JOB SHARE APPLICATION
SCHOOL YEAR __________ TO __________

Northfield School District No. 659 job share positions are governed by District Policy 434 Job Sharing. Eligible teachers must submit a job share application through the principal to the Director of Human Resources by March 1 of the year preceding the job share. To continue a job share, application must be made annually by March 1.

Date of application: ______________

Applicant:

Name ______________________________ Licensure __________________________
Current assignment ______________________________________________________

Current Contract
Grade Subject Site
Part-time or Full-time Contract value (Ex: .6; .8; 1.0)
Continuing contract status or Probationary status

Applicant:

Name ______________________________ Licensure __________________________
Current assignment ______________________________________________________

Current Contract
Grade Subject Site
Part-time or Full-time Contract value (Ex: .6; .8; 1.0)
Continuing contract status or Probationary status

Job Share Proposal:

Assignment ___________________________________________________________
Grade Subject Site
Schedule Explain – (Ex. AM/PM; half weeks; half year; etc.)
_________________________________________________________
_________________________________________________________
_________________________________________________________

I have read and understand the attached District Policy 434 Job Share.

_________________________________________________________
Applicant

_________________________________________________________
Applicant

_____ Approved _____ Denied __________________________ Date: __________
Principal Signature

 Date: __________
Human Resources Authorization

Reviewed 02.25.2021