

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

February 13, 2023

District Office Boardroom

1. Call to Order

Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There was no public comment.

4. Announcements and Recognitions

On behalf of the board, Chair Gonzalez-George congratulated Superintendent Hillmann on his nomination as 2023 National Superintendent of the Year. The 2023 National Superintendent of the Year will be announced Feb. 16, 2023 during AASA's National Conference on Education in San Antonio, TX.

5. Items for Discussion and Reports

- a. School Resource Officer Report. Northfield High School Assistant Principal Rico Boren, Northfield Middle School Assistant Principal Michael O'Keefe, Police Chief Mark Elliott and Gabriel Crombie, School Resource Officer (SRO), provided a report about the duties, training and support the SRO provides to district students, staff, administration and community members.
- b. Proposed 2023-2024 Operating Capital and Long Term Facilities Maintenance Budget. Val Mertesdorf, Director of Finance, presented the 2023-2024 Operating Capital Budget and Long Term Facilities Maintenance Plan. The board will be asked to adopt the budget at the Feb. 27, 2023 board meeting.
- c. Long Term Facilities Maintenance Ten Year Plan. Director Mertesdorf reviewed the Long Term Facilities Maintenance ten year revenue and expenditure plan. Cole Nelson, Director of Buildings & Grounds, reviewed the Indoor Air Quality Management Plan which is part of the ten year plan and must be reviewed annually. The board will be asked to approve the plan at the Feb. 27, 2023 board meeting. The approved plan must be submitted to the Department of Education.
- d. Arcadia Charter School Site Visit. Superintendent Hillmann provided a report regarding the Feb. 2, 2023 Arcadia Charter School site visit.
- e. Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommendations on policies 644, 721, 807 and 808.
- f. Indigenous (American Indian) Parent Advisory Committee. Superintendent Hillmann provided an update on the Indigenous Parent Advisory Committee meetings held this year. The committee affirmed a resolution of concurrence for this school year at its third meeting on Feb. 7, 2023.
- g. Superintendent Operations & Strategic Plan Update. Superintendent Hillmann provided an update on the recently completed K-8 mid-year academic benchmark on student growth, the district's first professional

learning community gallery walk, the Crisis Go app the district is implementing to improve communication in emergencies, and the district's priority based budgeting timeline.

6. Consent Agenda

On a motion by Goerwitz, seconded by Nelson, the board unanimously approved the consent agenda.

a. Minutes

- Minutes of the Regular School Board meeting held on January 23, 2023

b. Gift Agreements

- \$1,125.00 from Bethel Church to Greenvale Park Elementary school snack cart program
- \$1,151.00 from Bridgewater Booster Club to help offset the cost of the roller skating unit in Phys Ed for grades 3-5
- \$1,995.16 from Northfield Fine Arts Booster Club, Inc. for an art drying rack for the high school art department

c. Overnight Field Trip. Northfield High School teachers Andy Richardson and Nick Connor requested board approval for a Robotics Team overnight trip for the 2022-2023 school year.

d. Financial Reports

Financial Report - September 2022. Director of Finance Val Mertesdorf requested the board approve paid bills totaling \$2,273,679.01, payroll checks totaling \$3,409,501.60, a wire transfer totaling \$650,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$500,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for September 2022. At the end of September 2022 total cash and investments amounted to \$24,969,527.11.

Financial Report - October 2022. Director of Finance Val Mertesdorf requested the board approve paid bills totaling \$2,609,348.56, payroll checks totaling \$3,625,252.33, a wire transfer totaling \$600,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$400,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for October 2022. At the end of October 2022 total cash and investments amounted to \$25,912,189.14.

e. Personnel Items

i. Appointments

1. Jennifer Antoine, Long Term Substitute Special Ed EA PCA for 3.5 hours/day M,T,TH,F, and 3 hours/day on W at the NCEC, beginning 2/16/23-5/24/23. Step 4-\$17.70/hr.
2. Jennifer Antoine, Community School Club Leader for 13 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/9/2023. \$23.65/hr.
3. Odalis Ascencio, Community School Club Leader for up to 5 hours/day Mon.-Thurs. at Bridgewater, beginning 2/13/2023-5/25/2023. \$23.65/hr.
4. Alan Barrientos, Community School Student Site Assistant for 13 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/9/2023. \$10.59/hr.
5. Meg Diviney-Fearing, Long Term Substitute Special Ed EA PCA for 3.5 hours/day M,T,TH,F, and 3 hours/day on W at the NCEC, beginning 2/21/23 - 5/24/23. Step 4-\$17.70/hr.
6. Grace Farwell, Community School Club Leader for up to 5 hours/day Mon.-Thurs. at Bridgewater, beginning 2/13/2023-5/25/2023. \$23.65/hr.
7. Ana Gallego, Community School Club Leader for 6 hours/week Mon.-Wed.. at Greenvale Park, beginning 1/30/2023-6/9/2023. \$23.65/hr.
8. Daisy Gomez-Olvera, Community School Club Leader for 13.25 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/8/2023. \$23.65/hr.
9. Grace LaCanne, Program Supervisor with Community Education Recreation, beginning 2/7/2023-5/31/2023. \$10.64/hr.
10. Emyla Lewis, Community School Club Leader for 7 hours/week Tues.-Thurs. at Greenvale Park, beginning 2/1/2023-6/9/2023. \$23.65/hr.
11. Elaine Ramirez Gomez, Community School Student Site Assistant for 15 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/2/2023-6/9/2023. \$10.59/hr.

12. Coral Ramos, Community School Club Leader for 8 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/7/2023-6/10/23. \$23.65/hr.
13. Amelia Rosenhamer, Program Assistant with Community Education Recreation, beginning 2/11/2023-5/31/2023. \$10.59/hr.
14. Heather Sexauer, Program Assistant with Community Education Recreation, beginning 4/1/2023-5/31/2023. \$11.64/hr.

ii. Increase/Decrease/Change in Assignment

1. Elaine Boda, Special Ed EA PCA at Greenvale Park, change to Long Term substitute Speech-Language Pathologist at Greenvale Park, effective 4/24/23-6/9/23. MA, Step 10 prorated-contingent upon obtaining license.
2. Scott Broughton, Teacher at Bridgewater, add Community School Teacher for up 2 hours/day Mon.-Thurs. at Bridgewater, effective 1/25/2023-6/9/2023. Yr. 1-\$27.11/hr.
3. Liam Fisher, Auditorium Tech, add Site Supervisor with Community Ed Recreation, effective 1/31/2023-5/31/2023. \$11.64/hr.
4. Chris Graupmann, Game/Event Worker at the High School, add Assistant Baseball Coach at the High School, effective 3/20/2023. \$4,570 + Step 9
5. Kristin Johnson, Behavioral Coach at Greenvale Park, add Community School Teacher for 2 hours/day on Tuesdays at Greenvale Park, effective 2/7/2023-6/10/2023. Yr. 5-\$27.73/hr.
6. Cindy Keogh, Building Supervisor with Community Education, add Long Term Substitute Special Ed EA PCA for 6.75 hours/day at Bridgewater, effective 2/15/2023-4/25/2023. \$17.70/hr. Step 4 of EA agreement.
7. Elizabeth King, Teacher at Bridgewater, add Head Volleyball Coach at the High School, effective 8/14/2023. 13% \$16,601 + step 10
8. Mark Langevin, Fitness Center Coach at the Middle School, will split half of $\frac{1}{2}$ of stipend for quarter 3, effective 1/30/2023.
9. Sara Redetzke, Special Ed EA for 6.75 hours/day at the Middle School, change to Special Ed EA for 6 hours/day at the Middle School, effective 4/1/2023-6/10/2023.
10. Dan Riesgraf, Teacher at the Middle School, add Fitness Center Coach at the Middle School, effective 1/30/2023. \$609.30 half of $\frac{1}{2}$ of stipend for quarter 3.
11. Miriam Rogers, Long Term Substitute English Teacher at the High School, add Behind the Wheel Instructor with Community Education effective 2/1/2023.
12. Joshua Stalsberg, Night Custodian Tues.-Saturday at the Middle School, change to Night Custodian Mon.-Fri. at the Middle School, effective 2/27/2023.
13. Jeff St. Martin Substitute Custodian at the District Office/ALC at \$26.71/hr., correction of pay rate to \$29.17/hr. effective 9/29/2022.
14. Tallie Berkvam Peter, Teacher at Spring Creek, add Community School Teacher for 2 hours/day for 4 days/week at Spring Creek, effective 1/3/2023-6/9/2023. Yr. 1-\$27.11/hr.
15. Juan Trinidad Ramos, Night Custodian at the Middle School, change to Night Custodian Engineer w/o license at the Middle School, effective 1/30/2023.

iii. Leave of Absence

1. Sue Bolton, Teacher at Bridgewater, FMLA effective 2/14/23 and continue on an intermittent basis for up to 30 working days.

iv. Retirements/Resignations/Terminations

1. Rachael Basinger, Special Ed EA at the Middle School, resignation effective 2/7/2023.
2. Page Kassner, Community School Site Assistant at Greenvale Park, resignation effective 2/2/2023.
3. Angie Schock, 8th Grade Volleyball Coach at the Middle School, resignation effective 2/1/23.
4. Lisa Williams, Special Ed EA at the NCEC, resignation effective 2/20/2023.

7. Items for Individual Action

- a. Resolution Requiring Administration to Make Recommendations Regarding Programming and Staffing for Next Year. On motion by Coleman, seconded by Butler, the board unanimously authorized the administration to make recommendations for additions and reductions in programs and for adding or discontinuing positions. On a roll call vote, voting 'yes' was Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. No one voted 'no'.

8. Items for Information

- a. Enrollment Report. Superintendent Hillmann reviewed the February 2023 enrollment report.

9. Future Meetings

- a. Monday, February 27, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, March 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, April 10, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Coleman, seconded by Quinnell, the board unanimously approved to adjourn at 8:25 p.m.

Amy Goerwitz
School Board Clerk