

Procedures for Policy 513.3 Academic Acceleration

1. A parent/caregiver or staff member may make a written request to the building principal for a student to be advanced a grade.
2. Upon receiving the written request, the principal and school psychologist will conduct an interview and information-sharing session with the parents/guardians.
3. The principal and the school psychologist will observe the child in various settings throughout the school day.
4. Contact will be made with the parents/caregivers regarding the information gathered. The principal and school psychologist will make a determination as to whether the assessment should continue.
5. If the decision is made to continue with the assessment, the district shall have 30 school days to complete the assessment and the following specific criteria will be used:

- Intellectual functioning that places the child at or above the 95th percentile in comparison to their peers. One of the following assessments would be given:

<u>Test</u>	<u>Score Needed</u>
Stanford Binet: Fourth Edition	127
WISC III	125
WPPSI-III	125

- Academic achievement: Academic functioning that places the child at or above the 95th percentile in comparison to their peers using a norm-referenced, standardized test of academic achievement.
 - Social/Emotional maturity: This will be rated by the school and the homes using a national normed assessment such as the “Social Skills Rating System” or the “Adaptive Behavior Assessment System.” The score must place the child at or above the 95th percentile in comparison to their peers.
 - The child’s classroom teacher will provide a written statement of the child’s standing in the classroom, including both academic, and social/emotional development.
 - The school psychologist will conduct an interview with the student.
6. The principal, school psychologist and classroom teacher will work together to make a data-informed decision about the request.
 7. The criteria outlined in these procedures must be met to approve a request for academic acceleration. A written report will incorporate assessment results,

- including teacher input and the interview with the student. The written report will also include the rationale for the decision.
8. A meeting will be held with the principal, school psychologist, classroom teacher, and parents/caregivers to share the assessment results and the decision.
 9. The written report will include the names of team members and signatures of parents/caregivers. This report will be kept in the student's cumulative file.
 10. If parents/caregivers disagree with the decision, they can re-request academic acceleration in one year. The parents/caregivers shall schedule the reevaluation with a licensed psychologist of their choice at no cost to the district. The final decision shall rest with the superintendent.

Procedures 513.3 Advanced Grade Placement
NORTHFIELD SCHOOL DISTRICT NO. 659
Northfield, Minnesota
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