

**Purpose**

The purpose of the school improvement planning process is to establish a clear set of shared goals, aligned with the district's strategic plan, that inspire action and align efforts for student growth and achievement.

**School Improvement Planning Team**

**2021-22 Key Reflections**

Key Reflections	Supporting Data & Representative Student Stories
When leaving the NCEC, children are ready for Kindergarten.	<p><b>Hand in Hand Preschool</b> According to our Minnesota Department of Education (MDE) approved assessment, 95% of students were Kindergarten ready.</p> <p><b>Early Ventures</b> 100% of Early Ventures students were Kindergarten ready according to the Preschool Early Literacy Indicators (PELI) nationally normed assessment.</p>
The NCEC serves diverse populations.	<p>Early Ventures and Hand in Hand Preschool student enrollment stayed stable throughout last year. 2021-22 demographics for each program:</p> <p>Early Ventures total enrollment at the end of the year - 77 students</p> <ul style="list-style-type: none"> <li>● Students receiving scholarship = 7 students (9%)</li> <li>● Students of color = 6 students (8%)</li> <li>● Special Education students = 12 students (16%)</li> </ul> <p>Hand in Hand Preschool total enrollment at the end of the year - 167 students</p> <ul style="list-style-type: none"> <li>● Students receiving scholarship = 61 students (37%)</li> <li>● Students of color = 52 students (31%)</li> <li>● Special Education students = 62 students (37%)</li> </ul>
Partnerships serve an important role in meeting the needs of students, families and staff.	<p>The NCEC food shelf opened in September of 2021, and since that time it has distributed more than 63,000 lbs of food among 350 individual households over the course of nearly 2,000 visits.</p> <p>Early Childhood Navigators (located at the NCEC) worked with 219 children ages birth to Pre-Kindergarten and 285 parents/caregivers. Navigators helped to connect these children/families with preschool, other early childhood programs, screening, and social services.</p>
The Northfield community has a need for more childcare slots	Rice County childcare shortage as of April 2022:

and more accessible childcare.	<ul style="list-style-type: none"> <li>Approximately 1,000 children ages 0-1 who would benefit from having childcare services.</li> <li>Approximately 550 infant/toddler childcare spots with licensed in-home and center-based childcare providers Short ~450 infant/toddler childcare spots!</li> </ul> <p><i>(Data provided by Jeff Andrews, Early Childhood Business Consultant, Southern Minnesota Initiative Foundation (SMIF)).</i></p> <p>Currently, Early Ventures does not have an opening for an infant or toddler until Summer 2023.</p>
Rounding conversations are valuable in gathering feedback from staff.	A rounding conversation was offered to all staff in the 2nd and 4th quarter and 66 staff participated in these conversations. These conversations were in addition to monthly small team meetings that all staff in the building participate in.

### 2022-23 School Improvement Plan Goals, Strategies, and Evaluation

The following goals are written with the intent to measure progress quarterly during the 2022-23 school year. All goals are written to equitably serve every student. Buildings are required to have a goal(s) for the People, Learner Outcomes, and Equity strategic commitments every year. Buildings are not required to have goals in Communication, Stewardship, and Partnerships every year.

People	
SMART Goal(s)	Quarterly Progress
<p><b>Family Engagement Goal</b> Adult Basic Education, Early Childhood Family Education, Early Ventures Learning Center, Hand in Hand Preschool, Kid Ventures and the Middle School Youth Center will provide positive contacts to students and their families. This year, 100% of students will receive two positive phone calls, emails or notes from staff members prior to the end of the 4th quarter.</p> <p>100% of eligible families will have the capability to connect with building staff through Talking Points and/or SeeSaw.</p>	<ul style="list-style-type: none"> <li>Q1:</li> <li>Q2:</li> <li>Q3:</li> <li>Q4:</li> </ul>
<p><b>Employee Engagement Goal</b> Two rounding conversations will be offered to 100% of licensed and non-licensed staff working in the Northfield Community Education Center by the end of the 2nd and 4th quarters.</p>	<ul style="list-style-type: none"> <li>Q1:</li> <li>Q2:</li> <li>Q3:</li> <li>Q4:</li> </ul>

Learner Outcomes	
SMART Goal(s)	Quarterly Progress
<p><b>Hand in Hand Preschool</b> In the spring of 2023, 80% of incoming Kindergarteners will be Kindergarten ready, according to our Minnesota Department of Education (MDE) approved assessment.</p>	<ul style="list-style-type: none"> <li>Q1:</li> <li>Q2:</li> <li>Q3:</li> </ul>

<p>(We recognize these are local norms, so this year we are studying the alignment of our assessment with a sample set of kids who will also be assessed using the PELI.)</p> <p><b>Early Ventures Learning Center</b>          In the spring of 2023, 90% of incoming Kindergarteners will score “proficient” in all areas on the PELI (nationally normed Reading Corp assessment, which also assess math skills).</p>	<ul style="list-style-type: none"> <li>● Q4:</li> </ul>
<p>100% of eligible Hand in Hand Preschool classrooms will implement Pre-Kindergarten Heggerty curriculum with fidelity.</p>	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>

Equity	
SMART Goal(s)	Quarterly Progress
<p><b>Anti-Racism goal</b>            Measure family engagement at conferences. Participation in family conferences for students of color is 100% (which would be equal or greater than the overall population).</p>	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>

Communication	
SMART Goal(s)	Quarterly Progress
<p><b>Hand in Hand Preschool</b></p> <ul style="list-style-type: none"> <li>○ Monthly Newsletters               <ul style="list-style-type: none"> <li>■ Hand in Hand Program</li> <li>■ Classroom teacher</li> </ul> </li> <li>○ Seesaw               <ul style="list-style-type: none"> <li>■ 2/day week classes - 1 x per week update</li> <li>■ 3 and 4 day week classes - 2 x per week updates</li> <li>■ 5 and full day - 3 x per week updates</li> </ul> </li> <li>○ Portfolio (e.g. share updated assessment data) updates 2x (end of Quarter 1 and end of Quarter 3)</li> <li>● End of Quarter 1 and Quarter 3 - engagement/feedback via an in-person visit or Zoom/phone call opportunity</li> <li>● End of Quarter 2 - engagement               <ul style="list-style-type: none"> <li>○ Phone call or email check in with each student’s family</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>
<p><b>Early Ventures</b></p> <ul style="list-style-type: none"> <li>○ SeeSaw               <ul style="list-style-type: none"> <li>■ 5x per week for those who attend full-time</li> </ul> </li> <li>○ Portfolio (e.g. share updated assessment data) updates 2x (end of Quarter 1 and end of Quarter 3)</li> <li>● End of Quarter 1 and Quarter 3 - engagement/feedback via an in-person visit or Zoom/phone call opportunity</li> </ul>	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>

Stewardship
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SMART Goal(s)	Quarterly Progress
The Community Education Department will manage resources to remain within the department budget.	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>

Partnerships	
SMART Goal(s)	Quarterly Progress
The NCEC food shelf will distribute more than 63,000 pounds of food this year.	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>
<p>Early Childhood Navigators will work with the families of at least 50 children to support their readiness for kindergarten (navigate childcare, early learning opportunities, wrap-around supportive services, etc.)</p> <p>Early Childhood Navigators will continue collaboration with the district to support its Screen at 3 initiative, ensuring all age-eligible children complete early childhood screening (support family outreach, scheduling appointments, interpretation as needed, etc.)</p>	<ul style="list-style-type: none"> <li>● Q1:</li> <li>● Q2:</li> <li>● Q3:</li> <li>● Q4:</li> </ul>

### Summary

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As we settle into our third year of the Northfield Community Education Center, we are excited to continue to serve a community within the building and outside its walls.