

Policy 302 SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, non-voting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Policy 302 Superintendent

Adopted: 1/24/05; Revised: 4/12; Reviewed: 12.09.2019

School Board
INDEPENDENT SCHOOL DISTRICT 659
Northfield, Minnesota

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: Board Policy 208 (Development, Adoption, and Implementation of Policies)
Board Policy 214 (Out-of-State Travel by School Board Members)
Board Policy 301 (School District Administration)
Board Policy 303 (Superintendent Selection)
Board Policy 304 (Superintendent Contract, Duties and Evaluation)
Board Policy 305 (Policy Implementation)
Board Policy 306 (Administrator Code of Ethics)
Board Policy 412 (Expense Reimbursement)
Board Policy 510 (School Activities)
Board Policy 511 (Student Fundraising)

Board Policy 513 (Student Promotion and Retention)
Board Policy 602 (Organization of School Calendar and School Days)
Board Policy 701 (Establishment and Adoption of School District Budget)
Board Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
Board Policy 802 (Disposition of Obsolete Equipment and Material)
Board Policy 903 (Visitors to School District Buildings and Sites)
Board Policy 906 (Community Notification of Predatory Offenders)
MSBA Service Manual, Chapter 3, Superintendent of Schools