

Policy 630 DISTRICT WEBSITE

I. PURPOSE

This policy governs the publishing of Northfield School District website.

II. GENERAL STATEMENT OF POLICY

The district's website provides a means of communication with the global community for the purpose of providing information about:

- Our schools and school activities
- Our curriculum and instruction
- Teachers, classrooms or classes
- District, policy and school board information
- Department procedures, protocols and forms
- Other information relevant to the district as determined by the superintendent or their designee

III. PUBLISHING PRIVILEGES

Publishing privileges on the district website are provided by the superintendent or their designee to staff who need to familiarize themselves with, and practice, the procedures and responsibilities for content and technical standards before publishing the content. Directory structure will be determined by district administration.

All subject matter on the district website and their links must relate to those items outlined in the general statement of policy. Staff may not publish or provide links to their personal pages on the district website.

IV. PERSONAL VIEWS

Information on employees' personal webpages, social media, or online accounts, reflects an individual's thoughts, interests and activities. Such information does not represent individual schools or the district, nor are they endorsed or sanctioned by the individual school or the district. Concern about the content of any page created by students or staff should be directed to the building principal or the superintendent.

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Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota