

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for January 9, 2023, Regular School Board Meeting

6. Consent Agenda

b. Personnel Items

i. Appointments

9. Jolee Harris, .5 Assistant Gymnastics Coach at the High School, beginning 1/10/2023. 50% Stipend prorated is \$1,142.50
10. Benjamin Siegel, Targeted Services MSYC Site Assistant for up to 5 hours/day on Tuesdays and up to 2 hours/day on Thursdays at the Middle School, beginning 1/30/2023-5/26/2023. Step 2-\$14.88/hr.

ii. Increase/Decrease/Change in Assignment

19. Mary Boyum, Special Ed EA PCA at Spring Creek, add Special Ed EA PCA, Extracurricular/Non academic activities with the District, effective 12/12/2022-6/9/2023.
20. Tracy Closson, District Grounds Coordinator, add Summit Ski Instructor, beginning 1/9/2023, \$100 per registrant.
21. Rafael Estrella, Teacher at the Middle School, add MSYC Teacher for up to 8 hours/week Mon.-Thurs. at the Middle School, effective 1/9/2023-5/26/2023. Yr. 2-\$27.11/hr.
22. Joe Greenwood, Temporary Head Custodian at the High School, change to Day Custodian Engineer at the High School, effective 1/9/2023.
23. Quinn Line, EA Substitute, add KidVentures Site Assistant Substitute at BW, SC, and GVP, effective 1/9/2023.
24. Deb Pack, Special Ed EA Bus for 1 hr/day Mon.-Thurs. with the District, add 1.25 hrs/day Mon.-Thurs. with the District, effective 1/5/2023-6/9/2023.
25. Kerry Sexton, 1.0 FTE Night Engineer at the Middle School, change to 1.0 FTE Head Custodian at the NCEC, effective 1/11/2023; Head custodian rate-prorated.

iii. Leave of Absence

iv. Retirements/Resignations/Terminations

8. Nancy Becker, Nurse at the Middle School, retirement effective 1/6/2023.
9. Tim Torstenson, Head Volleyball Coach at the High School, resignation effective 1/5/2023.
10. Justin Wagner, Assistant Volleyball Coach at the High School, resignation effective 1/5/2023.

7. Items for Individual Action

- b. Resolution of School Board Supporting Form B1 Application to Minnesota State High School League Foundation. The board is asked to approve the Resolution of School Board Supporting Form B1 Application to Minnesota State High School League Foundation. Bubba Sullivan, Director of Student Activities, requests the board approve this resolution so we can apply for an MSHSL B1 Grant to pay for transportation to the Together we Make A Difference World Cafe event that students attended in Rochester on September 22, 2022. The cost was \$374.88 and MSHSL set aside funds to reimburse schools for this expense.

**Superintendent's Recommendation:** Motion to approve the Resolution of School Board Supporting Form B1 Application to Minnesota State High School League Foundation.

8. Items for Information

- a. Enrollment Report. Attached is the January 2023 enrollment report.

## FORM B1

### RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B1 APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Northfield Public Schools recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Northfield Public Schools supports the school's application to the Minnesota State High School League Foundation for a **FORM B1** grant to assist schools and school districts with transportation costs associated with reducing barriers and providing the opportunity for students to be able to attend the **Together We Make A Difference World Cafés** held across the state.

1/9/2023

Date

\_\_\_\_\_  
Board Chair

1/9/2023

Date

\_\_\_\_\_  
Board Clerk - Treasurer

							2022/23						
School and Grade Level	September 6th	September 9th	September 16th	September 23rd	October 3rd	November 1st	December 1st	January 3rd	February 1st	March 1st	April 5th	May 1st	End of Year 6/9/23
<b>NCEC</b>													
Early Childhood	101	98	100	104	105	114	137	138					
<b>Total</b>	<b>101</b>	<b>98</b>	<b>100</b>	<b>104</b>	<b>105</b>	<b>114</b>	<b>137</b>	<b>138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Portage</b>													
Grade K-2035	3	4	3	3	3	3	3	3					
Grade 1-2034	2	2	2	2	1	1	2	2					
Grade 2-2033	1	1	1	1	1	1	1	1					
Grade 3-2032	4	4	4	4	4	4	4	4					
Grade 4-2031	3	3	3	3	3	3	3	3					
Grade 5-2030	2	2	2	2	1	1	0	0					
Grade 6-2029	1	1	1	1	1	1	1	1					
Grade 7-2028	7	5	6	6	6	6	5	5					
Grade 8-2027	4	7	7	7	7	7	8	11					
Grade 9-2026	4	6	6	6	7	8	13	12					
Grade 10-2025	2	1	1	2	2	3	4	4					
Grade 11-2024	6	7	9	9	9	9	11	9					
Grade 12-2023	10	15	15	17	19	17	15	15					
<b>Total</b>	<b>49</b>	<b>58</b>	<b>60</b>	<b>63</b>	<b>64</b>	<b>64</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Greenvale Park</b>													
Grade K-2035	100	99	99	99	100	101	100	98					
Grade 1-2034	82	82	82	82	82	82	83	83					
Grade 2-2033	77	77	77	77	77	77	78	77					
Grade 3-2032	84	83	83	83	83	83	83	83					
Grade 4-2031	77	77	77	76	76	75	74	74					
Grade 5-2030	78	78	78	77	77	77	77	77					
<b>Total</b>	<b>498</b>	<b>496</b>	<b>496</b>	<b>494</b>	<b>495</b>	<b>495</b>	<b>495</b>	<b>492</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Spring Creek</b>													
Grade K-2035	71	69	69	69	69	70	70	71					
Grade 1-2034	74	71	71	71	71	69	70	67					
Grade 2-2033	62	62	62	62	62	63	65	65					
Grade 3-2032	83	83	83	83	83	82	82	81					
Grade 4-2031	91	92	92	92	92	92	92	89					
Grade 5-2030	84	83	83	83	83	83	85	83					
<b>Total</b>	<b>465</b>	<b>460</b>	<b>460</b>	<b>460</b>	<b>460</b>	<b>459</b>	<b>464</b>	<b>456</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Bridgewater</b>													
Grade K-2035	64	65	66	66	66	67	67	66					
Grade 1-2034	88	88	88	88	88	88	88	89					
Grade 2-2033	91	91	91	91	91	89	89	91					
Grade 3-2032	95	94	94	94	94	94	93	93					
Grade 4-2031	97	95	95	95	95	95	94	94					
Grade 5-2030	95	94	94	94	94	94	94	94					
<b>Total</b>	<b>530</b>	<b>527</b>	<b>528</b>	<b>528</b>	<b>528</b>	<b>527</b>	<b>525</b>	<b>527</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Middle School</b>													
Grade 6-2029	276	277	277	277	277	277	277	275					
Grade 7-2028	308	306	306	305	305	307	303	304					
Grade 8-2027	308	304	304	306	306	306	308	307					
<b>Total</b>	<b>892</b>	<b>887</b>	<b>887</b>	<b>888</b>	<b>888</b>	<b>890</b>	<b>888</b>	<b>886</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>High School</b>													
Grade 9-2026	318	315	315	315	313	314	310	308					
Grade 10-2025	344	342	341	341	342	336	334	331					
Grade 11-2024	333	326	321	320	320	317	316	313					
Grade 12-2023	275	272	271	271	270	271	270	269					
<b>Total</b>	<b>1270</b>	<b>1255</b>	<b>1248</b>	<b>1247</b>	<b>1245</b>	<b>1238</b>	<b>1230</b>	<b>1221</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ALC</b>													
Grade 9-2026	1	1	2	2	1	4	5	6					
Grade 10-2025	7	8	9	16	8	20	21	22					
Grade 11-2024	17	24	27	38	24	41	42	44					
Grade 12-2023	38	48	48	73	48	85	83	85					
<b>Total</b>	<b>63</b>	<b>81</b>	<b>86</b>	<b>129</b>	<b>81</b>	<b>150</b>	<b>151</b>	<b>157</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>3868</b>	<b>3862</b>	<b>3865</b>	<b>3913</b>	<b>3866</b>	<b>3937</b>	<b>3960</b>	<b>3947</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Full Time only (excluding EC and Part-time/Independent Study ALC)</b>	<b>3765</b>	<b>3757</b>	<b>3755</b>	<b>3752</b>	<b>3754</b>	<b>3747</b>	<b>3742</b>	<b>3723</b>					
<b>Budget Projection (excluding EC and Part-time/Independent Study ALC)</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>	<b>3727</b>
<b>Difference (negative numbers in parentheses)</b>	<b>38</b>	<b>30</b>	<b>28</b>	<b>25</b>	<b>27</b>	<b>20</b>	<b>15</b>	<b>-4</b>	<b>-3727</b>	<b>-3727</b>	<b>-3727</b>	<b>-3727</b>	<b>-3727</b>

**Greenvale Park**

Grade	Teacher		
K	Flicek	20	
K	Grundman	18	
K	Kortbein	20	
K	Schroyer	19	
K	Ziemann	21	
1	Borgerding	19	
1	Nivala	20	
1	Russell	24	C
1	Zach	20	
2	Amundson	21	C
2	Bulfer	19	
2	Ellerbusch	20	
2	Feldmann	17	
3	Alvarez, C.	20	C
3	Dimick	21	
3	Peterson	22	
3	Timerson	20	
4	Collins	19	
4	Garcia	20	C
4	Hetzel	17	
4	McLaughlin	18	
5	Carlson	18	
5	Kelly	18	
5	Sickler	17	
5	Tacheny	24	C
<b>TOTAL</b>		<b>492</b>	

**Spring Creek**

Grade	Teacher		
K	Berkvam	18	
K	Heil, G	19	
K	Matson	17	
K	Rud	17	
1	Born	21	C
1	Craft	16	
1	Downs	15	
1	Swenson	15	
2	Benhart	16	C
2	Soderlun	24	
2	Spitzack	25	
3	Guggisbe	20	
3	Healy	21	
3	Jandro	20	
3	Sasse	20	C
4	Fox	22	
4	Hehr	23	
4	McManu	22	C
4	Schrank	22	
5	Baragary	21	
5	Malecha	23	
5	Osterman	15	C
5	Stulken	24	
<b>TOTAL</b>		<b>456</b>	

**Bridgewater**

Grade	Teacher		
K	Cade	16	
K	Danielso	17	
K	Rodgers	16	
K	Tran	17	
1	Charlton	22	
1	Haley	22	
1	Hall	22	
1	Lanza	23	C
2	LaVoy	22	
2	Lofquist	23	
2	Schwaab	23	
2	Swenson	23	C
3	Hruby	20	
3	Larson	18	C
3	Schuster	19	
3	Sickler	18	
3	Truman	18	
4	Broughto	21	C
4	Peterson	26	
4	Robertso	24	
4	Ryan	23	
5	Blatti	24	
5	DeVries	23	C
5	Duchene/	23	
5	Holden	24	
<b>TOTAL</b>		<b>527</b>	

**Middle School Total**

Grade 6-2029	275
Grade 7-2028	304
Grade 8-2027	307
<b>TOTAL</b>	<b>886</b>

**High Sc Total**

Grade 9-20308	
Grade 10-20331	
Grade 11-20313	
Grade 12-20269	
<b>TOTAL</b>	<b>1221</b>

**ALC/F/T**

<u>ALC/F/T</u>	<u>**P/T</u>	<u>**I/S</u>	<u>Total</u>
Grade 3	0	3	6
Grade 9	0	13	22
Grade 21	1	22	44
Grade 38	1	46	85
<b>TOT 71</b>	<b>2</b>	<b>84</b>	<b>157</b>

	<u>Regular</u>	<u>Portag</u>	<u>Total</u>
Early Childhood*	138		138
Kindergarten-2035	235	3	238
Grade 1-2034	239	2	241
Grade 2-2033	233	1	234
Grade 3-2032	257	4	261
Grade 4-2031	257	3	260
Grade 5-2030	254	0	254
<b>Total K-5</b>	<b>1613</b>	<b>13</b>	<b>1626</b>
<b>Total Middle Sch</b>	<b>886</b>	<b>17</b>	<b>903</b>
<b>Total High Scho</b>	<b>1221</b>	<b>40</b>	<b>1261</b>
<b><u>GRAND TOTAL</u></b>	<b>3720</b>	<b>70</b>	<b>3790</b>
<b>ALC 9-12</b>			<b>157</b>
<b><u>GRAND TOTAL w/ALC and Portage</u></b>			<b>3947</b>
<b>**Full Time</b>			<b>3723</b>

**Early Childhood\*\***

Dorey	11
Gross	13
Holden	9
Hubbard	8
Kremin	16
Kruse	2
Ludwig	17
O'Connor	11
Roth	9
Schnorr	7
Townzen	17
Waters	15
Webster	3
<b>TOTAL</b>	<b>138</b>

**Portage**

<u>Grade</u>	<u>Teacher</u>	
Grade K-20	Rubin	3
Grade 1-20	Rubin	2
Grade 2-20	Rubin	1
Grade 3-20	Haar	4
Grade 4-20	Haar	3
Grade 5-20	Haar	0
Grade 6-20	Holz	1
Grade 7-20	Holz	5
Grade 8-20	Holz	11
Grade 9-20	Holz	12
Grade 10-2	Schultz	4
Grade 11-2	Schultz	9
Grade 12-2	Schultz	15
<b>TOTAL</b>		<b>70</b>