

## APPENDIX C DENIAL OF RELEASE OF DIRECTORY INFORMATION

**Parents/Guardians: Your child's photo will not be in the yearbook or in class pictures if you sign this document.** *I understand that by signing this Denial of Release of Directory Information, the affected student's name will not appear on some lists such as honor rolls. Further, I understand that I am denying release of all the directory information listed below.*

Pursuant the Notice of Designation of Directory Information, directory information **MAY NOT** be released without my expressed written consent. It includes but is not limited to the student's:

1. Name
2. The student's photograph
3. Date and place of birth
4. Major field of study
5. Dates of attendance
6. Grade level
7. Enrollment status (full-time or part-time)
8. Participation in officially recognized activities and sports
9. Height and weight of members of athletic teams
10. Degrees, honors and awards received
11. Most recent educational agency or institution attended
12. Name, address and telephone number of the student's parent(s)/guardian(s)

***Submitting this Denial of Release of Directory Information does not affect the release of directory information to Military Recruiters. In order to make all directory information about a student private to the public in general, including military recruiting officers, the parent/guardian or eligible student must complete the form below and also complete and submit a Denial of Release of Information to Military Recruiters (Appendix D).***

The designation of directory information about a student as private will remain in effect for the current school year only. Return completed and signed copy to the Building Principal or the Superintendent of Schools by \_\_\_\_\_.

Signed \_\_\_\_\_ Address \_\_\_\_\_  
(Parent/Guardian/Eligible Student)

Date \_\_\_\_\_

Student Affected \_\_\_\_\_ Address \_\_\_\_\_

School Currently Attending: \_\_\_\_\_

Updated 08.2023