

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for October 9, 2023 Regular School Board Meeting

7. Consent Agenda

e. Personnel Items

i. Appointments

9. Raymond Gainey, Targeted Services Club Leader for 2 hours/week at the Middle School, beginning 1/24/2024-5/24/2024. \$24.30/hr.
10. Grant Hemmingsen, Varsity Assistant Boys Basketball Coach at the High School, beginning 11/20/2023-3/23/2024. \$5,383 stipend.

ii. Increase/Decrease/Change in Assignment

19. Janet Amundson, Special Ed EA PCA at the Middle School, add Educational Assistant Extracurricular/non-academic support, hours will vary with the District, effective 10/2/2023-6/6/2024.
20. Sheila Atkinson, Special Ed EA at Bridgewater, add Special Ed EA Bus for .25 hours/day with the District, effective 10/9/2023-6/6/2024.
21. Christina Chappuis, Special Ed EA PCA at Spring Creek, add Educational Assistant Extracurricular/non-academic support, hours will vary with the District, effective 9/2/2023-6/6/2024.
22. Diane Nagy, Teacher at Bridgewater, add Community School Teacher for up to 10 hours/week at Bridgewater, effective 10/2/2023-5/18/2024. \$40.00/hr.
23. Katrina Warner, Special Ed EA at Bridgewater, add Community School Club Leader for up to 10 hours/week at Bridgewater, effective 10/2/2023-5/18/2024. \$24.30/hr.
24. Ariana Vermilyea, Lifeguard with Community Education Recreation, change rate of pay to Step 5-\$15.00/hr. effective 10/6/2023-5/31/2024.

iii. Leave of Absence

4. Megan Roe, EarlyVentures Teacher at the NCEC, FMLA leave of absence beginning 9/25/2023 and will continue for up to 60 work days.

iv. Retirements/Resignations/Terminations

2. Sherri Boese, Special Ed EA Bus with the District, resignation effective 10/6/2023.
3. Kelly Radtke, Child Nutrition Associate at Spring Creek, resignation effective 10/18/2023.
4. Angie Schock, Head Track and Field Coach at the Middle School, resignation effective 10/5/2023.

- f. Grant Application. Director of Community Education Erin Bailey and Director of Instructional Services Hope Langston are requesting school board approval for a \$52,122 Comprehensive Literacy State Development Supplemental Award from the Minnesota Department of Education from December 8, 2023 through September 30, 2024. The Comprehensive Literacy State Development Supplemental Award will allow for 17 early childhood teachers to complete the LETRS for Early Childhood training. This LETRS training will align literacy work in our early childhood programs with district programs.

9. Items for Information

- d. Northfield Area Retired Educators Luncheon. Board members are invited to the annual luncheon for retired educators. Join us at 11:30 a.m. on Friday Nov. 3, 2023 at Ruth's on Stafford in Dundas. Please RSVP to Anita Aase prior to Oct. 26 if you can attend.

Grant Application Approval Form

October 6, 2023

Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed with the Grant Coordinator along with a copy of the completed grant proposal. All proposals must:

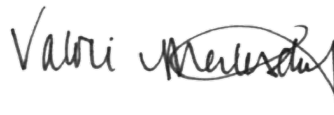
- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

Grant Proposal Information	
Project Title	Comprehensive Literacy State Development Supplemental Award
Project Period	From: December 8, 2023 To: September 30, 2024
Funding Source	Minnesota Department of Education (MDE)
Application Deadline	September 29, 2023
List all Grant Applicants	Northfield Public Schools
School/Department	Northfield Community Education
Contact Person	Erin Bailey Phone No. 507-664-3652
Project Information	
Brief Proposal Description	The Comprehensive Literacy State Development Supplemental Award will allow for 17 early childhood teachers to complete the LETRS for Early Childhood training. LETRS for Early Childhood will all Hand in Hand Preschool to align our literacy work in the program and throughout the district.
Project Goal (in one Sentence)	The Comprehensive Literacy State Development Supplemental Award will allow for 17 early childhood teachers to complete the LETRS for Early Childhood training.
List All Personnel Involved in Application	Erin Bailey, Hope Langston
Budget Information	
Amount Requested	\$52,122.00
Matching Funds	\$0
Source of Matching Funds	

Required Documents Attached: Completed Application Rough Draft Summary of Application



Project Initiator Signature



Building Principal or District Administrator
Signature

Approved by the School Board Not Approved by the School Board Date _____