

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for June 12, 2023 Regular School Board Meeting

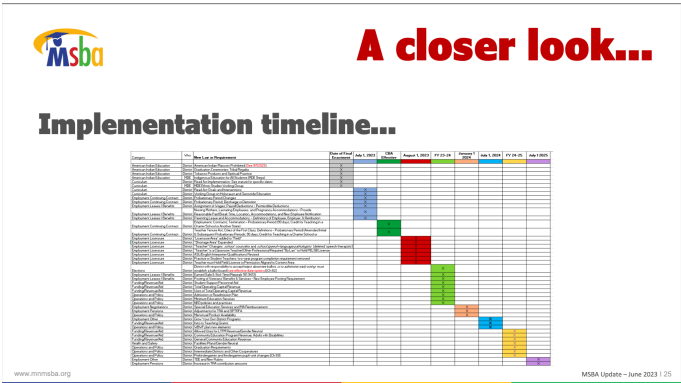
5. Items for Discussion and Reports
  - d. Superintendent Operations & Strategic Plan Update. Dr. Hillmann provided a revised update.
6. Consent Agenda
  - e. Personnel Items
    - i. Appointments
      18. Franz Boelter, .50 Assistant Volleyball Coach at the High School, beginning 8/14/2023. \$2,285 stipend-subject to change upon settlement of NEA agreement + step 10
      19. Jacob Dayneko, 1.0 FTE Industrial Technology/Agriculture Teacher at the High School, beginning 8/23/2023. BA+40, Step 10
      20. Connor Fitzloff, Spec Ed EA PCA Extracurricular and Nonacademic Support 7.5 hours/day with the District, beginning 6/12/2023-8/3/2023. Step 1-\$16.33/hr.
      21. Anne Lehmkuhl, .50 Assistant Volleyball Coach at the High School, beginning 8/14/2023. \$2,285 stipend-subject to change upon settlement of NEA agreement + step 6
      22. Betsy McLaughlin, Building Supervisor with Community Education, beginning 6/12/2023-8/31/2023. \$17.89/hr.
      23. Aidan Molesky, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 6/15/2023-8/31/2023. Step 1-\$14.00/hr.
      24. Malcolm Poole, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 6/12/2023-8/31/2023. Step 2-\$14.25/hr.
      25. Kylie Sieben, .20 Assistant Girls Diving Coach at the High School, beginning 8/14/2023. \$914 stipend-subject to change upon settlement of NEA agreement + step 6
      26. Vladimir Simon Martinez, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 6/12/2023-8/31/2023. Step 1-\$14.00/hr.
      27. Samuel Swedin, Summer Lifeguard with Community Ed Recreation, beginning 6/12/2023-8/31/2023. Step 1-\$14.00/hr.
      28. Ariana Vermilyea, Summer Lifeguard with Community Ed Recreation, beginning 6/12/2023-8/31/2023. Step 4-\$14.75/hr.
    - ii. Increase/Decrease/Change in Assignment
      50. Danielle Amundson, Elementary Teacher at Greenvale Park, add Gen Ed Teacher Mentor at Greenvale Park, effective 8/22/2023-6/6/2024. \$750 Stipend
      51. Sybil Betsinger, School Social Worker for the 2022-2023 school year only at the NCEC, change to .50 School Social Worker for the 2023-2024 school year at the NCEC, effective 7/1/2023-6/30/2024.
      52. Paula Baragary, Elementary Teacher at Spring Creek, add Gen Ed Teacher Mentor at Spring Creek, effective 8/22/2023-6/6/2024. \$750 Stipend
      53. Jill Bohlen, Special Ed EA PCA at Greenvale Park, add Special Ed EA PCA, ESY for up to 3.5 hours/day with the District, effective 6/28/2023-8/3/2023.
      54. Jan Ensrud, Teacher at the Middle School, add Gen Ed Teacher Mentor at the Middle School, effective 8/22/2023-6/9/2024. \$750 Stipend
      55. Sarah Swan McDonald, Teacher at the High School, add Gen Ed Teacher Mentor at the High School, effective 8/22/2023-6/6/2024. \$750 Stipend
      56. Lahna Tran, Elementary Teacher at Bridgewater, add Gen Ed Teacher Mentor at Bridgewater, effective 8/22/2023-6/6/2024. \$750 Stipend
    - iv. Retirements/Resignations/Terminations
      12. Correction: Katie Bauer, Administrative Support Assistant at the ALC, resignation effective 7/28/2023.
      13. Kyle Fearing, Basketball Coach at the High School, resignation effective 6/9/2023.
8. Items for Information
  - a. End-of-Year Enrollment Report. The End-of-Year Enrollment Report is attached.

**Executive Summary:** This report provides an overview of the district’s operations, bright spots, anti-racism work, and progress toward the district’s vision, commitments, and benchmarks outlined in the [2027 strategic plan](#).

**Legislative update...again**

The packet includes a copy of the slide decks that the [Minnesota Department of Education](#) and the [Minnesota School Boards Association](#) have been using in their regional presentations following the legislative session. The key takeaways from the presentations include:

- Significant structural changes in school finance, including indexing the formula to inflation, reducing the special education cross-subsidy by 44%, and a one-time school board renewal of operating levy using the same terms and conditions approved by the voters
- There are dozens of changes included in the new law that will be implemented over the next several years. Some changes were effective the day that Governor Walz signed the law, some go into effect this summer, and some have effective dates over the next three years.
- There are 27 MSBA model policies that are expected to be modified as a result of the legislative session.



**Retirees**

At the end of each school year, we prepare for new staff to join our team and say goodbye to staff leaving the district. Those retiring after serving the district for many years hold a special place in our organization. Congratulations to David Piper, Paul Ousley, Kathleen Beck, Diane Frederick, Denise Halvorson, Elizabeth Valentine, Curt Mikkelson, Susan Eidenschink, and Cheryl Hall on their careers with the Northfield School District!

**Graduate parade**

NHS principal Shane Baier started a “parade of graduates” this year. Graduating seniors visited the elementary schools that they attended in the school district — wearing their caps and gowns — on May 30. Benjamin Bus donated the transportation for this event.



### **NASA scientist speaks to NHS and NHS students**

Dr. Valerie Fox, Carleton College visiting professor for physics and astronomy, presented to students at Northfield High School and Northfield Middle School this spring. Dr. Fox worked with NASA on the Mars rover "Opportunity" project. These lectures are examples of the amazing partnerships with our two prestigious colleges that have a direct benefit to our students.



### **Farms Days at Greenvale Park and Spring Creek**

"Farm Day" expanded from Greenvale Park to Spring Creek this school year. Students involved in the FFA program through Randolph and local professionals organized activities for students to engage with animals, equipment, and other age-appropriate agricultural experiences. Greenvale Park teacher Tiffany Kortbein and Spring Creek teacher Rich Guggisberg helped coordinate the event at the site level.



### **Final operations update**

I've been using this framework to share information at each board meeting since April 2020. The updates began as a formal way to consolidate information about COVID-19, distance learning, continuous changes to public health guidance, and the operational impact. The update evolved into a regular update about COVID-19 case rates and pandemic-related updates. The next iteration included vignettes about district activities, anti-racism work, and school operations with a specific connection to the district's strategic plan.

As we continue moving forward, the content typically included in this report will be presented in different ways — some will return to the "Announcements and Recognition" segment of the meeting and some will be individual presentations as part of the "Items for Discussion and Reports" section of the agenda. It will be my responsibility to explicitly connect these items to the strategic plan.

							2022/23						
School and	September	September	September	September	October	November	December	January	February	March	April	May	End of Year
Grade Level	6th	9th	16th	23rd	3rd	1st	1st	3rd	1st	1st	5th	1st	6/9/23
NCEC													
Early Childhood	101	98	100	104	105	114	137	138	138	142	149	147	153
Total	101	98	100	104	105	114	137	138	138	142	149	147	153
Portage													
Grade K-2035	3	4	3	3	3	3	3	3	2	2	2	3	2
Grade 1-2034	2	2	2	2	1	1	2	2	3	3	3	3	3
Grade 2-2033	1	1	1	1	1	1	1	1	1	1	1	1	1
Grade 3-2032	4	4	4	4	4	4	4	4	4	4	4	4	4
Grade 4-2031	3	3	3	3	3	3	3	3	3	3	3	3	3
Grade 5-2030	2	2	2	2	1	1	0	0	1	1	1	1	1
Grade 6-2029	1	1	1	1	1	1	1	1	3	3	3	3	3
Grade 7-2028	7	5	6	6	6	6	5	5	8	8	9	10	9
Grade 8-2027	4	7	7	7	7	7	8	11	11	11	12	12	10
Grade 9-2026	4	6	6	6	7	8	13	12	13	14	15	17	17
Grade 10-2025	2	1	1	2	2	3	4	4	5	5	8	9	15
Grade 11-2024	6	7	9	9	9	9	11	9	14	14	16	15	8
Grade 12-2023	10	15	15	17	19	17	15	15	17	17	17	17	17
Total	49	58	60	63	64	64	70	70	85	86	94	98	93
Greenvale Park													
Grade K-2035	100	99	99	99	100	101	100	98	98	98	99	99	99
Grade 1-2034	82	82	82	82	82	82	83	83	82	82	83	83	83
Grade 2-2033	77	77	77	77	77	77	78	77	77	78	78	78	78
Grade 3-2032	84	83	83	83	83	83	83	83	83	84	84	84	85
Grade 4-2031	77	77	77	76	76	75	74	74	73	73	73	73	73
Grade 5-2030	78	78	78	77	77	77	77	77	79	78	78	78	78
Total	498	496	496	494	495	495	495	492	492	493	495	495	496
Spring Creek													
Grade K-2035	71	69	69	69	69	70	70	71	70	70	70	69	69
Grade 1-2034	74	71	71	71	71	69	70	67	67	67	67	70	70
Grade 2-2033	62	62	62	62	62	63	65	65	65	66	66	66	66
Grade 3-2032	83	83	83	83	83	82	82	81	81	82	82	82	82
Grade 4-2031	91	92	92	92	92	92	92	89	87	87	87	88	88
Grade 5-2030	84	83	83	83	83	83	85	83	83	83	85	85	85
Total	465	460	460	460	460	459	464	456	453	455	457	460	460
Bridgewater													
Grade K-2035	64	65	66	66	66	67	67	66	68	67	66	66	66
Grade 1-2034	88	88	88	88	88	88	88	89	88	88	88	88	89
Grade 2-2033	91	91	91	91	91	89	89	91	91	90	90	90	90
Grade 3-2032	95	94	94	94	94	94	93	93	92	91	92	92	92
Grade 4-2031	97	95	95	95	95	95	94	94	94	94	94	94	95
Grade 5-2030	95	94	94	94	94	94	94	94	94	94	94	94	94
Total	530	527	528	528	528	527	525	527	527	524	524	524	526
Middle School													
Grade 6-2029	276	277	277	277	277	277	277	275	276	277	279	282	282
Grade 7-2028	308	306	306	305	305	307	303	304	303	304	301	301	301
Grade 8-2027	308	304	304	306	306	306	308	307	304	305	305	304	305
Total	892	887	887	888	888	890	888	886	883	886	885	887	888
High School													
Grade 9-2026	318	315	315	315	313	314	310	308	309	309	308	305	305
Grade 10-2025	344	342	341	341	342	336	334	331	332	328	323	319	320
Grade 11-2024	333	326	321	320	320	317	316	313	307	306	304	303	303
Grade 12-2023	275	272	271	271	270	271	270	269	266	265	264	264	262
Total	1270	1255	1248	1247	1245	1238	1230	1221	1214	1208	1199	1191	1190
ALC													
Grade 9-2026	1	1	2	2	1	4	5	6	8	10	19	19	19
Grade 10-2025	7	8	9	16	8	20	21	22	24	28	41	45	44
Grade 11-2024	17	24	27	38	24	41	42	44	52	60	62	65	64
Grade 12-2023	38	48	48	73	48	85	83	85	94	96	104	99	89
Total	63	81	86	129	81	150	151	157	178	194	226	228	216
Grand Total	3868	3862	3865	3913	3866	3937	3960	3947	3970	3988	4029	4030	4022
Full Time only (excluding EC and Part-time/Independent Study ALC)	3765	3757	3755	3752	3754	3747	3742	3723	3735	3721	3725	3723	3718
Budget Projection (excluding EC and Part-time/Independent Study ALC)	3727	3727	3727	3727	3727	3727	3727	3758	3758	3758	3758	3758	3758
Difference [negative numbers in parentheses]	38	30	28	25	27	20	15	-35	-23	-37	-33	-35	-40

\*Previous enrollments did not include part-time students between NHS and Portage. They were counted for funding, just not reflected on this report. As of 2/1/23 the student is counted at the reported under the school with the higher enrollment percentage.

\*Estimated enrollment was revised in December with the revised budget. We realized the projection hadn't been updated on this document yet. The projection was updated beginning with the January 3rd enrollment data. The budget projection excludes EC enrollment, but does not exclude PT/IS students. The negative difference is not concerning since the enrollment report does not include PT/IS.

**Greenvale Park**

Grade	Teacher	
K	Flicek	21
K	Grundma	18
K	Kortbein	19
K	Schroyer	20
K	Ziemann	21
1	Borgerdi	19
1	Nivala	20
1	Russell	24 C
1	Zach	20
2	Amundso	21 C
2	Bulfer	19
2	Ellerbusc	19
2	Feldman	19
3	Alvarez,	20 C
3	Dimick	22
3	Peterson	22
3	Timerson	21
4	Collins	19
4	Garcia	20 C
4	Hetzel	16
4	McLaugh	18
5	Carlson	18
5	Kelly	18
5	Sickler	18
5	Tacheny	24 C
<b>TOTAL</b>		<b>496</b>

**Spring Creek**

Grade	Teacher	
K	Berkvam Peter	17
K	Heil, G	18
K	Matson	17
K	Rud	17
1	Born	21 C
1	Craft	16
1	Downs	17
1	Swenson	16
2	Benhart	16 C
2	Soderlund	25
2	Spitzack	25
3	Guggisberg	20
3	Healy	21
3	Jandro	22
3	Sasse	19 C
4	Fox	22
4	Hehr	22
4	McManus	23 C
4	Schrank	21
5	Baragary	21
5	Malecha	23 C
5	Ostermann	17
5	Stulken	24
<b>TOTAL</b>		<b>460</b>

**Bridgewater**

Grade	Teacher	
K	Cade	17
K	Danielson	17
K	Rodgers	15
K	Tran	17
1	Charlton	22
1	Haley	22
1	Hall	22
1	Lanza	23 C
2	LaVoy	22
2	Lofquist	23
2	Schwaab	23
2	Swenson	22 C
3	Hruby	19
3	Larson	17 C
3	Schuster	19
3	Sickler	18
3	Truman	19
4	Broughto	21 C
4	Peterson	27
4	Robertson	24
4	Ryan	23
5	Blatti	24
5	DeVries	23 C
5	Duchene/	23
5	Holden	24
<b>TOTAL</b>		<b>526</b>

<b><u>Middle School</u></b>	<b><u>Total</u></b>
Grade 6-2029	282
Grade 7-2028	301
Grade 8-2027	305
<b>TOTAL</b>	<b>888</b>

**High School Total**

Grade 9-2026	305
Grade 10-2025	320
Grade 11-2024	303
Grade 12-2023	262
<b>TOTAL</b>	<b>1190</b>

<b><u>ALC</u></b>	<b><u>F/T</u></b>	<b><u>**P/T</u></b>	<b><u>**I/S</u></b>	<b><u>Total</u></b>
Grade 9-2026	2	0	17	19
Grade 10-202	18	0	26	44
Grade 11-202	25	0	39	64
Grade 12-202	20	2	67	89
<b>TOTAL</b>	<b>65</b>	<b>2</b>	<b>149</b>	<b>216</b>

	<b><u>Regular</u></b>	<b><u>Portage</u></b>	<b><u>Total</u></b>
Early Childhood**	153		153
Kindergarten-2035	234	2	236
Grade 1-2034	242	3	245
Grade 2-2033	234	1	235
Grade 3-2032	259	4	263
Grade 4-2031	256	3	259
Grade 5-2030	257	1	258
<b>Total K-5</b>	<b>1635</b>	<b>14</b>	<b>1649</b>
<b>Total Middle Schoo</b>	<b>888</b>	<b>22</b>	<b>910</b>
<b>Total High School</b>	<b>1190</b>	<b>57</b>	<b>1247</b>
<b><u>GRAND TOTAL</u></b>	<b>3713</b>	<b>93</b>	<b>3806</b>
<b><u>ALC 9-12</u></b>			<b>216</b>
<b><u>GRAND TOTAL w/ALC and Portage</u></b>			<b>4022</b>
<b>**Full Time only</b>			<b>3718</b>

**Early Childhood\*\***

Dorey	12
Gross	15
Holden	9
Hubbard	9
Kremin	19
Kruse	1
Ludwig	17
O'Connor	13
Roth	8
Schnorr	10
Townzen	19
Waters	17
Webster	4
<b>TOTAL</b>	<b>153</b>

**Portage**

<b><u>Grade</u></b>	<b><u>Teacher</u></b>	
Grade K-20	Rubin	2
Grade 1-20	Rubin	3
Grade 2-20	Rubin	1
Grade 3-20	Haar	4
Grade 4-20	Haar	3
Grade 5-20	Haar	1
Grade 6-20	Holz	3
Grade 7-20	Holz	9
Grade 8-20	Holz	10
Grade 9-20	Holz	17
Grade 10-2	Schultz	8
Grade 11-2	Schultz	15
Grade 12-2	Schultz	17
<b>TOTAL</b>		<b>93</b>

Previous enrollments did not include part-time students between NHS and Portage. They were counted for funding, just not reflected on this report. As of 2/1/23 the student is counted at the reported under the school with the higher enrollment percentage.