

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

January 8, 2018

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:06 p.m. Present: Goerwitz, Hardy, Iverson, Pritchard Quinell and Stratmoen.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Quinell, seconded by Goerwitz, minutes of the Regular School Board meeting held on December 11, 2017, were unanimously approved.
- V. Announcements and Recognitions
 - Superintendent Hillmann reported on attending the Minnesota YMCA Youth in Government model assembly program. Approximately 1,500 students participate in this government simulation over four days. State-wide officials had been elected last year for this assembly. Students participated in many ways: serving as representative and senators, members of the media team, Supreme Court, and debating important current issues in the National Issues Forum. Thirty-two Northfield students in Grades 8-12 participated. Junior Anna Weber serves on the statewide steering committee. Northfield Public Schools often talks about authentic, meaningful learning experiences that allow students to apply their classroom learning. This is exactly the kind of experience Superintendent Hillmann means when discussing that ongoing aspiration. In fact, Superintendent Hillmann was motivated to write a blog post about that and he encourages Board members to check that out on our district web site.
 - The Northfield High School Art Department had 13 Gold Key winning works of art (by seven NHS artists) and six Silver Key winning works of art (by three NHS artists) recognized by the Minnesota chapter of Scholastic Art and Writing awards. There were over 3,000 submissions from around the state. NHS had 19 acknowledged winning works of art. The Gold Key winning art will be on display from January 30-February 17, 2018 at the University of Minnesota's Regis Art Building with an award ceremony on Feb 17, 2018 at the Weisman Art Museum.
- VI. Items for Discussion and / or Reports
 1. Prairie Creek Community School and Arcadia Charter School Annual Reports.
Simon Tyler, Director of Prairie Creek Community School, and Dr. Barb Wornson, Director of Arcadia Charter School, provided a joint presentation of the programs being provided in their two charter schools.

These reviews and written reports fulfilled state requirements for annual reporting as well as our District's request that each charter school authorized by Northfield Public Schools present an annual report to the School Board.
 2. Literacy Update.
Director of Teaching and Learning Mary Grace Hanson provided an update on the process and timelines for implementation of the District's new Kindergarten through 5th Grade reading curriculum.

3. Network Administration Budget Coding 2018-19.

Director of Finance Val Mertesdorf explained a possible change in how the District's Network Administrator and Assistant Network Administrator salaries are coded within the District's budget.

VII. Superintendent's Report

A. Items for Individual Action

1. Additional .2 FTE for a High School English Language Learner Teacher.

On a motion by Hardy, seconded by Stratmoen, the Board of Education unanimously approved an additional .2 FTE for a High School English Language Learner Teacher at a cost of \$9,646.

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Gift Agreements.

The Board approved the \$1500 gift agreement from the Northfield Fine Arts Boosters and the Theater Department at Northfield Middle School. This donation will be used to purchase a spotlight for the Northfield Middle School Auditorium.

The Board approved the \$501 gift agreement from the Northfield Golf Club to Sibley Elementary School to support funding for a special education field trip.

2. Personnel Items.

a. Appointments

1. Samuel Gainey, Fast Assessor for 2- 4 days at the Elementary Buildings, beginning 1/8/2018-1/31/2018; \$17.00/ hr.
2. Michael Garlitz, Supervisory EA for 2 hours/day at Bridgewater, beginning start date TBD-6/7/2018; Gen Ed EA Step 1-\$14.74/hr.
3. Stacey Garry, Instructional EA-Literacy Support for 5.5 hours/ day at Sibley, beginning 1/2/2018-6/7/2018; Gen Ed, Step 1-\$14.74/hr.
4. Sydney Heil, Fast Assessor for 2-4 days at the Elementary Buildings, beginning 1/8/2018-1/31/2018; \$17.00/hr.
5. Margaret Kennedy, Fast Assessor for 2-4 days at the Elementary Buildings, beginning 1/8/2018-1/31/2018; \$17.00/hr.
6. Kyle Korynta, Assistant Boys and Girls Track Coach at the High School, beginning 03/12/2018-06/09/2018; Level F, Step 2
7. Alysha Lundquist, 1. 0 FTE Long Term Substitute Grade 6 Writing Teacher at the Middle School, beginning 1/2/2018-6/7/2018; BA, Step 1
8. Amy McBroom, Volunteer Coordinator for 12 hours/wk at the Middle School, beginning 12/18/2017; Step 2-\$ 16. 39/ hr.
9. Rachel Morrison, Community School Evening Club Leader for up to 4 hours/ day for 2 days/wk at Greenvale Park, beginning 12/27/2017; \$20.49/hr.
10. Krista Sorenson, Instructional EA-Media Center for 5.5 hours/ day at Sibley, beginning 12/18/2017. Gen Ed Step 1-\$14.74/hr.
11. Laurissa Wendling, Special Education EA-PCA for 7.05 hours/ day at Sibley, beginning 01/08/2018-06/07/2018; Spec Ed EA-Step 1-\$15. 31/hr. Gen Ed EA Step 1- \$14.74/hr.
12. Fall/ Winter/ Spring Recreation Positions # 2556, Effective Jan. 1, 2018—May 31, 2018:
 - i. Mark Welinski— Tennis Supervisor \$10.75/hour
 - ii. Sarah Will—Tennis Instructor \$9.50/hour
 - iii. Abby Borene— Tennis Instructor \$9.50/hour
13. Community Services Winter/Spring 2018 Brochure Instructors

b. Increase/ Decrease/ Change in Assignment

1. Gertrude Bauer, EA-NB Room for 6.75 hours/day at Sibley, change to EA-NB Room for 6.75 hours/day and Supervisory for 0.33 hours/day for a total of 7.08 hours/day at Sibley, effective 11/27/2017-06/ 07/ 2018.
2. Troy Cohrs, English Teacher at the High School, add an overload for second semester, effective 1/29/2018-6/7/2018.
3. Jennifer Link, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 5 hours/wk Mon-Thur. at the Middle School, effective 12/13/2017- 5/10/2018. Year 1-\$27. 11/hr.
4. Lauren Murtha, Substitute, change to Long Term Short Call Substitute Teacher at the Middle School, effective 01/02/2018- 01/9/2018 and 1/11/2018- 1/17/2018.
5. Anna Ochs, Site Assistant at Greenvale Park, add Club Leader with Community School at Greenvale Park, effective 12/27/2017-06/ 07/ 2018; \$20.49/hr.
6. Brianna Peterson, Community Services Recreational Staff, add Community School Student Site Assistant for up to 4 hours/day and up to 3 days/wk at Greenvale Park, effective 12/27/2017-06/07/2018; \$9.50/hr.
7. Jerry Smuda, Custodian Engineer with License at the High School, change to Custodian Engineer with License at Bridgewater, effective 1/2/2018.
8. Krista Sorenson, Media EA for 5.5 hours/ day at Sibley, change to Media EA for 7 hours/day and 0.25 hours/day Supervisory at Sibley, effective 12/18/2017.
9. Arlene Tuma, Site Assistant with ECFE, add Community School Site Assistant for 3 hours/day 2 days/wk at Greenvale Park, effective 1/4/2018- 6/7/2018; Step 4-\$13.78/ hr.

c. Leave of Absence Requests

1. Jann Deim- medical leave of absence beginning December 1, 2017 through the end of the 2017-18 school year.
2. Frances Garvey, Educational Assistant at the High School, Leave of Absence beginning 4/3/2018-5/18/2018.
3. Kris Harstad, Leave of Absence extended through 1/29/2018.
4. Paul Ousley, FMLA leave of absence beginning 12/20/2017-1/17/2018.

d. Retirement/ Resignations

1. Bridgette Doerr, Special Ed EA at Longfellow, resignation effective 1/8/2018.
2. Bruce Dybvik, Technology Specialist at the High School, retirement effective 8/31/2018.
3. Elizabeth Schmidt, Special Ed EA at Sibley, resignation effective 1/8/2018.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

VIII. Items for Information

1. Enrollment Report – January 2018.
Superintendent Hillmann reviewed the January 2018 enrollment report.

IX. Future Meetings

Monday, January 22, 2018, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center (closed session for negotiations strategy will follow the Board meeting)
Monday, February 12, 2018, 7: 00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 9:09 p.m.

Noel Stratmoen
School Board Clerk