

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for January 23, 2023, Regular School Board Meeting

6. Consent Agenda
  - b. Gift Agreements
    - \$1,030.00 from Merchants Bank Northfield for Angel Funds for student lunches.
  - c. Personnel Items
    - i. Appointments
      5. Diana Camargo, EL Educational Assistant for 6.5 hours/day at the High School, beginning 01/25/2023. Step 4- \$17.70/hr.
      6. Jade Fransen, 1.0 FTE Long Term Substitute Grade 6 Teacher at the Middle School, beginning 2/7/2023-3/17/2023. BA, Step 3.
      7. Hope Kordahl, 1.0 FTE Long Term Substitute Special Ed Teacher EBD/ABS at the High School, beginning 2/20/2023-on or about 4/21/2023. MA40, Step 10.
    - ii. Increase/Decrease/Change in Assignment
      12. Craig Johnson, 1.0 Science Teacher at the High School, add a  $\frac{1}{2}$  overload in lieu of a supervision for semester 2, at the High School, effective 1/25/2023-6/9/2023.
    - iii. Leave of Absence
      3. Donna Torgeson, EA at the Middle School, FMLA beginning 11/8/2022 and continue on an intermittent basis for up to 60 work days.
8. Items for Information
  - b. Paraprofessional Recognition Week 2023. Governor Tim Walz has proclaimed the week of January 23–29, 2023 as Paraprofessional Recognition Week. Northfield Public Schools appreciates our educational assistants and the support and services they provide to enhance student achievement. Educational assistants have stepped up in many ways over the past few years — supporting school-age care, assisting with virtual learning, helping deliver meals for students and more. We are grateful for their commitment to meeting the needs of students.

**NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT**

This agreement made this 18 day of January, 2023, by and between Merchants Bank Northfield, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

**TERMS**

*This donation of \$1030.00 is for the purpose of helping with "Angel Funds" at the schools for student lunches.*

Merchants Bank Northfield

Donor

By: *Kirk Muhlendruck, Market President*

Approved by resolution of the School Board on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

INDEPENDENT SCHOOL DISTRICT No. 659

By: \_\_\_\_\_

Clerk

## RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

**WHEREAS**, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

**THEREFORE, BE IT RESOLVED**, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Pat Lamb and Ele Hansen Charitable Fund of Northfield SHARES	\$2,320.00	Two individual Pat Lamb and Ele Hansen Scholarships
Northfield Raider Touchdown Club	\$2,000.00	Hudl software
Merchants Bank Northfield	\$1,030.00	Angel Funds for student lunches

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Amy Goerwitz, Clerk