

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for November 22, 2021, Regular School Board Meeting

5. Items for Discussion and Reports
 - d. Five-Year Strategic Plan. Dr. Hillmann will present the draft of the five-year strategic plan developed at the board's November 18 work session.
 - e. Superintendent Operations and COVID-19 Update. Superintendent Hillmann's report has been updated to include the most current COVID-19 cases per week graph available from Rice County.

7. Consent Agenda
 - b. Gift Agreement
 - \$6,000 from Kevin and Nanette Rodgers: \$1,000 for each school building in the district (ALC, HS, MS, BW, GVP and SC)
 - c. Personnel Items
 - i. Appointments
 6. Tiffany Donkers, EarlyVentures Teacher for 40 hours/week at the NCEC, beginning 11/29/2021; Step 2-\$17.76/hr.
 7. Ben Pownell, Program Assistant with Community Education Recreation, beginning 12/12/2021-5/31/2022; \$10.08/hr.
 - ii. Increase/Decrease/Change in Assignment
 9. Jodi DiMaggio, Due Process Clerical at the NCEC, change to Administrative Assistant Class IV at the NCEC, effective 12/17/2021; Step 3 -\$22.20/hr.
 10. Scott Haley, 1.0 Assistant Girls Hockey Coach at the High School, change to .5 Assistant Girls Hockey Coach at the High School, effective 11/23/2021.
 11. Kelly Hebzynski, Teacher at the Middle School, add Portage Online Content Tutor Math with the District, effective 11/22/2021-6/8/2022; \$10,500/yr. prorated.
 12. John Kromschroeder, Head Custodian at the Middle School, change to Night Custodian Engineer at the Middle School, effective 11/22/2021.
 13. Rita Lattimore, Night Custodian Engineer w/o License at the Middle School, change to Night Custodian at the Middle School, effective 11/22/2021.
 14. Janet Smith, Assistant Track Coach at the High School, change to Head Girls Track Coach at the High School, effective 11/18/2021. Level 1, step 10
 15. Ellen Trotman, Teacher at the Middle School, add MSYC Teacher at the Middle School, effective 11/29/2021-5/13/2022; Yr. 7-\$27.73/hr.2
 - iii. Leave of Absence
 - iv. Retirements/Resignations/Terminations
 2. Jodi DiMaggio, Due Process Clerical at the NCEC, resignation due to acceptance of another position with the District, effective 12/16/2021.
 3. Danielle Olson, Mental Health Navigator with the District, resignation effective 12/3/2021.
 - d. Overnight Field Trip

Northfield High School Activities Director Joel Olson and Girls High School Hockey Head Coach Paige Haley are requesting board approval for an overnight trip for the 2021-22 school year.

Reaching Out, Reaching Up: The 2027 Northfield School District Strategic Plan Overview and Draft Matt Hillmann, Ed.D., Superintendent | 11.22.2021

Summary: The district has been soliciting feedback from stakeholders over the past six months about a five-year strategic plan. The district has held 15 meetings with staff, students, families, and advisory groups. It has considered feedback from family and staff surveys. The following is a text-based version of the draft for the board. Neuger Communications will produce a more visual representation of the plan as the board polishes the plan over the next month.

What is a strategic plan? Our strategic plan provides a vision that the district aspires to achieve, strategic commitments (sometimes called values) to guide decision-making, and benchmarks for judging progress.

Schools and district departments use the strategic plan to identify specific goals that align with the benchmarks and strategies to achieve those goals.

A report on the strategic plan process is provided annually for the board and community through the state of the district presentation and school improvement plans.

What is the schedule for the board to approve the plan? The board is seeing the first draft on Nov. 8. A work session about the strategic plan is scheduled for Nov. 18. The second draft will be shared at the Nov. 22 regular board meeting. The board will be asked to adopt the strategic plan at the Dec. 13 board meeting.

Reaching Out, Reaching Up: the Northfield School District Strategic Plan ***draft***

Vision: We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

Strategic Commitments

- **People:** We prioritize the engagement, satisfaction, and support of every student, staff member, and family.
- **Learner Outcomes:** We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.
- **Equity:** We ensure that every child has a fair opportunity to reach their full potential.
- **Communication:** We communicate effectively and transparently with all stakeholders.
- **Stewardship:** We responsibly manage our personnel, finances, property, time, and environmental impact.
- **Partnerships:** We seek community partnerships that accelerate student achievement of district benchmarks.

District and Community Benchmarks

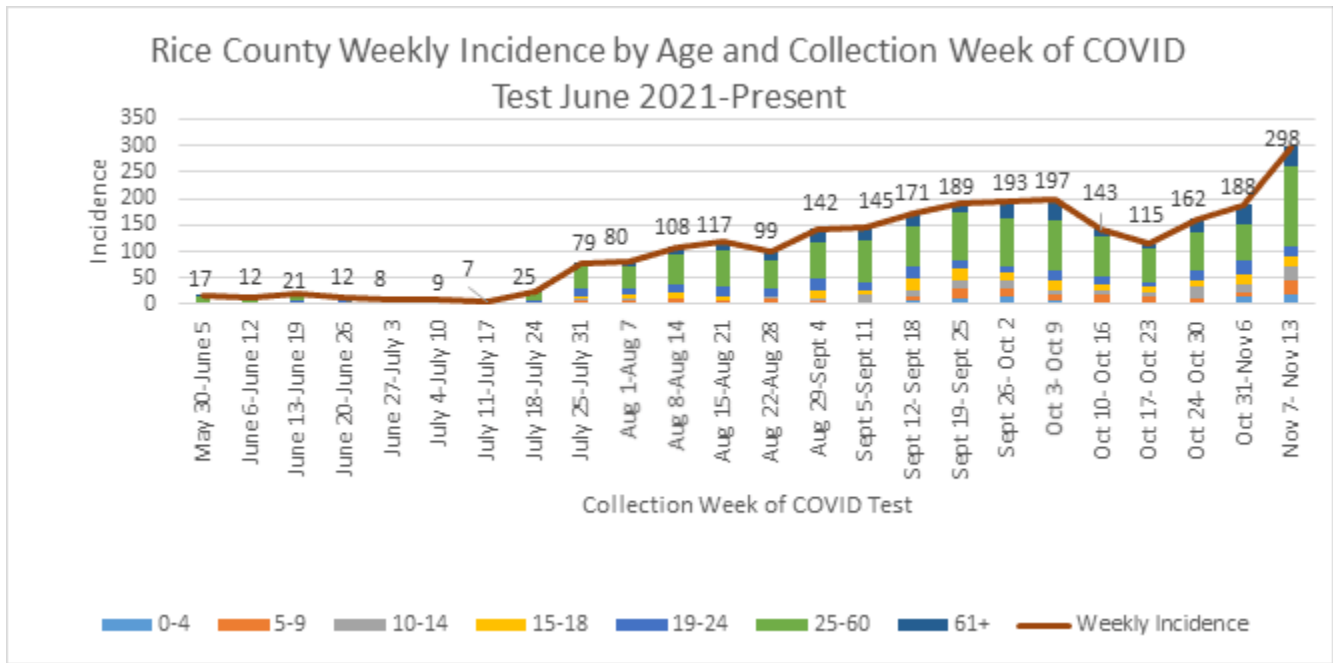
1. All children will be ready for Kindergarten.
2. All children will be connected to the community during the early childhood years.
3. All children will be at grade level in reading and math by the end of third grade.
4. All children will exhibit physical, social, and emotional well-being in elementary school.
5. All children will be at grade level in reading and math by the end of 6th grade.

6. All children will have a connection with a caring adult beyond their parents as they transition to middle school.
7. All children will have interests, goals, and a vision for the future by the end of 8th grade.
8. All children will exhibit physical, social, and emotional well-being in high school.
9. All children will report feeling connected in their high school community.
10. All children will graduate from high school with a plan to reach their full potential.
11. All employees will report satisfaction in the workplace.
12. All parents will report satisfaction with their children's educational experience.
13. The district will maintain 16% of its annual expenditures in its unassigned fund balance to ensure financial stability.
14. Community education

Note: The first ten benchmarks are the same benchmarks identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career." This alignment would be among the first in the nation in the StriveTogether network of communities focused on similar outcomes for children.

Executive Summary: This report provides an overview of the district’s operations, bright spots, anti-racism work, and response to COVID-19.

The graph below represents the COVID-19 cases in Rice County per week. The chart is from the Rice County Public Health website.



The district began counting positive COVID-19 tests within the school community on Aug. 31. As of Nov. 18, the district had 168 total positive COVID-19 cases and 65 active cases recorded in the last 14 days. People can view the latest district data through the district’s COVID-19 dashboard at:

<https://northfieldschools.org/covid-19/reported-covid-19-cases-dashboard/>

The district average percentage of students quarantined for the week of Nov. 8-12 was 2.60%. The district average percentage of students absent with influenza-like illness symptoms was 1.99% during the same time frame. There was a substantial increase in the active cases and influenza-like illness rates at Bridgewater Elementary beginning Nov. 15. As of Nov. 18, Bridgewater had 20 active cases.

Vaccination Clinic and Testing Site

The FDA and CDC have approved the use of Pfizer-BioNTech’s vaccine for children ages 5-11. While vaccination is a family’s choice, the district will continue to provide information so that families who desire vaccination can access an appointment.

The district is hosting a vaccination clinic with Rice County Public Health on Nov. 18 at the NCEC and 288 doses are scheduled to be administered.

We continue to offer the Cue rapid molecular COVID-19 test for symptomatic students and staff. We have expanded capacity to approximately 28 test slots per day.

Bright Spot: Rock N’ Roll Revival

Northfield High School students will have another chance to participate in the renowned Rock N’ Roll Revival this winter. Due to the limited outdoor production in 2021, a more traditional event will be held in 2022. The performance will then return to an alternating

year schedule. This event was not included in the adopted budget but will be added in the revised budget that will come before the board in December.

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 18th day of November, 2021, by and between Kevin and Nanette Rodgers, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

\$6,000.00 donation; check # 14152 for \$1,000.00 for each school in the District (ALC, HS, MS, BW, GVP, and SC).

Kevin and Nanette Rodgers
Donor

By: Received in District office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____
Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Cardinal Glass Industries, Inc.	\$10,500.00	High School Robotics Team
Kevin & Nanette Rodgers	\$6,000.00	\$1,000 for each school building in the district (ALC, HS, MS, BW, GVP and SC)

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk



*Northfield Public Schools
Northfield, MN*

EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Paige Haley (651)301-0818

School and Program: Northfield Girls High School Hockey

Date of Requested Trip: Friday November 26th & Saturday November 27th

1. What group is taking this trip? Girls Hockey JV and Varsity

Estimated # of Students 27 Adult Supervisors 3-4

2. Destination: St. Cloud, MN

Date/Time of Departure: Friday November 26th 4:00 pm

Date/Time of Return: Saturday November 27th 5:00 pm

3. State purpose and/or educational value of trip (attach information to form if needed).

Two JV and Varsity games vs. Sauk Rapids, St. Cloud Cathedral and St. Cloud Tech

4. Name the manner of travel and the carrier.

Traveling via Northfield Lines Bus Company

5. State housing arrangements (must include name, address and phone number of hotel).

Hampton Inn and Suites
145 37th Ave. North, Saint Cloud 56303,
320-252-4448

6. List of coach, parent or guardian contact info.

Paige Haley phaley@northfieldschools.org (651)301-0818

7. List participants (reminder to have participants complete parent/guardian permission form if applicable).

N/A

8. Indicate who will be in charge of supervising the trip (roles and responsibilities).

Paige Haley- Head Varsity Coach
Brittney Hubbard- Head JV Coach
Jeff LaPanta- Varsity Assistant Coach
Scott Haley- Varsity Assistant Coach

9. State the safety precautions and procedures for emergencies while on the trip.

There are no students with serious allergies or in need of help with medications on this trip. Coaches will have the supply kit that the athletic trainer is providing to all teams. Emergency phone numbers will be used if an emergency were to occur. The head coach has access to all student athlete's parent contact information.

11. Give budget costs, how trip will be funded and estimated cost per student.

Our booster club will provide money for meals-- dinner Friday, lunch Saturday. Booster club covers the cost of the hotel.

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

N/A

Signature of Staff Member Responsible: Paige Haley

Date field trip request was submitted to Principal: 11/10/21

Principal/Administrator Signature and Date: *Joel Olson*

Approved: X Not Approved: _____

Superintendent Signature and Date: _____

Approved: _____ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____