

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for February 28, 2022, Regular School Board Meeting

5. Items for Discussion and Reports
 - b. Arcadia Charter School Contract. Attached is a presentation detailing the process and timeline for renewing Arcadia Charter School's contract.

7. Consent Agenda
 - b. Gift Agreements
 - \$1,073.75 from Northfield Fine Arts Booster Club, Inc. to fund t-shirt apparel for Northfield Middle School music students for their performances

 - c. Personnel Items
 - i. Appointments
 10. Correction: Ryan Redetzke, Event Worker with High School Activities, beginning 12/01/2021.

 16. Correction: Christian Blanck, 1.0 FTE Art Teacher at the High School, beginning 8/25/2022; MA+20, Step 10.
 17. Melodie Lane, 1.0 FTE Long Term Substitute ECSE Teacher at the NCEC, beginning 4/1/2022-6/9/2022; MA+20, Step 10.
 - ii. Increase/Decrease/Change in Assignment
 10. Ilana Forsgren, CNA for 3.75 hours/day for 5 days/week at Greenvale Park, change to CNA for 3.75 hours/day for 3 days/week at Greenvale Park, effective 2/23/2022.
 11. Karen Roback, Gen Ed EA Credit Recovery for 6.75 hours/day at the High School, change to Gen Ed EA/MTSS for 7 hours/day at the High School, effective 3/1/2022.
 12. Brian Stevens, .8 FTE Social Studies Teacher at the High School, change to .6 FTE MTSS/OW Teacher, effective 8/25/2022-6/9/2023.
 13. Cindy Thomas, Health Office Aide at the High/Middle School, change to Credit Recovery Gen Ed EA at the High School, effective 3/1/2022-6/9/2022; Gen Ed Step 4-\$16.92/hr.
 - iii. Leave of Absence
 4. Amanda Feldmann, Teacher at Greenvale Park, Family/Medical Leave of Absence, effective 8/25/2022-11/28/2022.
 5. Rich Kleeberger, Custodian at the High School, Leave of Absence, effective 2/18/2022-4/1/2022.
 - iv. Retirements/Resignations/Terminations
 6. Duke Bjorklund, District Master Electrician, retirement effective 5/2/2022.
 7. Jeanne Mahoney-Hanzlik, MTSS Instructional Coach at the High School, resignation effective at the end of the 2021-2022 school year.
 8. Brad Prestemon, Boys Basketball Coach, resignation effective at the end of the season.



ARCADIA
CHARTER SCHOOL

Contract Renewal Process for 2022-2027

Questions to consider during this presentation...

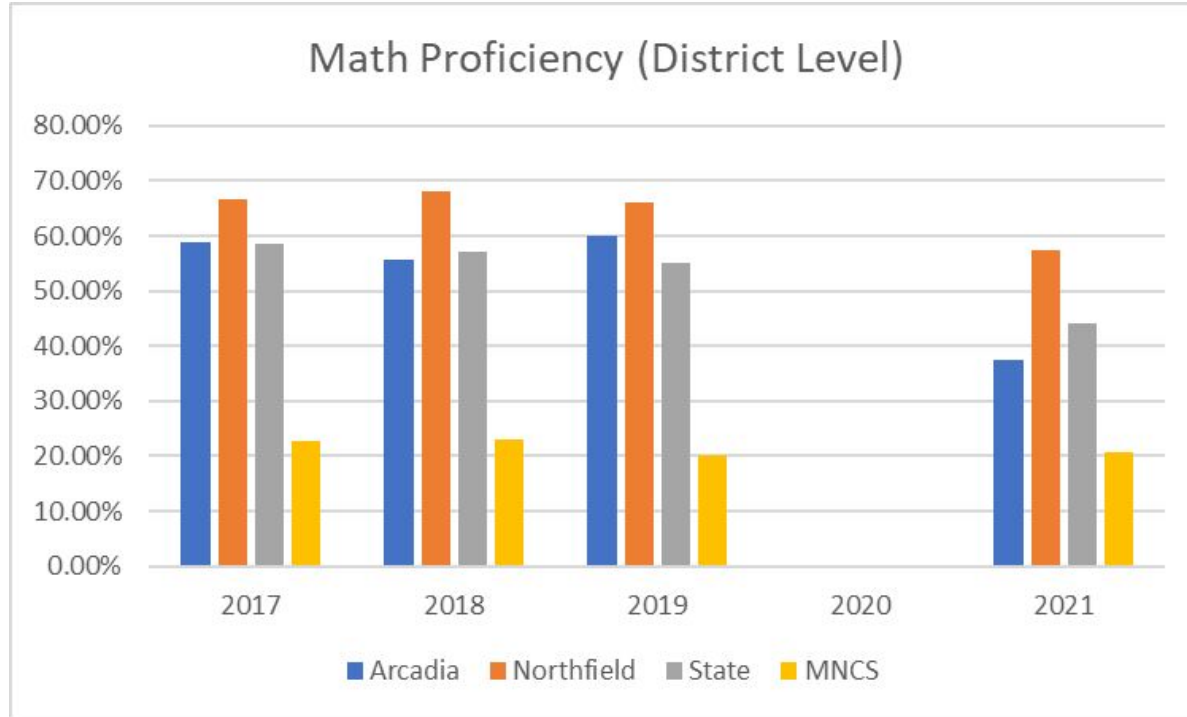
- Is there additional data you would like me to gather?
- Does the timeline seem reasonable?



The Four Critical Questions

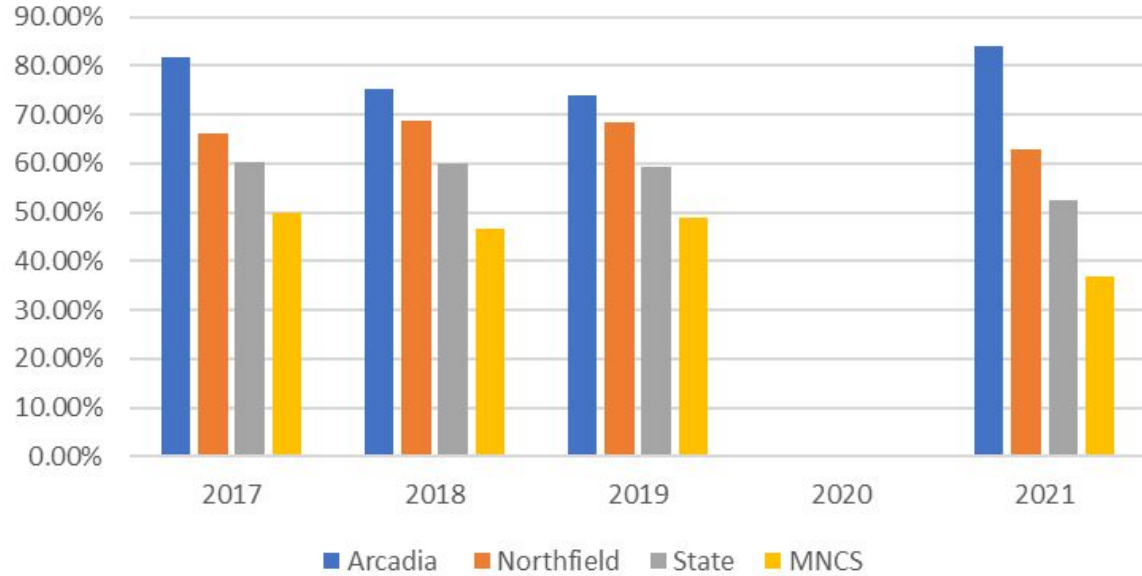
1. Is the educational program a success?
2. Is the organization effective and well-run?
3. Is the school meeting its legal obligations?
4. Are strategies in place for sustaining success and continuing to improve over the next charter term?

Is the educational program a success?



- COVID-19 and 2021 participation
- HS vs. MS math (not broken out here)
- Comparison to MNCS (the original model for Arcadia)
- NWEA MAP data

Reading Proficiency (District Level)



- COVID-19 and 2021 participation
- Reading is our superpower
- Comparison to MNCS (the original model for Arcadia)
- NWEA MAP data

- WBWF Goals
 - All met in 2019-2020
 - All with available data met in 2020-2021

Is the organization effective and well-run?

- Student Enrollment

- From 108 to 127 (100% capacity)
- PSEO (7 students)

- Financial Performance

- Finance Award (every year of the current contract)

- Fund balance

- From \$270,042 to \$543,084 (\$400,000 goal)

Is the school meeting its legal obligations?

- Financial Reporting and Accountability
 - BergenKDV, Business Managers
 - Abdo, Eick, and Meyers; Annual Audit (no findings)
- Services to children with special needs
 - 21% in 2003, 45% in 2017, 30.7% in 2021-2022 (based on MDE Report Card)
 - Met Maintenance of Effort despite lower spending overall
- Demographics
 - ELL (3.1%)
 - FRP (20.5%)
- State and Federal Reporting

Are strategies in place for sustaining success and continuing to improve over the next charter term?

- Refocusing on progressive, project-based learning
 - PBL 101 and QComp Goals
- Arcadia Rubric
 - Are we achieving our mission and striving toward our vision?
- Strategic Planning
 - Based on our mission and vision, what are our primary goals for the next five years?
 - What strategies will we use to achieve those goals?
- Arcadia School Board and Board Committees
 - Education
 - Finance
 - Facilities
 - Marketing
- Authorizer Oversight

Timeline

March 15: Arcadia Board Meeting; review the Arcadia Rubric and launch additional strategic planning with the community

March 31: Arcadia Authorizer Site Visit

By April 15: Complete Self Study (add to application with site visit report)

April 19: Arcadia Board Meeting; review the draft application for the new contract; finalize strategic plan and 2022-2027 WBWF goals

Prior to April 25: Submit application to the Northfield School Board and Superintendent; be present at April 25 Northfield School Board meeting to answer questions (as needed)

May 9 (tentative): Northfield School Board approves contract

May 17 (tentative): Arcadia Board approves contract

By May 27 (within ten days after signed by both parties): Submit contract to MDE for review

Revisiting the Opening Questions

- Is there additional data you would like me to gather?
- Does the timeline seem reasonable?



Thank you for your time and consideration!



NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 17th day of February, 2022, by and between Northfield Fine Arts Booster Club, Inc., hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

Check # 2061 \$ 1,073.75 to fund t-shirt apparel for Northfield Middle School music students for their performances.

Northfield Fine Arts Booster Club, Inc.
Donor

By: Received in Northfield Middle School office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Lois Stratmoen	\$1,000.00	Stratmoen Family Scholarship
Defeat of Jesse James Days Committee	\$2,600.00	Special education button program towards the purchase of new button making machines
Northfield Fine Arts Booster Club, Inc.	\$1,073,75	To fund t-shirt apparel for Northfield Middle School music students for their performances.

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Noel Stratmoen, Clerk