

## **Staff Lounge Clean-Up**

September-5<sup>th</sup> Grade

October-4<sup>th</sup> Grade

November- Specialists

December- Special Ed, ELL, Title

January- Kindergarten

February- 1<sup>st</sup> Grade

March- 2<sup>nd</sup> Grade

April-3<sup>rd</sup> Grade

May/June-Educational Assistants

### Responsibilities:

- Wipe down tables daily
- Ensure that the sinks are free from dirty dishes; take the dirty dishes to the kitchen so they can be washed/sanitized
- Put away clean dishes
- Inform the office if supplies are needed
- Wipe out the microwaves
- Discard “freebies” after two weeks

Note: Everyone is responsible for their own mess and dirty dishes. If we all clean up after ourselves, this job will be simple.