

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for May 28, 2024 Regular School Board Meeting

5. Items for Discussion and Reports
 - b. Fall 2024 Bond Referendum and Ballot Language. The table file contains an amended first page Certification of Minutes Relating to Special Election included in the ballot language document.

7. Consent Agenda
 - c. Personnel Items
 - i. Appointments
 10. Jamie Duncan, 1.0 FTE Special Education DCD Teacher at Greenvale Park, effective 8/22/2024. BA, step 2.
 11. Kari Hemmingsen, 1.0 FTE Grade 8 Language Arts Teacher at the Middle School, effective 8/22/2024. BA, Step 6.
 12. Nora Kortuem, Summer Recreation Water Safety Instructor with Community Ed Recreation, effective 5/29/2024 through 8/31/2024. Step 2- \$16.25/hr
 13. Eloida Milian, 1.0 FTE Custodian at the Middle School, effective 5/24/2024. Step 2 - \$20.09/hr.
 14. McKenna Nelson, 1.0 FTE Grade 1 Teacher at Spring Creek, effective 8/22/24. BA, step 1.
 15. Osiris Perez, Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park and Middle School, effective 6/24/2024-8/8/2024. \$14.90/hr.
 16. Jessica Smieja, 1.0 LTS Grade 8 Language Arts at the Middle School, effective 8/22/2024-6/6/2025, BA, Step 6.
 17. Anadalay Zamora Rosas, Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park and Middle School, effective 6/24/2024-8/8/2024. \$14.90/hr.
 - ii. Increase/Decrease/Change in Assignment
 53. Carley Amys-Roe, Gen Ed EA for 6.0 hours/day at Bridgewater, add Special Ed EA/PCA for 1.0 hours/day at Bridgewater, effective 8/26/2024.
 54. Michelle Anderson, Special Ed EA/PCA for 6.5 hrs/day and .50 hrs/day Gen Ed EA at Greenvale Park, change to Special Ed EA/PCA for 6.75 hrs/day and .50 Gen Ed EA at Greenvale Park, effective 8/26/24.
 55. Sheila Atkinson, EA at Bridgewater, add Special Ed EA/PCA ESY for up to 5.5 hours/day at Greenvale Park, effective 7/15/2024-7/19/2024.
 56. Sheila Atkinson, Special Ed EA/PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at Bridgewater, change to Special Ed EA/PCA for 6.75 hours/day and Gen Ed EA for .50 hour/day at Bridgewater, effective 8/26/2024.
 57. Correction: Trish Beacom, Early Ventures Teacher at NCEC for 40 hours/week, change to Early Venture Teacher at NCEC for up to 40 hours/week, effective 6/7/24-8/30/24.
 58. Russel Boyington, Gen Ed EA for 2.5 hrs/day at Greenvale Park for 2023-2024, change to Gen Ed EA 2.5 hrs/day at Greenvale Park for 2024-2025, effective 8/26/24.
 59. Elizabeth Campbell, Summer Recreation Instructor Assistant with Community Ed Recreation, add Instructor Lead with Community Ed Recreation, effective 5/29/2024-8/31/2024, Step 2- \$15.25/hr.
 60. Lynnsey Carlsen, Special Ed EA/PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA/PCA for 6.25 hours/day at Bridgewater, effective 8/26/2024.
 61. Ashley Douglas, Special Ed EA/PCA for 6.75 hours/day at Bridgewater, add Gen Ed EA for .50 hours/day at Bridgewater, effective 8/22/2024.
 62. Rikki Drewitz, Media EA for 7.00 hrs/day and .25 hrs/day Supervision at the Middle School, change to Media Center EA for 7.0 hrs/day, effective 8/26/24.
 63. Elizabeth Emerson, Special Ed EA/PCA at the High School, change to Special Education DCD/LI teacher at the High School, effective 8/22/24, BA, Step 1, pending obtaining appropriate Minnesota teaching licensure.
 64. Alison Flannery, Special Ed EA/PCA 2.75 hours/day and 1.0 hrs/day Kindergarten at Greenvale Park, change to Special Ed EA/PCA for 4.0 hrs/day and 1.0 hrs/day Kindergarten, effective 8/26/24
 65. Amy Hales, Special Ed EA/PCA for 3.5 hrs/day at the Middle School, change to SpEd EA/PCA for 6.75 hrs/day at the Middle School, effective 8/26/24.
 66. Teresa Hasse, Special Ed EA/PCA for 6.75 hrs/day and Gen Ed Supervisory EA for .25/hrs day at Spring Creek, change to Gen Ed EA for 4.0 hrs/day, effective 8/26/24.
 67. Mara Hessian, Special Ed EA/PCA for 6.92 hours/day at Bridgewater, change to Special Ed EA/PCA for 6.75 hours/day at Bridgewater, effective 8/26/24.

68. Khara Huffstutter, Special Ed EA/PCA for 6.0 hours/day at Bridgewater, change to Special Ed EA/PCA for 6.75 hours/day and Gen Ed EA for .50 hours/day at Bridgewater, effective 8/26/2024.
 69. Juley Jenkinson, Media EA for 5.5 hrs/day and Supervisory EA for .25 hrs/day at Spring Creek, change to Media EA for 5.5 hrs/day, effective 8/26/24.
 70. Nora Kortuem, Summer Recreation Water Safety Instructor with Community Ed Recreation, add Summer Recreation Lifeguard with Community Ed Recreation, effective 5/29/24 through 8/31/24. \$14.25/hr.
 71. Katie Malecha, Special Ed EA/PCA for 6.75 hours/day and Gen Ed EA for .50 hours/day at Bridgewater, change to Special Ed EA/PCA for 7.00 hours/day at Bridgewater, effective 8/26/24.
 72. Alexandra McFarlane, Special Ed EA/PCA for 6.75 hrs/day at Spring Creek, add .25 hrs/day Gen Ed supervisory EA, effective 8/26/24.
 73. Shanise Morris, Special Ed EA/PCA for 5.5 hrs/day at the Middle School, change to Special Ed EA/PCA for 6.75 hrs/day and .25 Gen Ed Supervisory at the Middle School, effective 8/26/24.
 74. Jacob Odell, Work Based Learning Teacher at the High School, add Special Ed Teacher ESY for up to 5.75 hours/day at the Middle School, effective 6/27/2024-7/19/2024. Lane/step
 75. Nolan Nagy, Summer Seasonal Grounds-Step 2, \$17.25/hr, change to Summer Seasonal Grounds-Step 3, effective 5/14/24. \$18.00/hr
 76. Nicole Rasmussen, Special Ed EA/PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA/PCA for 7.0 hours/day at Bridgewater, effective 8/26/2024.
 77. Lizbeth Ramirez, Special Ed EA/PCA for 5.25 hrs/day at Greenvale Park, change to Special Ed EA/PCA for 6.75 hrs/day and .50 hrs/day Gen Ed EA at Greenvale Park, effective 8/26/24.
 78. Amanda Rezac, Special Ed EA/PCA at the High School, add Special Ed EA/PCA ESY for up to 5.5 hours/day at Greenvale Park, effective 6/27/2024-7/19/2024.
 79. Deborah Seitz, Special Education Teacher at the Middle School, add Special Ed Teacher ESY for up to 5.75 hours/day at the Middle School, effective 6/27/2024-7/19/2024. Lane/step
 80. Christina Smith-Lee, Special Ed EA/PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA/PCA for 7.00 hours/day at Bridgewater, effective 8/26/2024.
 81. Sydney Swedin, Summer Recreation Instructor Assistant with Community Ed Recreation, add Summer Recreation Lead with Community Ed Recreation, effective 5/29/24 through 8/31/24. \$15.25/hr and Summer Lifeguard, \$14.25/hr.
 82. Veronica Thomas, Special Ed EA/PCA for 5.33 hrs/day and .25 Gen Ed supervisory EA at Spring Creek, change to Special Ed EA/PCA for 6.75 hrs/day and .25 Gen Ed supervisory EA at Spring Creek, effective 8/26/24.
 83. Jessica Toft, Special Ed EA/PCA for 4 hours/day at Bridgewater, change to Special Ed EA/PCA for 3.38 hours/day at Bridgewater, effective 8/26/2024.
 84. Katrina Warner, Special Ed EA/PCA for 6.0 hours/day and Gen Ed EA for 1.25 hours/day at Bridgewater, change to Special Ed EA/PCA for 6.25 hours/day and Gen Ed EA for 1.00 hour/day at Bridgewater, effective 8/26/2024.
 85. Karrie Vogel, 6.5 hrs/day Special Ed EA/PCA at Spring Creek, change to 6.75 hrs/day SpEd EA/PCA and .25 hrs/day Gen Ed EA, effective 8/26/24.
 86. Carina Zick, Special Ed EA/PCA at Spring Creek, add Special Ed EA/PCA ESY for up to 5.5 hours/day at Greenvale Park, effective 6/27/2024-7/19/2024.
 87. Carina Zick, Special Ed EA/PCA for 6.75 hrs/day at Spring Creek, add .50 hrs/day Gen Ed supervisory, effective 8/26/24.
- iii. Leave of Absence
4. Heather Stanton Ims, School Social Worker at the Middle School, FMLA leave of absence beginning 5/21/2022 through the end of the 2023-24 school year.
- iv. Retirements/Resignations/Terminations
4. Leah Driscoll, Special Education Teacher at Bridgewater, resignation effective at the end of the 2023-2024 school year, but will teach ESY effective 6/27/24 through 7/19/24.
 5. Ryan Driscoll, Teacher at Greenvale Park, resignation effective at the end of the 2023-2024 school year.
 6. Alexandra Bornhauser, Assistant Volleyball Coach, resigned effective 5/23/24.

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 659 (Northfield Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on June 10, 2024 at 6:00 p.m. in the Northfield School District Office Boardroom.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF
ISSUING GENERAL OBLIGATION BONDS AND CALLING A SPECIAL
ELECTION THEREON

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on June 10, 2024.

School District Clerk