

Policy 711 VIDEO RECORDING ON SCHOOL BUSES

I. PURPOSE

The purpose of this policy is to establish a school bus video recording system for the Northfield School District. The transportation of eligible students to and from school is an important function of the district, and it is a privilege, not a right. The behavior of students and employees on the bus is a significant factor in the safety and efficiency of school bus transportation. Student and employee misbehavior increases the risk of injury. Therefore, the district believes that video recording student passengers and employees on the school bus will promote good behavior and safety.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Each and every school bus owned, leased, contracted, and/or operated by the district shall be equipped with a fully enclosed box for placement and operation of a video camera and plainly placed signs notifying riders that their conversations or actions may be recorded.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the district has received complaints of inappropriate behavior.

B. Use of video recordings

1. A video recording of the actions of student passengers and/or employees may be used by the district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes Ch. 13 and the Family Educational Rights and Privacy Act, 20 U.S.C. Sec. 1232g and the rules and/or regulations promulgated thereunder.
3. Video recordings may be viewed by school administrators and/or the contracted bus company management on a random basis and/or when

discipline problems on the bus have been brought to the attention of the district.

4. A video recording will be retained by the district or by the contracted bus company until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

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Adopted: 08.08.2022

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records, Administration)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)
MSBA Service Manual, Chapter 2, Transportation