

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes  
September 11, 2017  
Northfield High School Media Center

- I. Call to Order  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard Quinnell and Stratmoen. No one was absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was no public comment.
- IV. Approval of Minutes  
On a motion by Quinnell, seconded by Hardy, minutes of the Regular School Board meeting held on August 28, 2017, were unanimously approved.
- V. Announcements and Recognitions
  - The “Greenvale Park Community School Report to the Community” was completed this month. The report details the results of the third year of community school programming at Greenvale Park. The report is in the process of being mailed to all Greenvale Park families, all households within one mile of Greenvale Park Elementary School, and all families with preschool children living in the Greenvale Park attendance boundaries and, also, local real estate agents. Many thanks to everyone who assisted with the report’s compilation, as well as to our friends at Neuger Communications for their design work.
- VI. Items for Discussion and / or Reports
  1. Community Services Site Improvement Plan.  
Community Services Director Erin Bailey presented Community Services Site Improvement plan to the Board. This was the last improvement plan to be presented.
  2. State of the District: Celebrations and Challenges.  
Superintendent Hillmann presented an overview of the programs and activities completed during the 2016-17 school year, as well as looked ahead to the opportunities that the District faces in 2017-18. Goerwitz suggested that the report be re-formatted as “Points of Pride” and given to building principals to include in their newsletters.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Site Improvement Plans.  
On a motion by Iverson, seconded by Colangelo, the Board unanimously approved the seven site improvement plans submitted by building or program staffs for the 2017-18 school year.
  - B. Items for Consent Grouping  
On a motion by Goerwitz, seconded by Hardy, the Board unanimously approved the following items listed under the Consent Grouping.
    1. Overnight Student Field Trip Proposal.  
The Board approved the 14<sup>th</sup> annual Area Learning Center trip to the Boundary Waters Canoe Area June 11-15, 2018.
    2. Gift Agreement.  
The Sibley PTO has donated \$6,200 to Sibley Elementary School for classroom funding.

3. Personnel Items.

a. Appointments.

1. Cynthia Boyum, Assistant Girls Swimming Coach at the Middle and High School, beginning 09/05/2017; Level E, Step 2-20% Stipend.
2. Paul Fried, 1.0 FTE Long Term Substitute Elementary Music Teacher at Greenvale Park, beginning 08/28/2017-09/25/2017. Short call license-\$116.00/day.
3. Martell Johnson, Assistant Volleyball Coach 9<sup>th</sup> Grade at the High School, beginning 09/05/2017-10/17/2017. Level E, Step 1 (40% Stipend).
4. Cindy Keogh, Supervisory Educational Assistant for 2hrs/day at Bridgewater, beginning 09/05/2017-06/07/2018. Gen Ed-Step 4, \$15.87/hr.
5. Arlette Nelson, Supervisory Educational Assistant for 2hrs/day at Bridgewater, beginning 09/05/2017-06/07/2018. Gen Ed-Step 3, \$15.42/hr.
6. Kim Norton, Special Education Educational Assistant-PCA for 3.5hrs/day at Longfellow, beginning 09/05/2017; Spec Ed-Step 2, \$15.65.
7. Sandra Reiman, Reading and Math Support Teacher for 4hrs/day at Bridgewater, beginning 08/29/2017-06/06/2018. MA, Step 6.
8. Derrick Schroeder, Special Education Assistant Bus PCA for 4hrs/day District Wide, beginning 09/05/2017-06/07/2018; Spec Ed-Step 4, \$16.43/hr.
9. Brynne Stellner, Assistant Girls Basketball Coach at the High School, beginning 11/13/2017-03/17/2018; Level E, Step 1.
10. Curt Haan, Fall Recreation position for 2hrs/wk (Mondays) with Community Services, beginning 09/11/2017-05/31/2018; \$9.50/hr.
11. Martell Johnson, Head Boys Tennis Coach at the High School, beginning 03/26/2018-06/08/2018; Level D, Step 1.
12. Nicole Krenzel, Event Worker with the District, beginning 9/15/2017.
13. Jillian Luoma-Overstreet, 8<sup>th</sup> Grade Volleyball Coach at the Middle School, beginning 09/11/2017-10/18/2017; Level H, Step 1-90% Stipend.
14. Lars Prestemon, Fall Recreation for 2hrs/day on Mondays with Community Services, beginning 09/11/2017-05/31/2018; \$9.50/hr.
15. Alexander Rasmussen, Fall Recreation for 2hrs/day on Mondays with Community Services, beginning 09/11/2017-05/31/2018; \$9.50/hr.
16. Seth Thompson, Fall Recreation for 2hrs/day on Mondays with Community Services, beginning 09/11/2017-05/31/2018; \$9.50/hr.

b. Increase/Decrease/Change in Assignment.

1. Correction: Garrick Hoekstra, EA at the Middle School, change start date to 10/02/2017.
2. Nives Bakic, Sped EA for 6.75hrs/day at the Middle School, add Bus EA for the District for a total of 7.83hrs/day, effective 09/05/2017-06/07/2018.
3. Stephanie Balma, EarlyVentures Teacher for 36hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
4. Trisha Beacom, EarlyVentures Teacher for 30hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
5. Kathleen Beck, Sped EA for 7.25hrs/day at Greenvale Park, add Bus EA for the District for a total of 8.42hrs/day, effective 09/05/2017-06/07/2018.
6. Robert Benson, Kindergarten EA for 2hrs/day and Supervisory for 2.0hrs/day at Sibley, change to Kindergarten EA for 4hrs/day and Supervisory for 2hrs/day at Sibley, effective 09/05/2017-On-going.
7. Russel Boyington, KidVentures Site Assistant for 40hrs/wk at Sibley, change to KidVentures Site Assistant for 23.5hrs/wk at Bridgewater, effective 09/05/2017-06/08/2018.
8. Russel Boyington, KidVentures Site Assistant at Bridgewater, add Supervisory EA for 2hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.
9. Mary Boyum, Sped EA for 6.91hrs/day at Sibley, add Bus EA for the District for a total of 8.08hrs/day, effective 09/05/2017-06/07/2018.
10. Haanah Braun, EarlyVentures Site Assistant for 14.5hrs/wk at Longfellow, change hours to 36.25hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.

11. Shari Bridley, Sped EA for 6.3hrs/day at Longfellow, add Bus EA for the District for a total of 7.98hrs/day, effective 09/05/2017-06/07/2018.
12. Jackson Cade, Ventures Site Assistant for up to 40hrs/wk at Sibley, change to Ventures Site Assistant as needed only, effective 09/05/2017-06/08/2018.
13. Margaret Christensen, CNA1 at the High School, change start date to 09/01/2017.
14. Anita Corwin, EarlyVentures Site Assistant for 33.5hrs/wk at Longfellow, change hours to 37.5hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
15. Julie Erickson, EarlyVentures Teacher for 30hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
16. Aimee Gerdesmeier, Ventures Site Leader and EarlyVentures Site Assistant for 40hrs/wk at Sibley and Longfellow, change to Ventures Site Leader for 30hrs/wk and as needed for EarlyVentures Site Assistant, effective 09/05/2017-06/08/2018.
17. Sara Gerdesmeier, EarlyVentures Site Assistant for 28.75hrs/wk at Longfellow, change hours to 35hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
18. Courtney Gilomen, EarlyVentures Teacher for 30.25hrs/wk at Longfellow, change hours to 37.75hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
19. Leah Grisim, Special Ed EA and KidVentures Site Assistant for up to 40hrs/wk at Sibley, change KidVentures Site Assistant hours to up to 6hrs/wk at Sibley, effective 09/05/2017-06/08/2018.
20. Kaci Henry, EarlyVentures Teacher for 27.5hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
21. Tiffany Ingham, KidVentures Site Assistant and EarlyVentures Sub for up to 40hrs/wk at Sibley and Longfellow, change to KidVentures Site Assistant and EarlyVentures Sub for 17.5hrs/wk at Sibley, Greenvale Park and Longfellow, effective 09/05/2017-06/08/2018.
22. Bonnie Johnson, Media EA for 5.50hrs/day at Sibley, change to Media EA for 7.00hrs/day and Supervisory for .25hrs/day at Sibley, effective 09/05/2017-On-going.
23. Briana Kane, KidVentures Site Assistant for up to 40hrs/wk at Sibley, change hours to 22.5hrs/wk, effective 09/05/2017-06/08/2018.
24. Shelly Kruger, Sped EA for 6.75hrs/day at the High School, add Bus EA for the District for a total of 9.25hrs/day, effective 09/05/2017-06/07/2018.
25. Quinn Line, Ventures Site Assistant for 31hrs/wk at Sibley, change to Ventures Site Assistant for 26hrs/wk at Bridgewater, effective 09/05/2017-06/07/2018.
26. Nancy Meyers, CNA III for 4.5hrs/day at the Middle School, add Bus EA for the District for a total of 6hrs/day, effective 09/05/2017-06/07/2018.
27. Peggy Mills, KidVentures Site Assistant for 21hrs/wk at Sibley, change to KidVentures Site Assistant for 23.5hrs/wk at Sibley, effective 09/05/2017-06/08/2018.
28. Ruth Morgan-Malecha, Sped EA for 33.75hrs/wk at the High School, add Bus EA for the District for a total of 38.40hrs/wk, effective 09/05/2017-06/07/2018.
29. Carol Nick, EarlyVentures Teacher for 20hrs/wk at Longfellow, change hours to 35hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
30. Jake Odell, Sped EA for 33.75hrs/wk at the High School, add Bus EA for the District for a total of 34.92hrs/wk, effective 09/05/2017-06/07/2018.
31. Deb Pack, Sped EA for 6.5hrs/day at the High School, add Bus EA for the District for a total of 8.67hrs/day, effective 09/05/2017-06/07/2018.
32. Taylor Rahman, EarlyVentures Teacher for 33hrs/wk at Longfellow, change hours to 22.5hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
33. Zack Rasmussen, Ventures Student Site Assistant for up to 40hrs/wk at Sibley, change to Ventures Student Site Assistant for 15-17hrs/wk at Greenvale Park, effective 09/05/2017-06/08/2018.
34. Kathy Roth, EarlyVentures Teacher for 37.5hrs/wk at Longfellow, change hours to 38hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
35. Bobbi Schmidtke, EarlyVentures Site Leader for 30hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
36. Katie Schuman, EarlyVentures Teacher for 30hrs/wk at Longfellow, change hours to 40hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.

37. Peggy Sheehy, ECFE EA for 19hrs/wk at the NCRC, add Hand in Hand Early Childhood EA for a total of 35hrs/wk at Longfellow, effective 09/05/2017.
38. Tonya Skluzacek, Ventures Site Leader and EarlyVentures Site Assistant for 40hrs/wk at Sibley and Longfellow, change to Ventures Site Leader and EarlyVentures Site Assistant for 30hrs/wk at Bridgewater and Longfellow, effective 09/05/2017-06/08/2018.
39. Pam Taubman, KidVentures Site Assistant for 17.5hrs/wk at Sibley, change to KidVentures Site Assistant for 23.5hrs/wk at Greenvale Park, effective 09/05/2017-06/08/2018.
40. Debra Wagner, Educational Assistant at the Middle School, change to Media EA Gen Ed for 2hrs/day at the Middle School, beginning 09/05/2017-06/07/2018.
41. Debra Wagner, Media EA Gen Ed at the Middle School, add Special Education EA-PCA for 4hrs/day at the Middle School, effective 09/05/2017.
42. Dylan Warner, Ventures Site Leader for 40hrs/wk at Sibley and Longfellow, change to Ventures Site Leader and EarlyVentures Substitute for 30hrs/wk at Greenvale Park and Longfellow, effective 09/05/2017-06/08/2018.
43. Julie Wolner, 1.0 FTE Business Teacher at the High School, add an overload for first semester of the 2017-18 school year, effective 08/28/2017-01/26/2018.
44. Sarah Woodcock, EarlyVentures Teacher for 37.75hrs/wk at Longfellow, change hours to 37.50hrs/wk at Longfellow, effective 08/28/2017-06/08/2018.
45. Sheila Atkinson, Special Ed EA for 6.5hrs/day at Bridgewater, add .25hrs/day for a total of 6.75hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.
46. Kristen Basinger, Special Education EA for 6.75hrs/day at the Middle School, add Bus EA for the District for a total of 8.17 hrs/day, effective 09/05/2017-06/07/2018.
47. Flavia Berg, ECFE Teacher at the NCRC, add Long Term Substitute Hand in Hand Preschool Teacher for 36hrs/wk at Longfellow, effective 08/28/2017-11/21/2017.
48. Theresa Brake, Educational Assistant at Greenvale Park, add Community School Club Leader at Greenvale Park, effective 09/11/2017-06/07/2018; \$20.49/hr.
49. Michael Garlitz, Accelerate Northfield Coordinator, add Site Assistant for 3hrs/day Tuesday's and Thursday's at Greenvale Park, effective 09/14/2017-06/07/2018. Yr 3-\$13.22/hr.
50. Michael Garlitz, Accelerate Northfield Coordinator, add Targeted Services PLUS Site Assistant for 1.5hrs/day for 4days/wk Monday-Thursday at Greenvale Park, effective 09/25/2017-05/03/2018. Yr 3-\$13.22/hr.
51. Kelly Hebzynski, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 5hrs/wk Mon-Thurs. at the Middle School, effective 9/25/2017-5/10/2018; Year 3-\$27.11/hr.
52. Jennifer Jones, EL Teacher at the Middle School, add Yearbook Advisor at the Middle School, effective 09/11/2017-06/07/2018. Level K, Step 1.
53. Rhea Mehrkens, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 5hrs/wk Mon-Thurs. at the Middle School, effective 9/25/2017-5/10/2018; Year 3-\$27.11/hr.
54. Laurie Noonan, Special Ed EA for 6.5hrs/day at Bridgewater, add .25hrs/day for a total of 6.75hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.
55. Kimberly Norton, Special Education EA for 3.5hrs/day at Longfellow, add Special Education EA for 3.5hrs/day for a total of 7hrs/day at Longfellow, effective 09/06/2017-06/07/2018.
56. Melissa Reuvers, Special Ed EA for 6.75hrs/day at Bridgewater, change to 6.5hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.
57. Pamela Rivera, Special Ed EA for 6.75hrs/day at Bridgewater, change to 6.5hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.
58. Robyn Spillman, Sped EA-PCA for 6.38hrs/day and Supervision for .5hrs/day at Greenvale Park, add EA Supervision for .37hrs/day for a total of 7.25hrs/day at Greenvale Park, effective 09/05/2017.
59. Angela Timperely, Special Ed EA for 3.25hrs/day at Bridgewater, add .75hrs/day for a total of 4hrs/day at Bridgewater, effective 09/05/2017-06/07/2018.

60. Jessica Wedl, EA/Kindergarten for 2hrs/day at Greenvale Park, add EA Supervision for .75hrs/day at Greenvale Park, effective 09/05/2017.

c. Leave of Absence Requests Approved.

1. Jacqueline Dulac, Accounting Generalist at the District Office, FMLA beginning 09/05/2017-up to 60 work days.
2. Peter McGorry, Instructional EA at Sibley, Leave of Absence beginning 08/29/2017-indefinite.

d. Resignation.

1. Elliott Courchaine, Educational Assistant at the High School, resignation effective 9/18/2017.

e. TRA Part-Time Teacher Program.

The Board authorized participation for the following teachers to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District – Shelly Hansen and Lisa Krueger Robb.

f. Superintendent Contract Provisions for the 2017-18 Contract Year

The Board approved a total compensation package increase of 3.38%, which is in line with the settlement the District has negotiated with the Northfield Education Association (NEA). The package includes:

- A 2.9% increase in salary for 2017-2018;
- The ability to be reimbursed for up to three additional unused vacation days at the current per diem rate that would otherwise be lost at the end of a contract year;
- All District employees' health insurance contributions are tied to the settlement reached with the Northfield Education Association. Due to the excellent condition of the District's self-funded health insurance program, the agreement calls for a decrease in the District's contribution to health insurance while also reducing the District's health insurance premiums.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

\*\* Subject to change upon Board approval of the employee agreement.

VIII. Items for Information

1. Enrollment Report – September 2017.

2. Referendum Update.

The Operating Levy and Bond Referendum Election Guide will be mailed next week. The publication will be sent to every resident of the District and include detailed information about the November 7 referendum election. Questions about the referendum should be directed to the District web site at <http://northfieldschools.org/referendum> or to Dr. Hillmann. Community referendum presentations will be held on September 18th and October 16th. Both presentations begin at 7 pm and will take place in the Northfield High School auditorium.

IX. Future Meetings

Monday, September 25, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, October 9, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:37 p.m.

Noel Stratmoen  
School Board Clerk