Safety Committee Meeting Minutes

Tuesday 5.22.2018 @ 3:30 District Office Conference Room

Attendees: Jim Kulseth, Cassie Bowser, Stephanie DeAdder, CeCe Green, Dan Warner, Elizabeth Bade, Tracy Closson

Last Meeting Follow-up

Old Business

1. DW lockdown test completed and results. Bridgewater Elementary blue strobe light went out at last test. We are waiting for delivery of new light for installation.

2. HS prom backdrop lift completed. The backdrop works well and will be used for other events.

New Business

1. Consistency in student injury report forms. Community Ed./Rec is required to use the injury report form provided by MDE. School-age will use the same report.

2. Door schedules changed after FL shooting. HS main entry has been designated as Door #1. Door # 10 will be labeled as activities entrance with signage and reference to usage of main entrance.

3. Classroom emergency sheets by Stephanie - review. Suggested to add “Contact School Nurse” on both of the forms in the medical emergency sections. Addition has been completed.

4. Additional AED purchased for HS. AED arrived last week and will need to be installed. Suggestion made to have a universal “Code Blue” to be used district wide when AED assistance is needed.

5. District in the process of obtaining a contractor to begin secure entry project at high School.
6. Verification of PPE items requested for LF staff who use personal wipes throughout their work day.

7. LF secretaries are requesting adjustable computer stands for their work spaces. There is a need for three stands.

8. Cassie Bowser, Environmental Health & Safety Consultant at Institute for Environmental Assessment, has shared our management plan documents to be posted on our website.

9. Fire and Safety drills are up-to-date. Records are kept at each building in the front office.

Next Meeting Agenda Items Fall 2018