for Individual Action
 - a. Additional English Learner (EL) Support. The school board is requested to approve the addition of a 6.5 hour per day English Learner (EL) Educational Assistant (EA) for the remainder of the 2022-23 school year due to an increase in the number of newly enrolled students with Level 1 English proficiency at

Spring Creek and Northfield High School. The maximum projected cost of salary and benefits for a 6.5 hour/day EA is \$29,950.

The board is also asked to approve the addition of a 0.45 FTE EL teacher to support additional students new to the country for the remainder of this school year. This will cost \$22,862.

The board is also asked to approve an overload at the high school to support additional EL student needs there for the remainder of this school year. The cost of the overload is \$10,706.

All these expenses will be coded to the district's contingency fund. The contingency fund is a budgeted amount to address unanticipated issues in enrollment or additional services. This year, the budgeted amount was 1.50 FTE and the amount of contingency FTE used so far, including the items above, is 1.14 FTE.

Superintendent's Recommendation: Motion to approve the addition of a 6.5 hour per day English Learner (EL) Educational Assistant (EA), the 0.45 EL teacher, the high school overload for the remainder of the 2022-23 school year at a projected cost of \$63,518.

- b. Resolution Canvassing the Results of the November 8, 2022 School Board Election The school board election was held on November 8, 2022. We are recommending that the board adopt the Resolution Canvassing Returns of Votes of the School District's General Election as enclosed.

Superintendent's Recommendation: Motion to approve the adoption of the Resolution Canvassing Returns of Votes of the School District's General Election as presented.

- c. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties. The school board is asked to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties as presented.

Superintendent's Recommendation: Motion to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties as presented.

- d. Resolution Relating to Canvassing Returns of the November 8, 2022 Special Election The capital projects levy election was held November 8, 2022. The school board is asked to adopt the enclosed Resolution Relating to Canvassing Returns of the November 8, 2022 School District Special Election as enclosed.

Superintendent's Recommendation: Motion to adopt the Resolution Relating to Canvassing Returns of the Special Election held on November 8, 2022, on the question of shall the renewal of the expiring capital project levy authorization proposed by the board of Independent School District No. 659 (Northfield Public Schools), Minnesota be approved (question 1) of which 9,050 voted in favor, 4,103 voted against the same, and zero ballots were defective or blank. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried. On the question if School District Question 1 above is approved, shall the new capital project levy authorization proposed by the board of Independent School District No. 659 (Northfield Public Schools), Minnesota be approved (question 2) of which 7,610 voted in favor, 5,435 voted against the same, and zero ballots were defective or blank. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

- e. World's Best Workforce 2022-2023 Annual Report.

Superintendent's Recommendation: Motion to approve the 2022-2023 World's Best Workforce Annual Report as presented.

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 8th day of November, 2022, by and between Bethel Lutheran Church, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

\$1,675 donation to Huenvale Park Elementary for snack cart.

Bethel Lutheran Church
Donor

By: *Received in the Huenvale Park Office*

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Cardinal Glass Industries, Inc.	\$10,000.00	NHS robotics team
Northfield Volleyball Club	\$8,604.00	Hotels & meals (trip to Marshall), end of year banquet and banners
Bethel Lutheran Church	\$1,675.00	Greenvale Park Elementary snack cart

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Noel Stratmoen, Clerk



Northfield Public Schools
Northfield, MN

EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Paige Haley (651) 301-01818, Jeff LaPanta (507) 399-9331, Brittney Hubbard (507) 581-3300

School and Program: Northfield High School Girls Hockey

Date of Requested Trip:

1. What group is taking this trip? Raider Girls Hockey Varsity team
2. Estimated # of Students: 20 # Adult Supervisors: 3
3. Destination: Thief River Falls
4. Date/Time of Departure: 11/25 9:00 AM
5. Date/Time of Return: 11/26 6:00 PM
6. State purpose and/or educational value of trip (attach information to form if needed).

Two varsity competitions on 11/25 and 11/26

7. Name the manner of travel and the carrier.

We will travel by coach bus using Northfield Lines

8. State housing arrangements (must include name, address and phone number of hotel).

Grandstay

1031 Wendt Dr, Thief River Falls, MN 56701
(218) 681-9988

9. List of coach, parent or guardian contact info.(Attach)

Paige Haley (head coach)
(651) 301-0818
phaley@northfieldschools.org

10. List participants (reminder to have participants complete parent/guardian permission form if applicable). (Attach)

Not available at this time. Roster of who will be traveling will be decided after tryouts 10/31-11/1

11. Indicate who will be in charge of supervising the trip (roles and responsibilities).

Paige Haley—head varsity coach

Brittney Hubbard— head JV coach and main chaperone/point person at hotel for players.

Jeff LaPanta— assistant coach, will be at the hotel but will not be the main contact point for players.

12. State the safety precautions and procedures for emergencies while on the trip.

Players know to find a coach immediately if there were an emergency or a threat to safety. Players have all of their coach's phone numbers.

Head coach works closely with captains throughout the process of the trip.

11. Give budget costs, how the trip will be funded and estimated cost per student.

Our RGH booster club will provide funds to pay for hotel + any travel costs not covered by the school district.

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

N/A

Signature of Staff Member Responsible: Paige Haley

Date field trip request was submitted to Principal: 10/29/22

Principal/Administrator Signature and Date:


Approved:

Not Approved:

Superintendent Signature and Date: _____

Approved: _____ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____



Northfield Public Schools
Northfield, MN

EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone):

Jasmin Kotek - (507)210-4556
Brooke Sexton - (507)369-4306

School and Program:

Northfield High School
Dance Team

Date of Requested Trip:

11/18/22-11/19/22

1. What group is taking this trip?

Northfield Varsity Dance Team

2. Estimated # of Students: 18 # Adult Supervisors: 3

3. Destination: Brainerd, MN

4. Date/Time of Departure: Friday, 11/18/2022, after-school approx 3:00pm

5. Date/Time of Return: Saturday, 11/19/2022 post-awards, approx 8:00pm

6. State purpose and/or educational value of trip (attach information to form if needed).

Compete against different AAA teams we normally do not see during the season. It is great to enhance our skills and see new choreography. In addition, our team is still growing and this will support team bonding early in the season. The girls go to Brainerd for dance camp in the summer but not all are able to attend, so this is continuing a tradition in which they really enjoy and providing the opportunity to the whole team.

7. Name the manner of travel and the carrier.

To the destination: school bus company

From the destination: pre-arranged parent carpool with permission of all athletes

8. State housing arrangements (must include name, address and phone number of hotel).

Rapid River Lodge
7376 Woida Rd N
Baxter, MN 56425
(218) 825-7234

9. List of coach, parent or guardian contact info.(Attach)

Jasmin Kotek, jasminkotek98@gmail.com, (507)210-4556
Brooke Sexton, brookesexton5735@gmail.com, (507)369-4306
Erin Updike, hilinersparentboard@gmail.com, erinupdike@gmail.com, (763)772-6076

10. List participants (reminder to have participants complete parent/guardian permission form if applicable). (Attach)

Anna Pribyl (12)

Julia Gorden-Mercer (12)

Marisa Devito Winget (12)

McKenna Carlson (11)

Leena Brown (10)

Lottie Keller (10)

Sophie Meyer (10)

Danica Sorem (10)

Ruby Heil (9)

Lily Holman (9)

Annalisa Larson (9)

Ryland Updike (9)

Kailey Bricko (8)

Maren Simonson (8)

Sophia Tietz (8)

Isabella Townley (8)

Madison Vosejpka (8)

Esmeralda Garcia (7)

11. Indicate who will be in charge of supervising the trip (roles and responsibilities).

Jasmin Kotek & Brooke Sexton

Load athletes on bus, help aid in hotel check-in, room check at night, morning wake-up call

Erin Updike (parent chaperone)

Another adult on site to help as needed.

12. State the safety precautions and procedures for emergencies while on the trip.

Chaperones (coaches) and Parent Chaperone

All cell-phone numbers of athletes & coaches shared to a team

Rooming lists with an older leader in each room

Room checks at night (10pm)

Morning wake-up check (7am)

All emergency contacts in possession of coaches

Emergency Action Plan

11. Give budget costs, how the trip will be funded and estimated cost per student.

Hotel rooms - School budget (money was raised from kid's clinic)

Competition fee - School budget

Transportation up - School Bus

Transportation back - Carpool from parents - all pre-arranged by parent board on their behalf, no expense to athletes

Dinner/snack money - students will bring their own

Breakfast - provided by the hotel

Money for competition extras - students will bring if they want to purchase anything at the event (not mandatory or necessary)

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

N/A

Signature of Staff Member Responsible:

Date field trip request was submitted to Principal:

Principal/Administrator Signature and Date:



Approved: _____

Not Approved: _____

Superintendent Signature and Date: _____

Approved: _____

Not Approved: _____

School Board Review Date: _____

Approved: _____

Not Approved: _____

DISTRICT OFFICE

201 Orchard Street South

Northfield, MN 55057

PH 507.663.0600 • Fax 507.663.0611

www.northfieldschools.org

To: School Board Members
Dr. Hillmann, Superintendent

From: Hope Langston

Date: November 14, 2022

RE: Request to hire additional EL support for the remainder of the 2022-23 school year

Updated Request:

Since our initial request for additional support, we have seen new EL enrollment, including 2 Recently Arrived English Learners (RAELS) at Bridgewater. In order to provide the appropriate service minutes for our EL students, we are recommending the addition of a .45 FTE EL teacher to provide instruction at BW and SC, 6.5 hours (reduced from 7 hour initial request due to building schedules) of EA support for core content instruction at the middle school and high school, and an EL teacher overload at the high school to support core instructional needs for Level 1 and RAEL students.

Our total EL enrollment as of 11/14/22 is 199 students.

The maximum projected cost of salary and benefits for a .45 FTE EL teacher is \$22,862.

The maximum projected cost of salary and benefits for a 6.5 hour/day Educational Assistant is \$29,950. This projection assumes a start date of November 28 and family health and dental.

The maximum projected cost of salary and benefits for an EL teacher overload at the high school is \$10,706.

Updated 11/14/22 - Our current student/teacher ratios by building are:**Bridgewater:** 23:1 FTE**Greenvale Park:** 24:1 FTE**Spring Creek:** 30:1 FTE**Northfield Middle School:** 28:1 FTE (with 7 hour EA)**Northfield High School:** 25:1 FTE (with 6.25 hour EA)

ALC: 7:0.5 FTE

Portage: No EL students receiving services at the current time

Updated 11/14/22 -The percentage of Level 1 and RAELstudents at each of our schools is:

Bridgewater: 17% - includes 3 newly enrolled students who are new to country.

Greenvale Park: 22% - includes 1 newly enrolled student who is new to country.

Spring Creek: 33% - includes 4 newly enrolled students who are new to country.

Northfield Middle School: 18% - includes 2 newly enrolled students who are new to country.

Northfield High School: 30% - includes 7 newly enrolled students who are new to country.

ALC: 0%

RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION

Independent School District No. 659
201 Orchard Street South
Northfield, MN 55057

BE IT RESOLVED by the School Board of Independent School District No. 659, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2022, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 18,313 voters of the district voted at said election on the election of three school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election; as follows:

Jenny Nelson	5870 of votes
Ben Miller	5708 of votes
Jeff Quinnell	5634 of votes
3. Jenny Nelson, Ben Miller, and Jeff Quinnell, having received the highest number of votes, are elected to four-year terms beginning the first Monday in January, 2023.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

(Attach Abstract and Return of Votes Cast)

Abstract of Votes Cast
Independent School District No. 659 (NORTHFIELD)
State of Minnesota
at the State General Election
Held Tuesday, November 8, 2022
Compiled from the Official Returns.

Summary of Totals
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Number of persons registered as of 7 a.m.	23584
Number of persons registered on Election Day	1882
Number of accepted regular, military, and overseas absentee ballots and mail ballots	3833
Number of federal office only absentee ballots	20
Number of presidential absentee ballots	0
Total number of persons voting	18313

Summary of Totals
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member (ISD #659) (Elect 3)

NP
Jeff Quinnell
5634

NP
Robert Coleman
5025

NP
Tom Baraniak
4009

NP
Ben Miller
5708

NP
Ricky Antonio Livingston
3977

NP
Jenny Nelson
5870

WI
WRITE-IN
129

SCHOOL DISTRICT QUESTION 1 (ISD #659)

NP
YES
9050

NP
NO
4103

SCHOOL DISTRICT QUESTION 2 (ISD #659)

NP
YES
7610

NP
NO
5435

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
19 1410 : CASTLE ROCK TWP	980	23	727
19 2110 : EUREKA TWP	1099	23	837
19 2310 : GREENVALE TWP	611	13	463
19 3810 : NORTHFIELD W-3 P-2	976	26	784
19 4310 : SCIOTA TWP	332	12	256
19 4810 : WATERFORD TWP	390	14	288
25 0040 : DENNISON	115	9	96
25 0200 : WARSAW TWP.	458	17	369
66 0005 : BRIDGEWATER TWP.	1319	45	1071
66 0010 : CANNON CITY TWP.	866	29	645
66 0012 : DENNISON CITY	9	1	8
66 0015 : DUNDAS	1157	49	833
66 0020 : ERIN TWP.	636	22	482
66 0055 : FOREST TWP.	973	25	747
66 0080 : NORTHFIELD W-1 P-1	1803	402	1311
66 0085 : NORTHFIELD W-1 P-2	2045	49	1687
66 0090 : NORTHFIELD W-2 P-1	1783	45	1316
66 0095 : NORTHFIELD W-2 P-2	1792	93	1349
66 0105 : NORTHFIELD W-3 P-1	1821	96	1301
66 0113 : NORTHFIELD W-4 P-1	1535	107	1187
66 0114 : NORTHFIELD W-4 P-2	893	736	1008
66 0115 : NORTHFIELD TWP. P-1	130	3	102
66 0116 : NORTHFIELD TWP. P-2	485	12	380
66 0140 : WEBSTER TWP. P-1	632	13	487
66 0142 : WEBSTER TWP. P-2	744	18	579
Independent School District No. 659 (NORTHFIELD) Total:	23584	1882	18313

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Office Title: School Board Member (ISD #659) (Elect 3)

Precinct	NP Jeff Quinell	NP Robert Coleman	NP Tom Baraniak	NP Ben Miller	NP Ricky Antonio Livingston
19 1410 : CASTLE ROCK TWP	43	15	21	30	18
19 2110 : EUREKA TWP	55	15	19	29	11
19 2310 : GREENVALE TWP	252	94	91	117	56
19 3810 : NORTHFIELD W-3 P-2	327	264	283	288	208
19 4310 : SCIOTA TWP	37	9	12	18	13
19 4810 : WATERFORD TWP	139	70	64	93	40
25 0040 : DENNISON	53	26	10	29	12
25 0200 : WARSAW TWP.	16	6	3	6	6
66 0005 : BRIDGEWATER TWP.	475	279	258	340	198
66 0010 : CANNON CITY TWP.	25	6	9	10	9
66 0012 : DENNISON CITY	5	1	2	0	1
66 0015 : DUNDAS	411	229	210	283	155
66 0020 : ERIN TWP.	1	0	0	1	0
66 0055 : FOREST TWP.	202	110	102	148	71
66 0080 : NORTHFIELD W-1 P-1	183	561	368	585	667
66 0085 : NORTHFIELD W-1 P-2	713	677	562	706	467
66 0090 : NORTHFIELD W-2 P-1	593	430	418	535	329
66 0095 : NORTHFIELD W-2 P-2	623	446	402	515	301
66 0105 : NORTHFIELD W-3 P-1	471	521	402	545	349
66 0113 : NORTHFIELD W-4 P-1	324	441	389	492	353
66 0114 : NORTHFIELD W-4 P-2	101	518	103	525	521
66 0115 : NORTHFIELD TWP. P-1	30	8	14	13	7
66 0116 : NORTHFIELD TWP. P-2	208	113	98	136	66
66 0140 : WEBSTER TWP. P-1	99	55	48	80	47
66 0142 : WEBSTER TWP. P-2	248	131	121	184	72

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Office Title: School Board Member (ISD #659) (Elect 3)

Total:	5634	5025	4009	5708	3977
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Precinct	NP Jenny Nelson	WI WRITE-IN
19 1410 : CASTLE ROCK TWP	31	0
19 2110 : EUREKA TWP	52	3
19 2310 : GREENVALE TWP	241	3
19 3810 : NORTHFIELD W-3 P-2	312	2
19 4310 : SCIOTA TWP	28	0
19 4810 : WATERFORD TWP	129	3
25 0040 : DENNISON	43	1
25 0200 : WARSAW TWP.	12	0
66 0005 : BRIDGEWATER TWP.	428	6
66 0010 : CANNON CITY TWP.	22	2
66 0012 : DENNISON CITY	5	0
66 0015 : DUNDAS	429	10
66 0020 : ERIN TWP.	0	0
66 0055 : FOREST TWP.	207	5
66 0080 : NORTHFIELD W-1 P-1	334	14
66 0085 : NORTHFIELD W-1 P-2	651	15
66 0090 : NORTHFIELD W-2 P-1	605	16
66 0095 : NORTHFIELD W-2 P-2	623	6
66 0105 : NORTHFIELD W-3 P-1	525	10
66 0113 : NORTHFIELD W-4 P-1	396	8
66 0114 : NORTHFIELD W-4 P-2	258	14
66 0115 : NORTHFIELD TWP. P-1	21	0
66 0116 : NORTHFIELD TWP. P-2	171	2
66 0140 : WEBSTER TWP. P-1	110	5
66 0142 : WEBSTER TWP. P-2	237	4

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Office Title: School Board Member (ISD #659) (Elect 3)

Total:	5870	129
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Office Title: SCHOOL DISTRICT QUESTION 1 (ISD #659)

Precinct	NP YES	NP NO
19 1410 : CASTLE ROCK TWP	44	38
19 2110 : EUREKA TWP	36	56
19 2310 : GREENVALE TWP	212	228
19 3810 : NORTHFIELD W-3 P-2	550	204
19 4310 : SCIOTA TWP	23	39
19 4810 : WATERFORD TWP	141	124
25 0040 : DENNISON	31	59
25 0200 : WARSAW TWP.	12	18
66 0005 : BRIDGEWATER TWP.	551	352
66 0010 : CANNON CITY TWP.	27	17
66 0012 : DENNISON CITY	2	5
66 0015 : DUNDAS	475	286
66 0020 : ERIN TWP.	1	1
66 0055 : FOREST TWP.	206	202
66 0080 : NORTHFIELD W-1 P-1	1017	106
66 0085 : NORTHFIELD W-1 P-2	1088	422
66 0090 : NORTHFIELD W-2 P-1	817	410
66 0095 : NORTHFIELD W-2 P-2	779	406
66 0105 : NORTHFIELD W-3 P-1	857	307
66 0113 : NORTHFIELD W-4 P-1	802	241
66 0114 : NORTHFIELD W-4 P-2	813	64
66 0115 : NORTHFIELD TWP. P-1	25	22
66 0116 : NORTHFIELD TWP. P-2	213	140

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Office Title: SCHOOL DISTRICT QUESTION 1 (ISD #659)

Precinct	NP YES	NP NO
66 0140 : WEBSTER TWP. P-1	105	104
66 0142 : WEBSTER TWP. P-2	223	252
Total:	9050	4103

Office Title: SCHOOL DISTRICT QUESTION 2 (ISD #659)

Precinct	NP YES	NP NO
19 1410 : CASTLE ROCK TWP	36	43
19 2110 : EUREKA TWP	23	66
19 2310 : GREENVALE TWP	160	265
19 3810 : NORTHFIELD W-3 P-2	470	251
19 4310 : SCIOTA TWP	18	37
19 4810 : WATERFORD TWP	105	130
25 0040 : DENNISON	21	61
25 0200 : WARSAW TWP.	9	21
66 0005 : BRIDGEWATER TWP.	445	460
66 0010 : CANNON CITY TWP.	26	17
66 0012 : DENNISON CITY	2	5
66 0015 : DUNDAS	383	380
66 0020 : ERIN TWP.	0	2
66 0055 : FOREST TWP.	158	251
66 0080 : NORTHFIELD W-1 P-1	925	182
66 0085 : NORTHFIELD W-1 P-2	920	594
66 0090 : NORTHFIELD W-2 P-1	663	564
66 0095 : NORTHFIELD W-2 P-2	633	545

Detail of Election Results
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 8, 2022 State General Election

Office Title: SCHOOL DISTRICT QUESTION 2 (ISD #659)

Precinct	NP YES	NP NO
66 0105 : NORTHFIELD W-3 P-1	737	433
66 0113 : NORTHFIELD W-4 P-1	710	331
66 0114 : NORTHFIELD W-4 P-2	736	135
66 0115 : NORTHFIELD TWP. P-1	20	26
66 0116 : NORTHFIELD TWP. P-2	168	187
66 0140 : WEBSTER TWP. P-1	78	135
66 0142 : WEBSTER TWP. P-2	164	314
Total:	7610	5435

We, the school board members of Independent School District No. 659 (NORTHFIELD), certify that we have canvassed the returns of the State General Election held on Tuesday, November 8, 2022 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 659 (NORTHFIELD).

Witness our official signature at _____ in _____ County this _____ day of _____, 2022.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 659 (NORTHFIELD)

I, _____, Clerk of the Independent School District No. 659 (NORTHFIELD) do hereby certify the within and foregoing
_____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 659 (NORTHFIELD) State
General Election held on Tuesday, November 8, 2022.

Witness my hand and official seal of office this _____ day of _____, 2022.

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

Independent School District No. 659
201 Orchard Street South
Northfield, MN 55057

WHEREAS, the board has canvassed the general election for school board members held on November 8, 2022,

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 659, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 659 to the following candidates:

Jenny Nelson, Ben Miller, and Jeff Quinnell

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

CERTIFICATE OF ELECTION FULL 4 YEAR TERM

This is to certify as follows:

1. The School Board of Independent School District No. 659 on November 14, 2022, canvassed the general election of school board members held on November 8, 2022.
2. XXXX received the (largest/second largest/third largest) number of votes cast for the office of school board member of Independent School District No. 659 for a full four year term.
3. There are three (3), full four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, XXXX is elected to the office of school board member of Independent School District No. 659 for a full four-year term beginning the first Monday in January, 2023 and expiring the first Monday in January, 2027.

By authority of the School Board of Independent School District No. 659, pursuant to resolution dated November 14, 2022.

- Dated: November 14, 2022

Claudia Gonzalez-George, School Board Chair

Noel Stratmoen, School Board Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

Independent School District No. 659
201 Orchard Street
Northfield, MN 55057

TO: Jenny Nelson, Ben Miller, and Jeff Quinnell

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 659 for a term beginning the first Monday in January, 2023 and expiring the first Monday in January, 2027.

Date: _____ Signature _____

STATE OF MINNESOTA)
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022 by

_____.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 659 to the best of my judgment and ability.

Date: _____ Signature _____

STATE OF MINNESOTA)
COUNTY OF RICE)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022 by

_____.

Notary Public

ATTACHMENT C

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 659 (Northfield Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on November 14, 2022, at 6:00 p.m. in the Northfield School District Office Boardroom.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO CANVASSING RETURNS OF SPECIAL ELECTION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on November 14, 2022.

School District Clerk

The Clerk presented affidavits showing filing, mailing, publishing and posting of notice, in accordance with the resolution adopted August 22, 2022, of the special election held November 8, 2022, to vote on the questions on the renewal of the expiring capital project levy authorization and the approval of a new capital project levy authorization of the School District. The Clerk also presented the Official Returns and Summary Statements of Judges. The affidavits and the Official Returns and Summary Statements of Judges were duly examined, approved and ordered placed on file in the office of the Clerk.

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO CANVASSING RETURNS OF SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 659 (Northfield Public Schools), Minnesota that the special election held in and for the School District on November 8, 2022, was in all respects duly and legally called and held, the returns thereof have been duly canvassed, and the votes cast at the special election for and against the questions submitted to the electors were as follows:

School District Question 1 Renewal of Expiring Capital Project Levy Authorization

The board of Independent School District No. 659 (Northfield Public Schools), Minnesota has proposed to renew its capital project levy authorization expiring after taxes payable in 2023 in the maximum amount of 3.534% times the net tax capacity of the school district to provide funds for the acquisition, installation, support and maintenance of software and technology and the acquisition, installation, support and maintenance of School District facilities, infrastructure, furnishings, and equipment. The proposed tax rate is not being increased from the previous year's rate. The proposed renewal of the expiring capital project levy authorization will raise approximately \$1,239,925 for taxes first levied in 2023, payable in 2024, and will be authorized for ten (10) years. The estimated total cost of the projects to be funded over that time period is approximately \$12,399,250.

Shall the renewal of the expiring capital project levy authorization proposed by the board of Independent School District No. 659 (Northfield Public Schools), Minnesota be approved?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING
TO RENEW AN EXISTING CAPITAL PROJECTS REFERENDUM THAT IS
SCHEDULED TO EXPIRE**

Votes <u>YES</u>	Votes <u>NO</u>	Defective or <u>Blank Ballots</u>	TOTAL <u>VOTES</u>
<u>9,050</u>	<u>4,103</u>	<u>0</u>	<u>13,153</u>

The ballot question, having received the approval of a majority of the votes cast, is hereby declared to have carried.

School District Question 2
New Capital Project Levy Authorization

The board of Independent School District No. 659 (Northfield Public Schools), Minnesota has proposed a new capital project levy authorization in the maximum amount of 1.169% times the net tax capacity of the school district to provide funds for the acquisition, installation, support and maintenance of software and technology and the acquisition, installation, support and maintenance of School District facilities, infrastructure, furnishings, and equipment. The proposed capital project levy authorization will raise approximately \$410,075 for taxes first levied in 2023, payable in 2024, and will be authorized for ten (10) years. The estimated total cost of the projects to be funded over that time period is approximately \$4,100,750.

If School District Question 1 above is approved, shall the new capital project levy authorization proposed by the board of Independent School District No. 659 (Northfield Public Schools), Minnesota be approved?

**BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A
PROPERTY TAX INCREASE**

Votes <u>YES</u>	Votes <u>NO</u>	Defective or <u>Blank Ballots</u>	TOTAL <u>VOTES</u>
<u>7,610</u>	<u>5,435</u>	<u>0</u>	<u>13,045</u>

The ballot question, having received the approval of a majority of the votes cast, is hereby declared to have carried.

Pursuant to Minnesota Statutes, Section 123B. 63, Subdivision 3(f) and Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the special election and to provide the certified vote totals for each ballot question in written form within 15 days after the results have been certified by the Board.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted and was signed by the Chairperson and attested by the Clerk.

Chairperson

Attest: _____
School District Clerk