

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS AND STUDENT'S PERSON

I. PURPOSE

In alignment with the district's strategic commitment to people, the purpose of this policy is to provide for a safe and healthful educational environment by enforcing the Northfield School District's policies against contraband.

II. GENERAL STATEMENT OF POLICY

- A. Lockers and Personal Possessions Within a Locker.** Pursuant to Minnesota statutes, school lockers are the property of the district. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.
- B. Desks.** School desks are the property of the district. At no time does the district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials or the classroom teacher for any reason at any time, without notice, without student consent, and without a search warrant.
- C. Personal Possessions and Student's Person.** The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.
- D.** A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A.** "Contraband" means any unauthorized item possession of which is prohibited by district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the district, and stolen property.
- B.** "Personal possessions" includes but is not limited to purses, backpacks, bookbags, packages and clothing.
- C.** "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of district policy, rules, and/or

law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.

- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.
- E. "School official" means superintendent, building principal or their designee. For the purposes of this policy the assistant principal, dean and instructional coaches for behavior are considered designees.

IV. SEARCH PROCESSES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness. The scope of inspecting a student's person includes but is not limited to a student being directed to empty their pockets and/or removing their shoes.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official matching the gender preference stated by the student being searched. The person being searched may request the search to be conducted by a school official of the gender the person being searched prefers. A second school official of the preferred gender shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. School officials may ask that law enforcement to assist with any search.

- H. A copy of this policy will be included in the [Student Citizenship Handbook](#), posted on the district website, and disseminated in any other way which school officials deem appropriate.

V. DIRECTIVES AND GUIDELINES

- A. A school official conducting any search will notify the parent/caregiver of the student, unless the student is 18 years or older and has specifically requested the parent/caregiver not be informed of educational data.
- B. If a teacher or staff member has grounds to believe that a search will result in evidence of a violation of district policy, rules, and/or law, they must inform a school official. Only school officials may conduct a search.
- C. School administration may establish reasonable directives and guidelines which address specific needs of the district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the district's [Student Citizenship Handbook](#), which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Policy 502 Search of Student Lockers Desks, Personal Possessions and Student's Person
Adopted: 08.28.2006; Updated: 12.2014, 08.22.2022, 02.23.2026

Board of Education
INDEPENDENT SCHOOL DISTRICT NO. 659
Northfield, Minnesota

Legal References: U.S. Const., amend. IV
Minn. Const., art. I, §10
New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)
Minn. Stat. §121A.72 (School Locker Policy)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: Board Policy 417 (Chemical Use and Abuse)
Board Policy 418 (Drug-Free Workplace / Drug-Free School)
Board Policy 501 (School Weapons)
Board Policy 506 (Student Discipline)