

INDEPENDENT SCHOOL DISTRICT 659
PUBLIC HEARING
MINUTES
Monday, November 27, 2017
6:30 PM -7:00 PM
Northfield High School, Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Public Hearing of the Northfield Board of Education of Independent School District 659 to order at 6:30 PM. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator
Hope Langston reviewed the outcomes of the 2016-2017 World's Best Workforce Plan and goals and strategies for this school year.
- III. Opportunity for Community Feedback.
There were no community members present.
- IV. On a motion by Colangelo, seconded by Hardy, the Public Hearing adjourned at 7:07 PM.

Noel Stratmoen, School Board Clerk

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Minutes
November 27, 2017
Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Iverson, seconded by Colangelo, minutes of the Regular School Board meeting held on November 13, 2017, were unanimously approved.
- V. Announcements and Recognitions

- The Rice County Chemical Health Coalition has announced its 2017 Project Prevention Champions. The following individuals from Northfield Public Schools exemplify what it means to be a champion for preventing substance abuse in our community: Kim Slegers and Tom Graupmann.
- At the November 22 Staff Appreciation breakfast the Northfield Education Association presented the Teacher of the Year award to Kim Slegers, High School Health Teacher. Shari Bridley received the Education Assistant of the Year award. John Stenz, CEO of FORCE America, received the Friend of Education award for his volunteer work with the annual Business and Technical Trades Career Explorations day.
- Congratulations to Tom Graupmann for receiving a Distinguished Service Award from the Minnesota State High School League for his work with the League's coaches' education program. Tom received the award on November 25th at US Bank Stadium during the State Football Championship.

VI. Committee Reports

There were no committee reports.

VII. Items for Discussion and Reports

1. TORCH Presentation.

NHS Assistant Principal Marnie Thompson, who provides support and oversight of the TORCH program, began the presentation by introducing to the School Board the new TORCH team members: Tessa Kiesow, HS TORCH Director, Katie Lovrien, MS TORCH Director, and Teddy Gelderman, TORCH Alumni Services Director. After providing background information, including 13 years of history, each team member provided an update on TORCH programming in their respective areas. An exciting new addition this year is alumni support. Local community college classes are now being offered through a partnership with Riverland. NHS TORCH alumni have an opportunity to earn an AA degree in Northfield.

2. Summary of Public Hearing regarding the 2017-2018 World's Best Workforce Plan.

Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator Hope Langston summarized the 2017-2018 World's Best Workforce Plan that was presented at a Public Hearing that preceded the Regular School Board meeting and answered Board members' clarifying questions. There are five continuing requirements to the WBWF report that must be submitted to the MN Department of Education each year. (1) All children are ready for school. (2) All third graders can read at grade level. (3) All racial and economic achievement gaps between schools are closed. (4) All students are ready for career and college. (5) All students graduate from high school. The presentation covered the five areas, the goals from 2016-2017, data that corresponded to the results in each of the areas, the goals for 2017-2018, and action steps to achieve the goals.

3. FY 2017 Audit.

Craig Popenhagen, Principal with CliftonLarsonAllen, LLP, presented the results of the 2016-17 fiscal year audit. Comments focused on the executive audit summary. The auditors issued what is known as a "clean" audit report. Superintendent Hillmann commended Director of Finance Val Mertesdorf and the business office staff for their excellent work.

VIII. Superintendent's Report

A. Items for Individual Action

1. World's Best Workforce 2017-2018 Annual Report.

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the 2017-2018 World's Best Workforce Annual Report as presented.

2. FY 2017 Audit.

On a motion by Stratmoen, seconded by Quinnell, the Board unanimously accepted the 2016-2017 audit report as presented.

3. Co-Curricular Additions.

On a motion by Iverson, seconded by Quinnell, the Board unanimously approved the three additional co-curricular positions as presented.

4. Alpine Ski Cooperative Agreement.

On a motion by Quinnell, seconded by Colangelo, the Board unanimously approved dissolving the Girls Alpine Ski Cooperative including Northfield, Cannon Falls, Randolph, and Arcadia Charter School.

Then, on a motion by Quinnell, seconded by Hardy, the Board unanimously approved the Girls Alpine Ski Cooperative sponsorship including Northfield, Cannon Falls, Randolph, Arcadia Charter School, and Red Wing.

B. Items for Consent Grouping

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the following items listed under the Consent Grouping.

1. Gift Agreement.

The School Board approved a gift agreement: with the Sibley PTO for \$1000 to be used for the Amity Intern Program at Sibley.

2. Personnel Items.

a. Appointments

1. Gertrude Bauer, Special Education EA-PCA for 6.75 hours/day at Sibley, beginning 11/27/2017-06/07/2018; Spec Ed Step 2-\$15.65/hr.
2. Andrea James, Special Education EA-PCA for 6.5 hours/day at Bridgewater, beginning 11/30/2017-06/07/2018; Special Ed Step 1-\$15.31/hr.
3. Matthew Walsh, Youth Center Site Assistant for 2.5 hours/day for 4 days/wk at the Middle School, beginning 11/20/2017-05/10/2018; Step 1-\$12.56/hr.
4. Emily Weidner, Weight Lifting Team Assistant Coach at the High School, beginning 11/17/2017; Level I, Step 1-50% Stipend.
5. Ruth Hoekstra, Instructional Educational EA-Literacy Support for 2.5 hours/day for 4 days/wk at Sibley, beginning 11/30/2017-04/20/2018; General Ed, Step 4-\$15.87/hr.
6. Ellen Mucha, Assistant Speech Coach at the High School, beginning 12/11/2017; Level H, Step 1-50% Stipend.
7. *Tracy O'Neill, Event Worker District Wide, beginning 11/22/2017.

b. Increase/Decrease/Change in Assignment

1. Margaret Christensen, CNA 1 for 3.75 hours/day at the High School, change to CNA 1 for 3.25 hours/day at the High School, effective 11/27/2017.
2. Matthew Crase, Long Term Substitute Special Ed EA-PCA at the Middle School, change to Special Ed EA-PCA for 6.5 hours/day at the Middle School, effective 11/27/2017-06/07/2018; Spec Ed Step 1-\$15.31/hr.
3. Allison Harmer, Co-Curricular Dance Coach at the High School, add Special Ed EA-PCA for 6.5 hours/day at the High School, effective 11/27/2017-06/07/2018; Special Ed Step 1-\$15.31/hour.
4. Peter McGorry, Supervisory Educational Assistant for 5 hours/day at Sibley, change to Supervisory Educational Assistant for 6 hours/day at Sibley, effective 11/27/2017-06/07/2018.
5. Linda Wicklund, CNA 1 for 3.25 hours/day at the High School, change to CNA 1 for 3.75 hours/day at the High School, effective 11/27/2017.
6. Matthew Crase, Special Education EA-PCA at the Middle School, add P.M. Crossing Guard for 15 minutes a day at the Middle School, effective 11/21/2017-06/07/2018.
7. Brigitte Tisdale, Title 1 Teacher at Greenvale Park, add additional 19 days to contract, effective 01/2/2018-06/07/2018.

c. Leave of Absence Requests Approved

1. Sara DeVries, FMLA Leave beginning on or about 4/8/2018-through the end of the 2017-18 school year.
2. Mary Huberg, FMLA Leave beginning on 12/01/2017-01/01/2018.
3. Rebecca Meyers, Leave of Absence beginning on or about 4/9/2018-5/19/2018.

d. Resignations/Retirement

1. Elisabeth Alderks, Speech Coach, resignation effective 11/7/2017.
2. Nancy Ivers, Special Education EA at the Middle School, resignation effective 12/04/2017.
3. Mark Langevin, Track Coach, resignation effective 11/14/2017.

4. Donita Delzer, Administrative Assistant to the Superintendent and Board of Education, retirement 12/31/2017.
5. Patrick Wagner, 9th Grade Basketball Coach at the High School, resignation effective 11/20/2017.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

IX. Items for Information

1. Designation of Combined Polling Places for 2018 Special Election.

Superintendent Hillmann explained a new statutory requirement that every school district in Minnesota formally identify potential combined polling places for special elections each year - whether there will be a special election or not. Superintendent Hillmann and Director Mertesdorf will share a draft set of identified combined polling places to comply with the new law at the December 4, 2017, work session. State law requires school districts to adopt these combined polling places by December 31.

X. Future Meetings

Monday, December 4, 2017, 5:30-7:30 PM, School Board Work Session, Northfield High School Media Center

Monday, December 11, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, January 8, 2018, 7:00 PM, Organizational School Board Meeting followed by Regular School Board Meeting, NHS Media Center

XI. On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 8:35 PM.

Noel Stratmoen
School Board Clerk