Family Reminders About Skyward/ Family Access Tasks **En Español**

Welcome to the 2024 - 2025 school year! We are excited to start this new year of learning with you. As partners in your student's education, we want to be sure we have the most current information on your student and family. <u>Please log into Family Access</u> using the directions below and verify your student's information before the first day of school.

If you do not remember your login information for an existing Family Access account, **click "Forgot Login/Password?"** on the Skyward Family Access login screen.

If you do not have a Family Access account, please fill out the <u>online form</u> to receive your login credentials.

How Do I Verify and Update My Child's Information?

- Log into your Skyward Family Access account.
- After you have logged in, click the "Student Information Verification" link on the left side of the screen.
- Select the child whose information you would like to update.
- Review the information on the screen and make changes if necessary.
- Click the "Complete Step" link at the bottom of the screen to move onto the next screen.
- After you complete a step, a green check mark will appear next to that step on the right side of the screen.
- Follow this process for all steps listed on the right side of the screen.
- For the final step, click the "Submit Student Verification Information" link.
- You must complete this process for EACH child in your family.

Student Information Verification Tutorial Video