

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

May 23, 2022

District Office Boardroom

1. Call to Order

Board Vice Chair Amy Goerwitz called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Baraniak, Butler, Goerwitz, Quinnell and Stratmoen. Absent: Gonzalez-George and Pritchard. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Butler, the board approved the agenda.

3. Public Comment

There was public comment.

4. Announcements and Recognitions

- The first evening music concert at the ‘new’ Greenvale Park Elementary School was held on May 16. The Greenvale Park choir and band performed for family and friends. It was a great celebration of music!
- Ruth Legvold is retiring and she has been the pianist accompanying the Northfield choirs for twenty-nine years. We appreciate and thank her for her commitment to the arts in our district.

5. Items for Discussion and Reports

- a. Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommended updates to the EarlyVentures, Elementary, Parent Co-Curricular, and Portage Elementary handbooks for the school year 2022-23.
- b. Revised 2021-2022 and Proposed 2022-2023 Community Education Budget. Director Bailey presented a revised 2021-2022 Community Education Budget and the Proposed 2022-2023 Community Education Budget. The revised 2021-2022 budget reflects revenues of \$3,332,242 and expenditures of \$3,126,588. The proposed budget has been developed with input from each program coordinator and the Community Education Advisory Council. This budget reflects revenues of \$3,093,342 and expenditures of \$3,297,216. Both budgets will be items for individual action at the next board meeting. Director Bailey also provided an update on the Greenvale Park Community School during this presentation.
- c. Proposed 2022-2023 Construction Fund Budget. Director Mertesdorf presented the proposed 2022-2023 Construction Fund Budget. The proposed budget reflects revenues of \$3,000 and expenditures of \$1,676,009. This will be an item for individual action at the next board meeting.
- d. Proposed 2022-2023 General Fund Budget. Director Mertesdorf presented the Proposed 2022-2023 General Fund Budget. This budget reflects revenues of \$59,781,175 and expenditures of \$61,308,958. This will be an item for individual action at the next board meeting.
- e. Proposed 2023-2024 School Year Calendar. Superintendent Hillmann presented the proposed 2023-2024 school year calendar as recommended by the Meet and Confer Committee. This will be an item for individual action at the next board meeting.
- f. Superintendent Operations and COVID-19 Update. Dr. Hillmann provided an update about district operations and COVID-19 data. He shared information about the middle school and high school career exploration event, the student data summit, the Bridgewater Boosterthon fun run, the Northfield High

School task force and the board work session scheduled on June 13, and a legislative update. Superintendent Hillmann also acknowledged the tragic mass shooting in Buffalo, New York.

6. Committee Reports

Board member Baraniak provided a Human Rights Commission report.

7. Consent Agenda

On a motion by Butler, seconded by Baraniak, the board approved the consent agenda.

a. Minutes

- Minutes of the Regular School Board meeting held on May 9, 2022

b. Gift Agreements

- \$1,000.00 from Northfield Area Chamber of Commerce for the Chamber of Commerce scholarship
- \$2,500.00 from VFW Post #4393 for VFW Post #4393 scholarships
- \$1,500.00 from Northfield Area Family YMCA for Northfield Area Family YMCA scholarships

c. District Youth Council Members 2022-23. The following students were recommended to serve on the District Youth Council during the 2022-2023 school year:

Rising Seniors: Grace Ryden*, Leta Prestemon, Chloe Xiao*

Rising Juniors: Madeline Bussmann*, McKenna Carlson*, Samanta Celis-Bermudez, Braiden Dietz, Charlotte Flory, Inga Johnson, Miles Martig, Connor Percy*

Rising Sophomores: Liam Alibouni, Ethan Coudron, Alison Matthews, Emmett Norrie, Annika Reister

*Denotes current District Youth Council Member

d. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit

Fireworks Display on July 4, 2022. The district has been contacted by the City of Northfield, the sponsor of the July 4th fireworks display, for permission to use the green space between Northfield Middle School and Bridgewater Elementary School for the fireworks display. The school district has granted permission for this activity and waived the ban of fireworks on school district property in the past.

e. Personnel Items

i. Appointments

1. Nicholas Albright, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$11.14/hr.
2. Richelle Audiss, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$11.39/hr.
3. Wendy Bollum, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$11.14/hr.
4. Alexander Casson, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$11.14/hr.
5. Maleighney Deschamp, Program Assistant with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
6. Maya Deschamp, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.89/hr.
7. Marisa DeVito-Winget, Summer Lifeguard with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
8. Emma Hodapp, Special Ed EA PCA for 7 hours/day at Spring Creek, beginning 5/18/2022-6/9/2022; Step 1-\$16.17/hr.
9. Correction: Mary Hotz Zenk, Targeted Services Summer BLAST Teacher for up to 6.5 hours/day Mon.-Thurs. at the High School, beginning 7/5/2022-8/11/2022; BA10, Step 5
10. Alison Huang, Program Assistant with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
11. Gretta Kunze, Summer Bridges to Kindergarten Teacher for a total of 45 hours at Greenvale Park, beginning 8/8/2022-8/19/2022. Lane/step

12. Kathy Lansing, Summer Bridges to Kindergarten Teacher for a total of 45 hours at Spring Creek, beginning 8/8/2022-8/19/2022. Sub pay rate
13. Karen Lillibridge, Summer Bridges to Kindergarten Teacher for a total of 45 hours at Bridgewater, beginning 8/8/2022-8/19/2022. Lane/step
14. Evan Loe, Summer Lifeguard with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
15. Jamie Moyer, 1.0 FTE Special Ed Resource Room Teacher at Bridgewater, beginning 8/25/2022; MA10, Step 10
16. Malcolm Poole, Program Assistant with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
17. Leta Prestemon, Program Assistant with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.89/hr.
18. Faith Ring, Summer Lifeguard with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.39/hr.
19. Cassandra Rosenberg, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$12.39/hr.
20. Mariah Thomas-McCarty, Summer Lifeguard with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.39/hr.
21. Bill Wilson, Head Alpine Ski Coach at the High School, beginning 11/14/2022; Level I, Step 10
22. Liliana Wood, Program Supervisor with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.64/hr.
23. Cody Kaslow, Program Assistant with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.
24. Alivia Kortuem, Summer Lifeguard with Community Ed Recreation, beginning 5/25/2022-8/31/2022; \$10.33/hr.

ii. Increase/Decrease/Change in Assignment

1. Kari Adelmann, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
2. Nicholas Albright, Program Supervisor with Community Ed Recreation, add Program Assistant with Community Ed Recreation, effective 5/11/2022-8/31/2022. \$10.50/hr.
3. Wendy Bollum, Program Supervisor with Community Ed Recreation, add Program Assistant with Community Ed Recreation, effective 5/25/2022-8/31/2022. \$10.50/hr.
4. Nicholas Bornhauser, Summer Seasonal Grounds/Custodial Worker with the District Shop, correction of wage to Year 3-\$16.50/hr.
5. Elizabeth Brewer, Special Ed EA at the Middle School, add Special Ed EA ESY for up to 3.5 hours/day at the High School, effective 6/23/2022-8/4/2022.
6. Kristen Cade, Teacher at Bridgewater, add Bridges to Kindergarten for a total of 45 hours at Bridgewater, effective 8/8/2022-8/19/2022.
7. Kathryn Carlson, 5th Grade Teacher for 2021-2022 school year at Greenvale Park, change to 5th Grade Teacher-ongoing at Greenvale Park, effective 5/13/2022.
8. Marisa DeVito-Wengert, Lifeguard with Community Ed Recreation, add Program Supervisor at \$11.14/hr and Program Assistant at \$10.50/hr. with Community Ed Recreation, effective 5/25/2022-8/31/2022.
9. Jules Doliscar, Occupational Therapist at the NCEC, add Occupational Therapist ESY for up to 40 hours with the District, effective 6/23/2022-8/4/2022.
10. Leah Driscoll, Special Ed Teacher at Bridgewater, add Special Ed Teacher ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
11. Kay Goodrich, Special Ed EA at the Middle School, add Special Ed EA ESY for up to 3.5 hours/day at the High School, effective 6/23/2022-8/4/2022.
12. Leah Grisim, Special Ed Teacher at Spring Creek, add Special Ed Teacher ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
13. Katie Hanson, Special Ed Teacher at the High School, change to Special Ed Teacher at the Middle School, effective 8/25/2022.
14. Gretchen Heil, Teacher at Spring Creek, add Bridges to Kindergarten for a total of 45 hours at Spring Creek, effective 8/8/2022-8/19/2022.
15. Mara Hessian, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
16. Kari Holden, Speech Language Pathologist at the NCEC, add Speech Language Pathologies ESY for up to 40 hours with the District, effective 6/23/2022-8/4/2022.

17. Anna Kelly, Long Term Substitute 2nd Grade Teacher at Greenvale Park, change to Long Term Substitute 5th Grade Teacher at Greenvale Park, effective 8/25/2022-6/9/2023.
18. Melanie Klein, Teacher at Spring Creek, add Summer Plus and Blast Teacher Sub as needed at Greenvale Park and the High School, effective 7/5/2022-8/11/2022; Lane/step
19. Melanie Klein, Teacher at Spring Creek, add Special Ed Teacher ESY for up to 3.5 hours/day at Spring Creek, effective 6/23/2022-8/4/2022.
20. Shelly Kruger, EA at the High School, add Summer Targeted Services PLUS/BLAST Site Assistant Sub as needed at Greenvale Park and the High School, effective 7/5/2022-8/11/2022. Step 4-\$15.48/hr.
21. Shelly Kruger, Special Ed EA at the High School, add Special Ed EA ESY for up to 3.5 hours/day at the NCEC, effective 6/23/2022-8/4/2022.
22. Jennifer Link, Special Ed Teacher at the Middle School, add Special Ed Teacher ESY for up to 3.5 hours/day at the High School, effective 6/23/2022-8/4/2022.
23. Laura Little, CNA I for 3.75 hours/day at the Middle School, change to CNA I for 3 hours/day at the Middle School, effective 8/29/2022.
24. Evan Loe, Lifeguard with Community Ed Recreation, add Program Supervisor at \$10.64/hr and Program Assistant at \$10.33/hr.with Community Ed Recreation, effective 5/25/2022-8/31/2022.
25. Mackenzie Mathews, Special Ed Teacher at the NCEC, add Special Ed Teacher ESY for up to 3.5 hours/day at the NCEC, effective 6/23/2022-8/4/2022.
26. Beth McClune, Special Ed EA at the Middle School, add Special Ed EA ESY for up to 3.5 hours/day at the High School, effective 6/23/2022-8/4/2022.
27. Kimberly Medin, Special Ed Teacher at Bridgewater, add Special Ed Teacher ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
28. Amanda Morelan, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
29. Marianne Moser, 1.0 District Office Receptionist-Class II, change to 1.0 Administrative Support Assistant Class IV at the NCEC, effective 5/31/2022.
30. Kimberly Norton, Special Ed EA at the NCEC, add Special Ed EA ESY for up to 3.5 hours/day at the NCEC, effective 6/23/2022-8/4/2022.
31. Leta Prestemon, Program Supervisor with Community Ed Recreation, add Program Assistant with Community Ed Recreation, effective 5/11/2022-8/31/2022. \$10.33/hr.
32. Nicole Rasmussen, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
33. Faith Ring, Lifeguard with Community Ed Recreation, add Program Supervisor at \$10.89/hr and Program Assistant at \$10.33/hr.with Community Ed Recreation, effective 5/25/2022-8/31/2022.
34. Cassandra Rosenberg, Program Supervisor with Community Ed Recreation, add Program Assistant with Community Ed Recreation, effective 5/25/2022-8/31/2022. \$11.75/hr.
35. Kyle Roth, Special Ed Teacher at the NCEC, add Special Ed Teacher ESY for up to 3.5 hours/day at the NCEC, effective 6/23/2022-8/4/2022.
36. Anna Rubin, Teacher at Bridgewater, change to Portage Elementary Teacher, effective 8/25/2022.
37. Tammy Schwagerl, Special Ed EA at the High School, add Special Ed EA ESY for up to 3.5 hours/day at the NCEC, effective 6/23/2022-8/4/2022.
38. Deborah Seitz, Special Ed Teacher at the Middle School, add Special Ed Teacher ESY for up to 7 hours/day at Greenvale Park, effective 6/23/2022-8/11/2022.
39. Emily Shroyer, Teacher at Greenvale Park, add Bridges to Kindergarten for a total of 45 hours at Greenvale Park, effective 8/8/2022-8/19/2022.
40. Mariah Thomas-McCarty, Lifeguard with Community Ed Recreation, add Program Supervisor at \$10.89/hr and Program Assistant at \$10.33/hr.with Community Ed Recreation, effective 5/25/2022-8/31/2022.
41. Donna Torgeson, Special Ed EA at the Middle School, add Special Ed EA ESY for up to 3.5 hours/day at the High School, effective 6/23/2022-8/4/2022.
42. Andrea Waldoek, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
43. Katrina Warner, Special Ed EA at Bridgewater, add Special Ed EA ESY for up to 3.5 hours/day at Greenvale Park, effective 6/23/2022-8/4/2022.
44. Sara Webster, Speech Language Pathologist at the NCEC, add Speech Language Pathologies ESY for up to 40 hours with the District, effective 6/23/2022-8/4/2022.
45. Liliana Wood, Program Supervisor with Community Ed Recreation, add Program Assistant with Community Ed Recreation, effective 5/25/2022-8/31/2022. \$10.33/hr.
46. Tamara Wunderlich, CNA I for 3.75 hours/day at the Middle School, change to CNA I for 3 hours/day at the Middle School, effective 8/29/2022.

47. Kevin Gilbert, Night Custodian at the Middle School, change to Night Custodian at the High School, effective 5/23/2022.
48. Alivia Kortuem, Lifeguard with Community Ed Recreation, add Program Supervisor at \$11.14/hr and Program Assistant at \$10.50/hr. with Community Ed Recreation, effective 5/25/2022-8/31/2022.

iii. Leave of Absence

1. Anna Kelly, Media Center EA at the High School, Leave of Absence for the 2022-2023 school year.

iv. Retirements/Resignations/Terminations

1. Richard Kleeberger, Custodian at the High School, termination effective 5/18/2022.
2. Kyle Malecha, Summer Buildings and Grounds Worker, resignation effective 5/13/2022.
3. Melissa Senko, CNA at the Middle School, resignation effective 5/13/2022.
4. Peter Maus, 7th Grade Football Coach, resignation effective 5/18/2022.
5. Joel Leer, High School Principal, resignation effective 6/30/2022.

v. District Administration is Recommending the Approval of the Following:

District Administration submits the following employment agreements for approval. These agreements cover the period of July 1, 2022 through June 30, 2024.

1. Building Nurses for the period July 1, 2022 through June 30, 2024.
2. St. Dominic Nurse for the period July 1, 2022 through June 30, 2024.
3. Child Nutrition Employees for the period July 1, 2022 through June 30, 2024.
4. Technology Employees for the period of July 1, 2022 through June 30, 2024.

8. Items for Individual Action

- a. Arcadia Charter School Contract Approval. On a motion by Butler, seconded by Baraniak, the board unanimously approved the new contract between Northfield Public Schools and Arcadia Charter School, pending the Minnesota Department of Education's recommended changes to their by-laws, for the time frame July 1, 2022 - June 30, 2027.
- b. Policy Committee Recommendations. On a motion by Quinnell, seconded by Stratmoen, the board unanimously approved the ALC, Middle School, MSYC/BLAST, PLUS and Student Citizenship handbooks for the school year 2022-23, and policies 504, 513, 520.1 and 526.

9. Items for Information

10. Future Meetings

- a. Monday, June 13, 2022, 4:00 p.m. - 5:45 p.m., NHS Work Session, Northfield DO Boardroom
- b. Monday, June 13, 2022, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, July 11, 2022, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

On a motion by Stratmoen, seconded by Butler, the board adjourned at 8:13 p.m.

Noel Stratmoen
School Board Clerk