

August 6, 2018

To: Longfellow Staff

Welcome to the 2018-19 school year! We are happy you will be at Longfellow School this year.

Longfellow School is unique in that it houses several different programs serving a variety of age levels from birth through high school students: Early Ventures, Hand-in-Hand Preschool, Early Childhood Special Education, and the Area Learning Center (ALC) as well as the Teaching and Learning office. This has worked well for our children, students, staff, and families; and we are looking forward to another good year.

Please review the security and safety procedures for your own knowledge and to share and practice with your students. We will have five fire drills and five lockdown drills (a combination of “stay put” and “duck and cover”) and one severe weather/tornado drill during the year. If you will be in the building after hours or on the weekends, review our security and alarm procedures. Mark Harder, our LF Head Custodian, and Longfellow main office staff are able to help with any questions or concerns.

Let me know what I can do to help you and your students have a successful year!

Sincerely,



Mary Grace Hanson
Director of Teaching and Learning

Northfield Public School Vision: We will prepare every student for lifelong success within a world-class learning environment with a commitment to community partnerships and sustainability.