

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

August 12, 2024

District Office Boardroom

1. Call to Order
School Board Chair Claudia Gonzalez-George called the regular meeting of the Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Goerwitz, Gonzalez-George, Miller, Nelson, and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.
2. Agenda Approval/Table File
On a motion by Quinnell, seconded by Butler, the board unanimously approved the agenda.
3. Appointment of Board Member. On a motion by Gonzalez-George, seconded by Butler, the board unanimously approved the appointment of Dr. Rob Hardy to immediately fill the seat of Noel Stratmoen until Mr. Stratmoen is again able to resume his duties as a board member or for the remainder of the unexpired term, whichever date is earliest. Board Chair Gonzalez-George administered the Oath of Office to Dr. Hardy and he signed the Acceptance of Office.
4. Public Comment
There was no public comment.
5. Announcements and Recognitions
 - Thirty-nine incoming seventh grade students had a successful trip to Eagle Bluff July 15-17. The students demonstrated a willingness to challenge themselves, top-tier energy and great teamwork. Thank you Chris O'Neill, Paula Baragary, Michael O'Keefe, Marcy Korynta, Bryn Bridley, Briana Bulfer and Travis Pasch for chaperoning this trip.
 - Chair Gonzalez-George shared information about the MSBA summer seminar attended by several board members and Superintendent Hillmann.
6. Items for Discussion and Reports
 - a. Northfield Area Learning Center (ALC) Improvement Showcase. ALC Director Daryl Kehler provided the board with an overview of the ALC's successes and highlights in 2023-2024 and the focus areas for the 2024-2025 school year.
 - b. Northfield High School Continuous Improvement Showcase. Northfield High School Principal Shane Baier and Assistant Principals Becca Bang and Rico Bohren provided the board with an overview of the high school's successes and highlights in 2023-2024 and the focus areas for the 2024-2025 school year.
 - c. Discussion of Commissioner's Review and Comment on Proposed Referendum. Minnesota Statutes, section 123B.71, requires a review and comment statement on the educational and economic advisability of the district's proposed school construction project. Northfield Public Schools has received a positive review and comment from the Minnesota Department of Education and Commissioner of Education Willie Jett. Superintendent Hillmann summarized the projects proposed to be funded and Commissioner Jett's letter. As required, a summary of the review and comment will be published in the Northfield News at least 48 days, but not more than 60 days, prior to holding the referendum.
 - d. Student Citizenship Handbook. Dr. Hillmann reviewed updates to the 2024-2025 Student Citizenship Handbook. This will be an item for individual action at the next school board meeting.
 - e. Fall 2024 Bond Referendum. Superintendent Hillmann updated the board on the bond referendum informational campaign and highlighted upcoming events.
7. Consent Agenda

Quinnell requested the superintendent's 2025 - 2028 contract be removed from the consent agenda for separate consideration and a roll call vote. On a motion by Goerwitz, seconded by Quinnell, the board approved the consent agenda with the removal of the superintendent's 2025-28 contract for separate consideration. Voting 'yes' was Goerwitz, Gonzalez-George, Hardy, Nelson, and Quinnell. Voting 'no' was Butler and Miller.

- a. Minutes. Minutes of the Regular School Board meeting held on July 8, 2024. Minutes of the special closed school board meeting held on July 22, 2024.
- b. Gift Agreements. Gift agreements included in the board packet.
- c. Fiscal Year Organization Actions. The school district's financial year runs from July 1 to June 30. At the July 8, 2024 board meeting, the board approved authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2024-2025. At the request of the Director of Finance, the board was requested to add the Superintendent as a person authorized to make appropriate wire transfers to and from district depository accounts for fiscal year 2024-2025.
- d. Overnight Field Trips.
 - i. Northfield High School Cross Country Coaches Nichole Porath and Janet Smith requested board approval to take girls and boys cross country teams for team bonding and trails & hills training, Aug. 19-20, 2024.
 - ii. Northfield High School FFA Advisory T.J. Austin requested board approval to take FFA members to the Minnesota State Fair for livestock shows and judging contests Aug. 30-Sept. 2, 2024.
 - iii. Northfield High School Cross Country Coach Nichole Porath requested board approval to take the girls cross country team to the Alexandria Meet of Champions Oct. 4-5, 2024.
 - iv. Northfield High School Volleyball Coach Elizabeth Larson requested board approval to take the girls volleyball team to the Marshall Tournament, Sept. 6-7, 2024.
- e. Policy Revisions. The updates to policies 102, 418, 419, 503, 515, 522, 609, 624 and 709 quote directly from new Minnesota laws and other legal sources and create substantive changes to existing policies or are clerical updates that do not affect the substance of a policy. These updates are recommended by the Minnesota School Boards Association. Because the district endeavors to have policy align with state and federal law it is recommended that the board adopt the revisions presented. These policies will continue to be evaluated as scheduled in the board's policy review cycle.
- f. Finance Report. Director of Finance Mertesdorf requested the board approve paid bills totaling \$1,938,999.37, payroll checks totaling \$3,666,682.58, a wire transfer totaling \$500,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$300,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for March 2024. At the end of March 2024 total cash and investments amounted to \$22,082,472.04.
- g. Personnel Items
 - i. Appointments
 1. Molly Archambault, Special Ed EA PCA for 7 hours/day at the High School, beginning 8/26/2024. Special Ed Step 2 - \$17.03/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 2. Brooke Bevans, 1.0 FTE Long Term Substitute First Grade Teacher at Bridgewater, beginning 8/22/2024-10/31/2024. MA, Step 2
 3. Andria Cornell, 1.0 FTE Third Grade Teacher at Spring Creek, beginning 8/22/2024. BA, Step 9
 4. Natalie Giles, 1.0 FTE Early Childhood Teacher at the NCEC, beginning 8/22/2024. MA30, step 8.
 5. Kari Gross, Bridges to Kindergarten EA for 7 hours/day at Bridgewater, beginning 8/12/2024-8/16/2024. Step 2 - \$17.03/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 6. Kari Gross, Special Ed EA PCA for 3.50 hours/day at the NCEC, beginning 8/26/2024. Special Ed Step 2 - \$17.03/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 7. Terrill Herbig, 1.0 FTE Full-Time Substitute Teacher with the District, beginning 9/3/2024. \$32.04/hr.
 8. Gretta Kunze, 1.0 FTE Early Childhood Teacher at the NCEC, beginning 8/20/2024. BA10, step 10.
 9. Melodie Lane, .50 FTE Early Childhood Special Ed Teacher at the NCEC, beginning 9/3/2024-11/22/2024. MA20, Step 10.
 10. Nicole Lazaro-Ascencio, KidVentures Student Site Assistant for up to 15 hours/week at Greenvale Park, beginning 8/26/2024. Student Step 1-\$15.66/hr.

11. Nora Lehmkuhl, Assistant Volleyball Coach at the High School, beginning 8/19/2024. \$4,491 stipend.
 12. Rebecca Messer, AP Test Coordinator at the High School, beginning 8/1/2024-7/1/2025. \$5,000 stipend.
 13. Harper Miller, KidVentures Student Site Assistant for up to 2 hours/week at Bridgewater, beginning 8/26/2024. Student Step 1-\$15.66/hr.
 14. Sofia Nystuen, KidVentures Student Site Assistant for up to 2 hours/week at Bridgewater, beginning 8/26/2024. Student Step 1-\$15.66/hr.
 15. Emma Perez Benitez, 1.0 FTE Custodian at Bridgewater, beginning 7/18/2024. Step 1-\$20.67/hr.
 16. Bryan Rychner, 1.0 FTE Full-Time Substitute Teacher with the District, beginning 9/3/2024. \$32.04/hr.
 17. Rosemary Sharkey, ABE Volunteer Coordinator for approximately 139 hours/year with Community Education, beginning 8/20/2024. \$21.65/hr.
 18. Kaine Singvongsa, Special Ed EA PCA for 7 hours/day at Greenvale Park, beginning 8/26/2024. Special Ed Step 4 - \$18.05/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 19. Victoria Swedin, ECFE EA/Sibling Care for up to 5 hours/week at the NCEC, beginning 8/26/2024. Step 1 - \$16.66/hr. - subject to change upon settlement of 2024-26 agreement.
 20. Julie Tong, 1.0 FTE Special Education EBD Teacher at the Middle School, beginning 8/22/2024. BA20, step 2.
 21. Claire Wildwood, Special Ed EA PCA for 4 hours/day at Spring Creek, beginning 8/26/2024. Special Ed Step 1 - \$16.66/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 22. Elizabeth Wohlers, ABE Teacher hours depending on enrollment with Community Education, beginning 8/22/2024. MA, step 2.
 23. Sarah Wolfe, ECFE EA/Sibling Care for up to 10 hours/week at the NCEC, beginning 8/26/2024. Step 1 - \$16.66/hr. - subject to change upon settlement of 2024-26 agreement.
 24. Jiayu Yan, ABE Office Generalist as needed with Community Education, beginning 8/20/2024. Class II Office, step 2 - \$21.30/hr.
 25. Northfield Community Education Fall 2024 Brochure.
 26. Ivy Ainsworth, Special Ed EA PCA for 4.25 hours/day at the Middle School, beginning 8/26/2024. Special Ed Step 1 - \$16.66/hr. + PCA Stipend - subject to change upon settlement of 2024-26 agreement.
 27. Heather Guertin, 1.0 FTE Science Instruction Specialist at Spring Creek, beginning 8/22/2024-6/6/2025. MA, Step 6.
 28. Samantha Olson, 1.0 FTE Third Grade Teacher at Spring Creek, beginning 8/22/2024. BA, Step 6.
 29. Leah Price, KidVentures Student Site Assistant for up to 15 hours/week at Bridgewater, beginning 8/22/2024. Step 1-\$15.66/hr.
 30. Lisette Salgado, Assistant Girls Soccer Coach at the High School, beginning 8/15/2024. \$4,990 step 1 stipend.
 31. Madison Schломann, KidVentures Student Site Assistant for up to 15 hours/week at Bridgewater, beginning 8/22/2024. Step 1-\$15.66/hr.
 32. Kylie Smith, KidVentures Student Site Assistant for up to 15 hours/week at Greenvale Park, beginning 8/22/2024. Step 1-\$15.66/hr.
 33. Louise Welbaum, KidVentures Student Site Assistant for up to 15 hours/week at Greenvale Park, beginning 8/22/2024. Step 1-\$15.66/hr.
 34. Mason Zick, .50 FTE Grade 6 Physical Education Teacher at the Middle School, beginning 8/20/2024-6/6/2025. BA, Step 1.
- ii. Increase/Decrease/Change in Assignment
1. Adriana Bermudez Araujo, EarlyVentures Assistant Teacher and Substitute EA at the NCEC, add EarlyVentures Teacher at the NCEC, effective 6/7/2024-8/23/2024. \$19.96/hr.
 2. Sybil Betsinger, .35 FTE Native American Cultural Liaison with the District, Change to .35 FTE Native American Cultural Liaison-ongoing with the District, effective 7/1/2024.
 3. Carol Beumer, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
 4. Amy Boecker, Special Ed EA for 31.50 hours/week at the NCEC, change to Special Ed EA for 24.50 hours/week and a .23 FTE Hand in Hand General Ed Teacher at the NCEC, effective 8/20/2024. Hand in Hand Teacher -\$37.06/hr.
 5. Robert Coleman, Gen Ed EA at Spring Creek, add Bridges to Kindergarten EA for 7 hours/day at Spring Creek, effective 8/12/2024-8/16/2024.
 6. Matt Detjen, .80 Assistant Girls Swim and Dive Coach at the High School, change to .95 Assistant Girls Swim and Dive Coach at the High School, effective 8/12/2024. \$4,740.50 Stipend.
 7. Anna Dols, 1.0 Assistant Volleyball Coach at the High School, change to .10 Assistant Volleyball Coach at the High School, effective 8/12/2024-8/16/2024. \$499 Stipend.
 8. Kelle Edwards, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.

9. Marilyn Frey, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
10. Kay Goodrich, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
11. Correction: Leah Grisim, Special Ed Teacher at Spring Creek, add KidVentures Site Assistant for up to 40 hours/week at Spring Creek, effective 6/7/2024-8/21/2024. Step 4-\$19.71/hr.
12. Correction: Mariah Grisim, KidVentures Site Assistant Substitute with Community Education, add KidVentures Site Assistant for up to 40 hours/week at Spring Creek, effective 6/7/2024-8/21/2024. Step 4-\$19.71/hr.
13. Richard Guggisberg, Third Grade Teacher at Spring Creek, change to Behavior Coach at Spring Creek, effective 8/22/2024.
14. Paige Haley, Kindergarten Teacher at Bridgewater, change to Grade 1 Teacher at Bridgewater, effective 8/22/2024.
15. Kristin G Johnson, Full-Time Substitute Teacher with the District, change to Special Ed DCD Teacher at Greenvale Park, effective 8/22/2024. MA, Step 10
16. Christopher Kauffeld, Driver Education Instructor with Community Education, add Adult Basic Education Teacher at the NCEC, effective 7/8/2024. MA+10, \$58.45/hr.
17. Lisa Krueger Robb, .8 EL Teacher at the High School, add .2 EL English Teacher at the High School, effective 8/22/2024-6/6/2025.
18. Shelly Kruger, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
19. Kimberly Kohaut, Community School Summer Site Leader, extend end date to 8/9/2024.
20. Alisa Larsen, Special Ed EA PCA for 14 hours/week at the NCEC, change to Special Ed EA PCA for 28 hours/week at the NCEC, effective 9/3/2024-6/6/2025.
21. Alisa Larsen, Special Ed EA PCA at the NCEC, add Bridges to Kindergarten EA for 3.5 hours/day at Bridgewater, effective 8/12/2024-8/16/2024.
22. Jennifer Lompart, .8 FTE EL English Teacher at the High School, add .2 FTE EL Social Studies Teacher at the High School, effective 8/22/2024-6/6/2025.
23. Jennifer Lompart, EL Teacher at the High School, add Adult Basic Education Teacher at the NCEC, effective 8/22/2024. Lane/step
24. Heidi Melnychuk, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
25. Rebecca Meyer, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
26. Shanise Morris, Special Ed EA PCA at the Middle School, add Bridges to Kindergarten EA for 3.5 hours/day at Greenvale Park, effective 8/12/2024-8/16/2024.
27. Jake Odell, Head/Assistant Girls Tennis Coach at the Middle School, change to Assistant Girls Tennis Coach at the High School, effective 8/12/2024. \$4,435 stipend.
28. Ashly Opatrny, Teacher at the Middle School, rescind recent resignation from June 26, 2024.
29. Ashley Opatrny, Special Ed Teacher at Greenvale Park, change to Special Ed Teacher the Middle School, effective 8/22/2024-6/6/2025.
30. Deb Pack, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
31. Emma Perez Benitez, Night Custodian at Bridgewater, change to Custodian at the Middle School, effective 8/6/2024.
32. Johan Ponciano, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
33. Teri Quamme, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
34. Correction: Elga Reyes de Broughton, EA at Spring Creek, add KidVentures Site Assistant for up to 40 hours/week at Spring Creek, effective 6/7/2024-6/21/2024. Step 4-\$19.71/hr.
35. Lynsi Ringel, .8 Assistant Cross Country Girls Coach at the High School, change to 1.0 Assistant Cross Country Girls Coach at the High School, effective 8/12/2024. \$4,435 stipend.
36. Tammy Schwagerl, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.

37. Correction: Kimberly Seaberg, Administrative Assistant at Bridgewater, add KidVentures Site Assistant for up to 40 hours/week at Spring Creek, effective 6/7/2024-8/21/2024. Step 1-\$17.80/hr.
38. Kylie Sieben, .20 Assistant Girls Swim and Dive Coach at the High School, change to .05 Assistant Girls Swim and Dive Coach at the High School, effective 8/12/2024. \$249.50 stipend.
39. Andrea Stowe, Long Term Substitute Grade 4 Teacher at Greenvale Park, add 1.0 ECSE Teacher at the NCEC, effective 11/22/2024-6/6/2025. BA, Step 2
40. Jade Suhsen, EarlyVentures Assistant Teacher at the NCEC, change to Special Ed EA PCA for 17.5 hours/week and KidVentures Site Assistant for 3.75 hours/week at TBD, effective 8/26/2024. EA Step 3-\$17.39/hr. + PCA stipend- subject to change upon settlement of 2024-26 agreement.
41. Pilar Sullivan, General Ed EA at the NCEC, add Bridges to Kindergarten EA for 7 hours/day at Greenvale Park, effective 8/12/2024-8/20/2024. Step 4.
42. Grace Swanson, Community School Summer Site Leader, extend end date to 8/9/2024.
43. Grace Swanson, Summer Site Leader with Community Education, add Community School Site Lead for up to 30 hours/week at Bridgewater, effective 7/1/2024.
44. Donna Torgeson, Special Ed EA PCA for 6.25 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA PCA for 6.50 hours/day and Gen Ed EA for .50 hours/day at the High School, effective 8/26/2024.
45. Heather Tousignant, Special Ed EA at Spring Creek, add Summer PLUS/ESY EA as needed at Greenvale Park, effective 6/26/2024-8/8/2024.
46. Tegan Underdahl, .5 Dance Team Assistant Coach at the High School, change to 1.0 Dance Team Assistant Coach at the High School, effective 10/28/2024. \$4990 stipend.
47. Tania Will, Science Specialist Teacher at Spring Creek, change to Interim Principal at Spring Creek, effective 8/1/2024-6/30/2025. Step 1 Principal Contract.
48. Theresa Wilson, 1.0 FTE Business Teacher at the High School, add ½ overload for Business in lieu of prep for semester 1 only at the High School, effective 8/22/2024-1/22/2025.
49. Kirsten Anderson, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
50. Molly Andrews, Special Ed EA at the Middle School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
51. Nives Bakic', Special Ed EA at the Middle School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
52. Sara Bartholomew, Special Ed Teacher at the High School, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the High School, effective 7/1/2024-6/30/2025.
53. Sybil Betsinger, School Social Worker at the High School, add EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the High School, effective 7/1/2024-6/30/2025.
54. Amy Boecker, Special Ed EA at the NCEC, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
55. Christina Chappuis, Special Ed EA at Spring Creek, add EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
56. Hilary Detert, Special Ed EA at Greenvale Park, add EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
57. Ashley Douglas, Special Ed EA at Bridgewater, add New EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
58. Jamie Duncan, Special Ed Teacher at Spring Creek, add DCD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
59. Tyler Faust, Special Ed Teacher at Bridgewater, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
60. Leah Grisim, Special Ed Teacher at Spring Creek, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
61. Brittney Hubbard, Special Ed Teacher at the NCEC, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
62. Kristin Johnson, Special Ed Teacher at Greenvale Park, add DCD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
63. Jennifer Jones, Special Ed Teacher at the Middle School, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
64. Andrea Lang, Special Ed Teacher at Spring Creek, add EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
65. Alisa Larsen, Special Ed EA at the NCEC, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
66. Kathleen Malecha, Special Ed EA at Bridgewater, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
67. Alexandra McFarlane, Special Ed EA at Spring Creek, add EBD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.

68. Kim Medin, Special Ed Teacher at Bridgewater, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
 69. McKenzie Mikulski, Special Ed Teacher at Greenvale Park, add Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
 70. Beth Momberg, Special Ed EA at the NCEC, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
 71. Shanise Morris, Special Ed EA at the Middle School, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
 72. Marilyn Nelson, Special Ed EA at the NCEC, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
 73. Kim Norton, Special Ed EA at the NCEC, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
 74. Dani Olson, School Social Worker at the NCEC/HS, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
 75. Jennifer Peterson, Social Worker at Bridgewater, add Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
 76. Teri Quamme, Special Ed EA at the High School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the High School, effective 7/1/2024-6/30/2025.
 77. Nicole Rasmussen, Special Ed EA at Bridgewater, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
 78. Sara Redetzke, Special Ed EA at the Middle School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
 79. Melissa Reed, School Psychologist at Spring Creek, add EBD/ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 80. Elga Reyes de Broughton, Special Ed EA at Spring Creek, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 81. Jessica Rushton, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 82. Rebekka Schrank, Special Ed Teacher at Bridgewater, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Bridgewater, effective 7/1/2024-6/30/2025.
 83. Joy Serie-Amundrud, School Social Worker at Greenvale Park, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
 84. Christina Smith-Lee, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 85. Heather Stanton Ims, School Social Worker at the Middle School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
 86. Jane Streitz, Special Ed EA at Greenvale Park, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
 87. Rose Taylor, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 88. Lily Tharp, Special Ed Teacher at the NCEC, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the NCEC, effective 7/1/2024-6/30/2025.
 89. Mandi Thill, Special Ed Teacher at the High School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the High School, effective 7/1/2024-6/30/2025.
 90. Julie Tong, Special Ed Teacher at the Middle School, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at the Middle School, effective 7/1/2024-6/30/2025.
 91. Emy Torres, Special Ed EA at Greenvale Park, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
 92. Erica Trebelhorn, Teacher at Spring Creek, add Building Supervisor with Community Education Recreation, effective 8/7/2024-8/31/2025.
 93. Lori Warner, Assistive Technology/Occupational Therapist with the District, add EBD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Greenvale Park, effective 7/1/2024-6/30/2025.
 94. Claire Wildwood, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 30 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
 95. Carina Zick, Special Ed EA at Spring Creek, add ASD Best Project Participant for up to a total of 60 hours for the 2024-2025 school year at Spring Creek, effective 7/1/2024-6/30/2025.
- iii. Leave of Absence
1. Beth Momberg, EA at the NCEC, Leave of Absence beginning 11/14/2024 for 3-4 months.
 2. Laura Vind, Special Ed Teacher at the Middle School, Leave of Absence for the 2024-2025 school year.
 3. Tania Will, Science Specialist Teacher at Spring Creek, leave of absence for the 2024-2025 school year due to taking the Interim Principal position at Spring Creek.
- iv. Retirements/Resignations/Terminations
1. Updated: Anita Aase, Executive Administrative Assistant to the Superintendent and School Board, retirement effective 12/2/2024.

2. Audrey Downs, KidVentures Site Assistant at Bridgewater, resignation effective 7/23/2024.
3. Alison Flannery, Educational Assistant at Greenvale Park, resignation effective 7/22/2024.
4. Christian Fuentes, Assistant Girls Soccer Coach at the High School, resignation effective 7/23/2024.
5. Molly Gleason, Girls Cross Country Coach at the High School, resignation effective 7/25/2024.
6. Khara Huffstutter, Educational Assistant at Bridgewater, resignation effective 8/1/2024.
7. Kristin G Johnson, Full-Time Substitute Teacher with the District, resignation effective 7/16/2024. Will continue as a teacher in the district.
8. John Kromschroeder, Head Custodian at the Middle School, resignation effective 7/31/2024.
9. Mathew Leider, Custodian at the Middle School, resignation effective 8/5/2024.
10. Jacob Odell, Girls Tennis Coach at the Middle School, resignation effective 7/18/2024.
11. Scott Sannes, Principal at Spring Creek, retirement effective 7/31/2024.
12. Leila Sassine, EA at the High School, resignation effective 7/22/2024. Will continue as a substitute with the district.
13. Sarah Smith, Educational Assistant at Greenvale Park, resignation effective 8/7/2024.
14. Bubba Sullivan, Football Coach at the Middle School, resignation effective 7/10/2024.
15. Ella Whitten, Educational Assistant at Greenvale Park, resignation effective 7/24/2024.
- v. Superintendent Contract Provisions for the 2024-2025 Contract Year. Enclosed is a memorandum from School Board Chair Gonzalez-George. The memorandum includes a recommendation that Dr. Hillmann's compensation package reflects a 4.22% salary increase for the 2024-25 contract year. The package includes an increase in the district's contribution towards health insurance premiums that matches the increase in the NEA agreement.
- vi. School Board Chair Recommends the Approval of the Following Employment Contract. Enclosed is the superintendent's contract for the period July 1, 2025 through June 30, 2028. It is the recommendation of the Board of Education of ISD No. 659 to enter into a contract with Dr. Matthew J. Hillmann as Superintendent of Northfield Public Schools ISD No. 659 for the years 2025 - 2028.

8. Items for Individual Action

- a. Superintendent of Northfield Public School ISD No. 659 2025 - 2028 Employment Contract. On a motion by Gonzalez-George, seconded by Goerwitz, the board approved by roll call vote, the superintendent's contract for the period July 1, 2025 through June 30, 2028. Voting 'yes' was Butler, Goerwitz, Hardy, Miller, Nelson, and Gonzalez-George. Voting 'no' was Quinnell.
- b. Resolution Relating to the Election of School Board Members and Calling the School Board Election. On a motion by Miller, seconded by Nelson, the board unanimously adopted by roll call vote, the resolution regarding the school board election to be held on Tuesday, November 5, 2024. This resolution is the board authorization necessary to formally establish this year's election process. The adoption of this resolution will meet the requirements necessary to comply with the election process. Ballots for school board election will be included in the general election ballots prepared by the county auditors. The official canvass of the election results will be scheduled as an agenda item for the Regular board meeting on Tuesday, November 12, 2024. Voting 'yes' was Butler, Goerwitz, Hardy, Miller, Nelson, Quinnell and Gonzalez-George. No one voted 'no'.
- c. Policy 441 Use of Technology and Telecommunications Systems by Employees. On a motion by Miller, seconded by Butler, the board unanimously approved the update to policy 441.
- d. Ratification of Employment Action. Hardy verbally stated his intention to abstain from voting on this motion because he could not receive this information prior to being appointed to the board. On a motion by Miller, seconded by Butler, the board unanimously approved to ratify the employment action.

9. Items for Information


- a. Filing for School Board is July 30 – August 13, 2024 in the District Office. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on Aug. 13, 2024.
- b. Staff Breakfast and Program. We will welcome back staff for the 2024-25 school year on Monday, Aug. 26, 7:00 a.m.–10:10 a.m. at Northfield Middle School. The board is invited to join us.
- c. 2024-25 e-Learning Plan. Superintendent Hillmann shared the 2024-25 e-Learning plan. The use of the e-Learning Plan was approved by the board in unison with the 2024-25 school year calendar in December 2023. We are required to share the plan each year with the board and post it on the district website.

10. Future Meetings

- a. Monday, August 26, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, September 9, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, September 23, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

On a motion by Quinnell, seconded by Butler, the board unanimously approved to adjourn at 8:48 p.m.



Amy Goerwitz
School Board Clerk