

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for August 8, 2022, Regular School Board Meeting

5. Items for Discussion and Reports
 - e. Superintendent's Focus Areas. Attached are Superintendent Hillmann's proposed focus areas for 2022-2023.

6. Consent Agenda
 - e. Personnel Items
 - i. Appointments
 15. Sarah Smith, Special Ed EA PCA for 6.75 hours/day at Greenvale Park, beginning 8/30/2022; Step 1-\$16.33/hr. + \$2,500 PCA Stipend.
 16. Joshua Stalsberg, 1.0 FTE Custodian at the Middle School, beginning 8/22/2022; Step 1-\$19.00/hr.
 - ii. Increase/Decrease/Change in Assignment
 65. Craig Cardinal, Part-Time Assistant Cross Country Coach at the High School, change to Assistant Cross Country Coach at the High School, effective 8/15/2022.
 66. Maria Richert, Assistant Cross Country Coach - 40% stipend at the High School, change to Assistant Cross Country Coach - 100% stipend at the High School, effective 8/15/2022.
 67. Elizabeth Valentine, EL Teacher at Spring Creek, change to EL Teacher at Greenvale Park, effective 8/8/2022.
 68. Beth Winter, EA Kindergarten-Lunch Supervision for 5.5 hours/day at Greenvale Park, add Special Ed EA PCA for 1 hour/day at Greenvale Park, effective 9/6/2022-6/9/2023.
 - iii. Leave of Absence
 - iv. Retirements/Resignations/Terminations
 15. Tyler Balow, Assistant Cross Country Coach at the High School, resignation effective 8/4/2022.
 16. Jamie Jerdee, Football Coach at the High School, resignation effective 8/4/2022. Will continue as a golf coach.
 17. Robert Matthies, Custodian at the High School, retirement effective 10/3/2022.
 18. Landon Shroyer, Assistant Football Coach at the High School, resignation effective 8/2/2022.
 19. Deb Wagner, Volleyball Coach at the Middle School, resignation effective 8/8/2022.

TO: Claudia Gonzalez-George, Chairperson
Northfield School District Board of Education

FROM: Superintendent Matthew J. Hillmann, Ed.D.

DATE: August 8, 2022

RE: Draft 2022-23 Superintendent's Focus Areas

In addition to the 45 job responsibilities organized around 8 major topic areas included in the superintendent's evaluation, please consider the following proposed areas of focus for the 2022-23 school year.

1. The superintendent will facilitate the implementation of the district's newly developed core performance expectations. An implementation plan will be shared with the board no later than Sept. 15, 2022.
2. The superintendent will facilitate creation of a dashboard to visually convey the district's performance on the strategic plan's benchmarks. The dashboard will be in place by Nov. 30, 2022.
3. The superintendent will facilitate the redesign of the district's student handbooks, presenting a draft to the board by March 30, 2022.
4. The superintendent will continue addressing the district's academic and social/emotional disparities within the district through ongoing implementation of the district's anti-racism framework, with a special focus on engagement with families of Black, indigenous and students of color by meeting with three parent advisory groups (Black Parent Advisory Committee [new], Hispanic Parent Advisory Committee, and the American Indian Parent Advisory Committee) three times each during the 2022-23 school year.
5. The superintendent will lead the informational campaign for a capital projects levy renewal/expansion and a high school facilities improvement bond election (if applicable.)

These goals do not encompass all of the superintendent's work during the school year. Progress toward realizing the strategic plan's vision and priorities will continue as well as pursuing the goals outlined in the district's World's Best Workforce Plan.